

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

JANUARY 2, 2018
PUBLIC MEETING ROOM
19 HARRISON AVENUE
6:00 PM

2018 MAYOR AND COUNCIL REORGANIZATION MEETING MINUTES

OATH OF OFFICE

Michele Tolli was sworn in as member of Council by Mayor Duthie.

Christopher J. Bardi was sworn in as a member of Council by the Honorable Christopher Durkin, Essex County Clerk

The January 2, 2018 Reorganization Meeting of the Roseland Mayor and Council was called to order at 6:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included was sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
Christopher Bardi, Councilman
David Jacobs, Councilman (6:24 PM)
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michelle Tolli, Councilwoman
Thomas Tsilionis, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Ethan Jesse Sheffet, Borough Attorney

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

ELECTION OF COUNCIL PRESIDENT

Councilman Tsilionis nominated Michele Tolli for the position of Council President. The motion was seconded by Councilman Bardi. There being no other nominations, the motion was approved by a 5-0 roll call vote (Jacobs absent).

COMMITTEES AND APPOINTMENTS

Councilman Leonard made a motion to approve the standing committees of Council, and the Council liaison assignments for 2018:

STANDING COMMITTEES OF THE COUNCIL - 2018

	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Member</u>
Administration and Finance ¹	Tsilionis	Smith	Jacobs
Public Works ¹	Smith	Jacobs	Tsilionis
Public Safety ¹	Jacobs	Tsilionis	Smith
Recreation	Tolli	Leonard	Bardi
Capital Improvements	Leonard	Bardi	Tolli
Public Affairs	Bardi	Tolli	Leonard
Police Committee ¹ [Ref. 2-24.4]			

Note: ¹ Chairpersons of Administration and Finance, Public Works, and Public Safety Committees comprise the Police Committee

COUNCIL LIAISON ASSIGNMENTS

Councilman Christopher J. Bardi	Environmental Commission Library Board of Trustees Mental Health Resource Center The Bridge
Councilman Richard N. Leonard	Camp Wyanokie Community Development Historic Preservation Committee Local Board of Adjustment West Essex Board of Education
Councilman David B. Jacobs	Emergency Management Municipal Court/Prosecutor Senior Citizens Advisory Board Shade Tree Commission Planning Board
Councilman Peter M. Smith	Affordable Housing Board Board of Health Family Services
Councilwoman Michele Tolli	Beautification Committee First Aid Squad Municipal Youth Guidance Council Senior Citizen Transportation Committee

Councilman Thomas Tsilionis

Communications and Technology
Community Notification
Roseland Board of Education
Tax Assessor

The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Jacobs absent).

APPOINTMENT OF MUNICIPAL JUDGE

Councilman Smith made a motion to adopt Resolution No. 1-2018 appointing William T. Connell as Municipal Judge for three year term commencing January 1, 2018 through December 31, 2020. The motion was seconded by Councilman Leonard and approved by a 5-0 voice vote (Jacobs absent).

ANNUAL APPOINTMENTS (1 Year Terms)

Councilwoman Tolli made a motion to approve the annual appointments, and the appointments by the Mayor with the advice and consent of Council:

Borough Administrator	1/1/2018 – 12/31/2018	Maureen Chumacas
Borough Attorney	1/1/2018 – 12/31/2018	Ethan Jesse Sheffet
Borough Prosecutor	1/1/2018 – 12/31/2018	Nancy Falivena Gennaro
Borough Public Defender	1/1/2018 – 12/31/2018	Anthony H. Guerino, Esq.
Borough Physician	1/1/2018 – 12/31/2018	Antonio Ciccone, MD
Borough Veterinarian	1/1/2018 – 12/31/2018	Robert DeFilippis, DVM
Deputy – OEM	1/1/2018 – 12/31/2018	Al Spencer
Deputy – OEM	1/1/2018 – 12/31/2018	Michael Boettinger
Office Supervisor	1/1/2018 – 12/31/2018	Rosemary Sayers
Accounts Receivable Clerk	1/1/2018 – 12/31/2018	Angela Genovesi
Payroll Clerk/Benefits Coordinator	1/1/2018 – 12/31/2018	Angela Russomanno
Deputy Clerk	1/1/2018 – 12/31/2018	Ashley Passafiume
Recycling Clean Communities Coordinator	1/1/2018 – 12/31/2018	Gary Schall
Fire Prevention Official	1/1/2018 – 12/31/2018	Kent Yates

