

BOROUGH OF ROSELAND  
NEW JERSEY

JANUARY 3, 2017  
PUBLIC MEETING ROOM  
19 HARRISON AVENUE  
6:00 PM

2017 MAYOR AND COUNCIL REORGANIZATION MEETING MINUTES

**CALL TO ORDER & SUNSHINE STATEMENT**

The January 3, 2017 Reorganization Meeting of the Roseland Mayor and Council was called to order at 6:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

**ROLL CALLOF THE 2016 COUNCIL**

IN ATTENDANCE:

John Duthie, Mayor  
David Jacobs, Councilman  
Richard N. Leonard, Councilman  
Peter M. Smith, Councilman  
Michele Tolli, Councilwoman  
Thomas Tsilionis, Councilman  
Mark Vidovich, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator  
Ethan Sheffet, Borough attorney  
Jock H. Watkins, Borough Clerk  
Gary Schall, Superintendent of Public Works  
John Matheis, OEM Coordinator

**SALUTE TO THE FLAG**

Mayor Duthie led the Salute to the Flag.

**PUBLIC COMMENT**

None

**ADJOURNMENT OF THE 2016 COUNCIL**

**SWEARING IN CEREMONY**

Councilman Richard N. Leonard was sworn in by his daughter Mackenzie, with his wife Leanne holding the family bible.

Councilman David B. Jacobs was accompanied by his wife Harriet and was sworn in by his daughter Marcy, with John Matheis holding the family bible.

**ROLL CALL OF THE 2017 COUNCIL**

**IN ATTENDANCE:**

- John Duthie, Mayor
- David Jacobs, Councilman Elect
- Richard N. Leonard, Councilman Elect
- Peter M. Smith, Councilman
- Michele Tolli, Councilwoman
- Thomas Tsilionis, Councilman
- Mark Vidovich, Councilman

Councilman Leonard made a motion to approve the Standing Committees of Council and the Council Liaison Assignments:

**STANDING COMMITTEES OF COUNCIL**

	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Member</u>
Administration and Finance	Vidovich	Smith	Jacobs
Public Works	Smith	Jacobs	Vidovich
Public Safety	Jacobs	Vidovich	Smith
Recreation	Tsilionis	Leonard	Tolli
Capital Improvements	Leonard	Tolli	Tsilionis
Public Affairs	Tolli	Tsilionis	Leonard

**COUNCIL LIAISON ASSIGNMENTS**

Councilman Mark Vidovich	Board of Health Tax Assessor The Bridge Mental Health Resource Center
Councilman Richard N. Leonard	Historic Preservation Committee West Essex Board of Education Local Board of Adjustment Community Development Camp Wyanokie
Councilman David B. Jacobs	Shade Tree Commission Senior Citizens Advisory Board Municipal Court/Prosecutor Emergency Management Planning Board

Councilman Peter M. Smith	Library Board of Trustees Affordable Housing Board Family Services
Councilwoman Michele Tolli	Beautification Committee First Aid Squad Senior Citizen Transportation Committee Municipal Youth Guidance Committee
Councilman Thomas Tsilionis	Roseland Board of Education Environmental Commission Community Notification Communications and Technology

The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.

**ELECTION OF COUNCIL PRESIDENT**

Councilwoman Tolli nominated Councilman Leonard for Council President. Councilman Tsilionis nominated Councilman Vidovich for Council President. Upon roll call vote for Mr. Leonard, Councilwoman Tolli and Councilman Leonard voted aye, Councilmen Smith, Jacobs and Tsilionis voted nay, and Councilman Vidovich abstained. In a second roll call vote, Councilman Vidovich was elected Council President by a 4-2 vote with Councilmen Smith, Jacobs, Tsilionis and Vidovich voting aye, and Councilwoman Tolli and Councilman Leonard voting nay.

**CONFIRMATION OF APPOINTMENT OF MUNICIPAL JUDGE**

Councilman Smith made a motion to approve Resolution No. 1-2017 confirming the appointment of William T. Connell as Municipal Judge for three year term commencing January 1, 2015 through December 31, 2017. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

Councilman Vidovich made a motion to approve the Appointments of Borough Officials:

**APPOINTMENTS – BOROUGH OFFICIALS**

Borough Administrator	1 Year (1/1/17 – 12/31/17)	Maureen Chumacas
Borough Attorney	1 Year (1/1/17 – 12/31/17)	Ethan Jesse Sheffet
Borough Prosecutor	1 Year (1/1/17 – 12/31/17)	Nancy Falivena Gennaro
Borough Public Defender	1 Year (1/1/17 – 12/31/17)	Anthony H. Guerino, Esq.
Borough Engineer	1 Year (1/1/17 – 12/31/17)	Ralph Tango
Chief Financial Officer	Tenure	Maureen Chumacas
Tax Collector	Tenure	Maureen Chumacas

The motion was seconded by Councilman Smith and approved by a 6-0 voice vote.

Councilman Leonard made a motion to approve the twelve Annual Resolutions:

**ANNUAL RESOLUTIONS**

Resolution No. 2-2017 – Fixing Rate of Interest for Delinquent Taxes

Resolution No. 3-2017 – Authorizing Preparation of Payroll, County Property Tax Payments, Health Benefits Payments and Debt Service Ratification by Chief Financial Officer

Resolution No. 4-2017 – Approval of Annual Delinquent Tax Sale

Resolution No. 5-2017 – Approval of Council Meeting Agenda Categories

Resolution No. 6-2017 – Designation of Official Newspapers

Resolution No.7-2017 – Appointment of Community Development Block Grant Representatives (Gary Schall – Ashley Passafiume)

Resolution No. 8-2017 – Acceptance of Cash Management Plan

Resolution No. 9-2017 – Appointment of Fund Commissioner and Alternate to the NJ Intergovernmental Insurance Fund (Mayor Duthie – Maureen Chumacas)

Resolution No. 10-2017 – Appointment of Public Compliance Officer – Jock H. Watkins

Resolution No. 11-2017 – Approval of Expense Limit for Department Heads

Resolution No.12-2017 – Appointment of Phoenix Advisor, LLC as Continuing Disclosure Agent

Resolution No. 13-2017 – Appointment of Gary Schall and Chris Critchett to the Essex County Solid Waste Advisory Council

The motion was seconded by Councilman Vidovich and approved by a 6-0 voice vote.

Councilman Tsilionis made a motion to approve the Appointments, the Borough Employee Appointments, and the Mayoral Appointments with Approval of Council:

**APPOINTMENTS**

Borough Physician	1 Year (1/1/17 – 12/31/17)	Antonio Ciccone, MD
Borough Veterinarian DVM	1 Year (1/1/17 – 12/31/17)	Robert DeFilippis,
Deputy – OEM	1 Year (1/1/17 – 12/31/17)	Roger Freda
Deputy – OEM	1 Year (1/1/17 – 12/31/17)	Michael Piltzecker

**APPOINTMENTS** – Borough Employees – All Terms 1 Year

**Administration and Finance, and Municipal Court**

Office Supervisor	Rosemary Sayers
Accounts Receivable Clerk	Angela Genovesi-Rafferty
Payroll Clerk/Benefits Coordinator	Angela Russomanno
Deputy Clerk	Ashley Passafiume

**Department of Public Works**

Recycling Clean Communities Coordinator	Gary Schall
Fire Prevention Official (Part-Time)	Kent Yates
Zoning Officer	Gail Tynan

**APPOINTMENTS – MAYOR WITH APPROVAL OF COUNCIL – TERMS AS NOTED**

**Affordable Housing Board**

Vincent Barba	3 Years	1/1/2017 – 12/31/2019
Richard Reynolds	3 Years	1/1/2017 – 12/31/2019
Vacant	3 Years	1/1/2017 – 12/31/2019

**Board of Adjustment**

Paul Aschoff	4 Years	1/1/2017 – 12/31/2020
Santo Barretta	4 Years	1/1/2017 – 12/31/2020
Janet Treamont	4 Years	1/1/2017 – 12/31/2020
Anthony Guerino (Alt. 1)	2 Years	1/1/2017 – 12/31/2018

**Public Agency Compliance Officer**

Jock H. Watkins	1 Year	1/1/2017 – 12/31/2017
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**Municipal Youth Guidance Committee**

Lisa Duthie	1 Year	1/1/2017 – 12/31/2017
Sheryl Ryan	1 Year	1/1/2017 – 12/31/2017
Candy Vidovich	1 Year	1/1/2017 – 12/31/2017
Saumita M. Lepre	1 Year	1/1/2017 – 12/31/2017
Suzanne Donahue	1 Year	1/1/2017 – 12/31/2017
Nikole Bakirtzis	1 Year	1/1/2017 – 12/31/2017
Vacant	1 Year	1/1/2017 – 12/31/2017
Vacant	1 Year	1/1/2017 – 12/31/2017
Michele Tolli	1 Year	1/1/2017 – 12/31/2017

**Recreation Committee**

Steven Batta	1 Year	1/1/2017 – 12/31/2017
William Styskal	1 Year	1/1/2017 – 12/31/2017
Matt Bonaguide	1 Year	1/1/2017 – 12/31/2017
Vinny Azzinari	2 Years	1/1/2017 – 12/31/2018
Alan Markman	2 Years	1/1/2017 – 12/31/2018
Ken Freeman	2 Years	1/1/2017 – 12/31/2018
Charles Lombardi	3 Years	1/1/2017 – 12/31/2019
Vinnie Rubino	3 Years	1/1/2017 – 12/31/2019
John Flood	3 Years	1/1/2017 – 12/31/2019

**Senior Transportation Committee**

Joseph Kubala	1 Year	1/1/2017 – 12/31/2017
Sheryl Ryan	1 Year	1/1/2017 – 12/31/2017