APPOINTMENTS – MAYOR WITH ADVICE AND CONSENT OF COUNCIL

Affordable Housing Board

Dorothy Coccoziello (Alt. 1)	3 Years	1/1/2018 – 12/31/2020
Megan Patrick (Alt. 2)	3 Years	1/1/2018 – 12/31/2020

Board of Adjustment

Anthony Guerino (Fill Unexpired)	4 Years	1/1/2018 – 12/31/2019
Michele Stefanelli	4 Years	1/1/2018 – 12/31/2021
Laura LaBianco (Alt. 1 Unexpired)	2 Years	1/1/2018 – 12/31/2018

Landmarks and Historic District Commission

Pat Crowley-Huey Class A Member	4 Years	1/1/2018 – 12/31/2021
Thomas Kaczynski Class B Member	4 Years	1/1/2018 – 12/31/2021

Municipal Youth Guidance Council

Lisa Duthie	1 Year	1/1/2018 – 12/31/2018
Candy Vidovich	1 Year	1/1/2018 – 12/31/2018
Saumita M. Lepre	1 Year	1/1/2018 – 12/31/2018
Suzanne Donahue	1 Year	1/1/2018 – 12/31/2018
Nikole Bakirtzis	1 Year	1/1/2018 – 12/31/2018
Leslie Klaff	1 Year	1/1/2018 – 12/31/2018
Lois Vitiello	1 Year	1/1/2018 – 12/31/2018
Michele Tolli (Council Liaison)	1 Year	1/1/2018 – 12/31/2018

Recreation Committee

Steven Batta	3 Years	1/1/2018 – 12/31/2020
William Styskal	3 Years	1/1/2018 – 12/31/2020
Matt Bonaguide	3 Years	1/1/2018 – 12/31/2020

Senior Citizens' Advisory Board

Stella Marano	3 Years	1/1/2018 – 12/31/2020
Sherry Meyer	3 Years	1/1/2018 – 12/31/2020
Phyllis Roerich	3 Years	1/1/2018 – 12/31/2020
Mary Ann Carroll	1 Year	1/1/2018 – 12/31/2018
Pat Ehrhardt	1 Year	1/1/2018 – 12/31/2018

Senior Transportation Committee

Sheryl Ryan	1 Year	1/1/2018 – 12/31/2018
Maria Biasotti-Lee	1 Year	1/1/2018 – 12/31/2018

Camp Wyanokie

Michael Colitti	1 Year	1/1/2018 – 12/31/2018
Frank Butterfield	1 Year	1/1/2018 – 12/31/2018

The motion was seconded by Councilman Tsilionis and approved by a 5-0 voice vote, with Councilman Leonard abstaining from the vote on the appointment of Al Spencer as Deputy OEM Coordinator (Jacobs absent).

MAYORAL APPOINTMENTS

Mayor Duthie acknowledged the following Mayoral appointments:

Beautification Committee

Leslie Barrett	3 Years	1/1/2018 – 12/31/2020
Krysten Myslak (Alt. 1)	3 Years	1/1/2018 – 12/31/2020

Citizen's Advisory Board

Borough Administrator	1 Year	1/1/2018 – 12/31/2018
Chief of Police	1 Year	1/1/2018 – 12/31/2018
Fire Chief Yates	1 Year	1/1/2018 – 12/31/2018
First Aid Squad Coordinator	1 Year	1/1/2018 – 12/31/2018