Maria Biasotti-Lee	1 Year	1/1/2017 – 12/31/2017
<u>Camp Wyanokie</u>		
Michael Colitti	1 Year	1/1/2017 – 12/31/2017
Frank Butterfield	1 Year	1/1/2017 – 12/31/2017
<u>Cross Acceptance Representative</u>		
Gail Tynan	1 Year	1/1/2017 – 12/31/2017
<u>Library Board of Trustees</u>		
Judy Nelson	5 Years	1/1/2017 – 12/31/2021
Saumita Lepre	5 Years	1/1/2017 – 12/31/2021
Christopher Bardi (Unexpired Term of Jack Vidovich*)	4 Years*	1/1/2017 – 12/31/2020
William Tedesco (Alt. 1)	1 Year	1/1/2017 – 12/31/2017
Debra Sessa (Alt. 2)	1 Year	1/1/2017 – 12/31/2017

The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

Mayor Duthie acknowledged the following Mayoral Appointments:

### MAYORAL APPOINTMENTS

#### Beautification Committee

Lauren Ponzio (Alt. 1)	1 Years	1/1/2017 – 12/31/2017
Vacant (Alt. 2)	1 Year	1/1/2017 – 12/31/2017
Leslie Barrett	1 Year	1/1/2017 – 12/31/2017
Vienna Mooney	2 Year	1/1/2017 – 12/31/2018
Elise Geiger	2 Years	1/1/2017 – 12/31/2018
Ginny Jakimowicz	2 Years	1/1/2017 – 12/31/2018
Paula Frisch	2 Years	1/1/2017 – 12/31/2018
Sheryl Ryan	3 Years	1/1/2017 – 12/31/2019
Carmen Koshnick	3 Years	1/1/2017 – 12/31/2019
Dianna Villanueva	3 Years	1/1/2017 – 12/31/2019
Sharon Sitnik	3 Years	1/1/2017 – 12/31/2019

#### Environmental Commission

Paul Mastrangelo	3 Years	1/1/2017 – 12/31/2019
Nancy Santero	3 Years	1/1/2017 – 12/31/2019
Vacant	3 Years	1/1/2017 – 12/31/2019
Vacant (Alt. 1)	1 Year	1/1/2017 – 12/31/2017
Vacant (Alt. 2)	1 Year	1/1/2017 – 12/31/2017

#### Planning Board

Steve Salvanto Class I - Mayor's Designee	1 Year	1/1/2017 – 12/31/2017
Jack Gordon, Esq. Class II (Historical Commission)	1 Year	1/1/2017 – 12/31/2017
Councilman David B. Jacobs Class III	1 Year	1/1/2017 – 12/31/2017
Joseph Rolli (Alt. 1)	2 Years	1/1/2017 – 12/31/2018
Donna M. Schiavone (Unexpired Alt. 2*)	1 Year*	1/1/2017 – 12/31/2017

Citizen's Advisory Board to Planning Board

Fire Chief	1 Year	1/1/2017 – 12/31/2017
Police Chief	1 Year	1/1/2017 – 12/31/2017
President, Roseland Board of Education	1 Year	1/1/2017 – 12/31/2017
Chairperson, Shade Tree Commission	1 Year	1/1/2017 – 12/31/2017
Chairperson, Environmental Commission	1 Year	1/1/2017 – 12/31/2017
President, Board of Health	1 Year	1/1/2017 – 12/31/2017
Borough Administrator	1 Year	1/1/2017 – 12/31/2017
<u>Shade Tree Commission</u>		
Vacant	5 Years	1/1/2014-12/31/2018
Peter Klimasovsky	5 Years	1/1/2017 – 12/31/2021

**PUBLIC COMMENT**

None

**MAYOR'S REPORT**

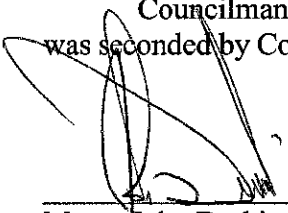
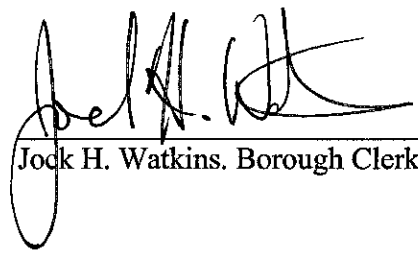
Mayor Duthie deferred his report to the televised meeting scheduled for January 24, 2017.

**EXECUTIVE SESSION**

Borough Attorney Sheffet read Resolution #13A-2017 Approval to Close to Executive Session to discuss the following:

1. Avalon Bay
2. Locust Avenue
3. Retiree Benefits

Councilman Jacobs made a motion to close to Executive Session at 6:20 PM. The motion was seconded by Councilman Tsilionis and approved by a 6-0 voice vote.

  
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Mayor John Duthie  
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Jock H. Watkins, Borough Clerk

Approved: January 24, 2017

**ROLL CALL**

Aye: Jacobs, Leonard, Smith, Tolli, Tsilionis, Vidovich  
Nay: None  
Abstain: None  
Absent: None