Superintendent of Public Works	1 Year	1/1/2018 – 12/31/2018
Chairpersons of:	1 Year	1/1/2018 – 12/31/2018
Recreation Committee	1 Year	1/1/2018 – 12/31/2018
Senior Citizens Advisory Board	1 Year	1/1/2018 – 12/31/2018
Municipal Youth Guidance	1 Year	1/1/2018 – 12/31/2018
Planning Board	1 Year	1/1/2018 – 12/31/2018
Board of Adjustment	1 Year	1/1/2018 – 12/31/2018
Presidents of:	1 Year	1/1/2018 – 12/31/2018
Roseland Junior Woman's Club	1 Year	1/1/2018 – 12/31/2018
Association Presidents of:	1 Year	1/1/2018 – 12/31/2018
Stonegate Condominium Association	1 Year	1/1/2018 – 12/31/2018
Eagle Rock Condominium Association	1 Year	1/1/2018 – 12/31/2018
Roseland Green Condominium Association	1 Year	1/1/2018 – 12/31/2018
Paradise Place Condominium Association	1 Year	1/1/2018 – 12/31/2018
Roseland Glen Condominium Association	1 Year	1/1/2018 – 12/31/2018
Holmehill Association	1 Year	1/1/2018 – 12/31/2018
Crest Association	1 Year	1/1/2018 – 12/31/2018
<u>Citizen's Advisory Committee to Planning Board</u>		
Fire Chief	1 Year	1/1/2018 – 12/31/2018
Police Chief	1 Year	1/1/2018 – 12/31/2018
President, Roseland Board of Education	1 Year	1/1/2018 – 12/31/2018
Chairperson, Shade Tree Commission	1 Year	1/1/2018 – 12/31/2018
Chairperson, Environmental Commission	1 Year	1/1/2018 – 12/31/2018
President, Board of Health	1 Year	1/1/2018 – 12/31/2018
Borough Administrator	1 Year	1/1/2018 – 12/31/2018
<u>Environmental Commission</u>		
Elise Geiger	3 Years	1/1/2018 – 12/31/2020
Priscilla Narvaez-Johnson (Alt. 1)	1 Year	1/1/2018 – 12/31/2018
Thomas Haversang (Alt. 2)	1 Year	1/1/2018 – 12/31/2018
<u>Library Board of Trustees</u>		
Nancy Kirby (Fill Unexpired)	5 Years	1/2/2018 – 12/31/2020
Aristotle Popolizio (Mayor's Alternate)	1 Year	1/1/2018 – 12/31/2018
Debra Sessa (Superintendent's Alternate)	1 Year	1/1/2018 – 12/31/2018
<u>Planning Board</u>		
Steve Salvanto Class I Mayor's Designee	1 Year	1/1/2018 – 12/31/2018
Jack Gordon, Esq. Class II Historical Commission	1 Year	1/1/2018 – 12/31/2018
David B. Jacobs Class III Councilman	1 Year	1/1/2018 – 12/31/2018
Richard Reynolds, Class IV	4 Years	1/1/2018 – 12/31/2021
Manny Oliveira, Class IV	4 Years	1/1/2018 – 12/31/2021
Donna M. Schiavone, Class IV (Unexpired)	4 Years	1/2/2018 – 12/31/2020
Bill Johnson (Alt. 2)	2 Years	1/1/2018 – 12/31/2019

ANNUAL RESOLUTIONS

Councilman Smith made a motion to adopt the twelve annual resolutions:

Resolution No. 2-2018 – Fixing Rate of Interest for Delinquent Taxes

Resolution No. 3-2018 – Authorization – Preparation of Payroll, County Property Tax Payments, Health Benefits Payments and Debt Service Ratification by Chief Financial Officer

Resolution No. 4-2018 – Annual Delinquent Tax Sale

Resolution No. 5-2018 – Council Meeting Agenda Categories

Resolution No. 6-2018 – Designation of Official Newspapers

Resolution No.7-2018 – Appointment of Community Development Block Grant Representatives (Gary Schall – Ashley Passafiume)

Resolution No. 8-2018 – Acceptance of Cash Management Plan

Resolution No. 9-2018 – Appointment of Fund Commissioner and Alternate to the NJ Intergovernmental Insurance Fund (Mayor Duthie – Maureen Chumacas)

Resolution No. 10-2018 – Appointment of Public Compliance Officer – Jock H. Watkins

Resolution No. 11-2018 – Expense Limit for Department Heads

Resolution No.12-2018– Appoint Phoenix Advisor, LLC as Continuing Disclosure Agent

Resolution No. 13-2018 – Appointment of Gary Schall and Chris Critchett to the Essex County Solid Waste Advisory Council

Councilman Bardi seconded the motion and the annual resolutions were adopted by a 5-0 voice vote (Jacobs absent).

PUBLIC COMMENT

Ed Burke, 46 Freeman Street, representing The Progress
NJ Assemblywoman Mila Jasey, 27th District

EXECUTIVE SESSION (TIME PERMITTING)

Borough Attorney Sheffet read Resolution No. 14-2018 Approval to Close to Executive Session to discuss the following:

1. 6 Eagle Rock Avenue – Tax Appeals Settlement 2015-2017
2. Personnel

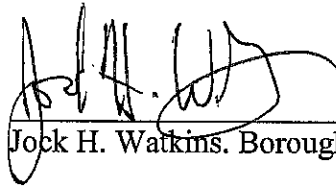
Councilman Smith made a motion to close to Executive Session at 6:21 PM. The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Jacobs absent).

ADJOURNMENT

Council concluded Executive Session at 7:00 PM in order to convene the scheduled Caucus meeting.



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: January 16, 2018

ROLL CALL

Aye: Bardi, Jacobs, Leonard, Smith, Tolli, Tsilionis
Nay: None
Abstain: None
Absent: None