

BOROUGH OF ROSELAND
NEW JERSEY

JANUARY 5, 2016
PUBLIC MEETING ROOM
19 HARRISON AVENUE
6:00 PM

2016 MAYOR AND COUNCIL REORGANIZATION MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The January 5, 2016 Reorganization Meeting of the Roseland Mayor and Council was called to order at 6:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Councilman
Richard N. Leonard, Councilman
Michele Tolli, Councilwoman
Mark Vidovich, Councilman

ABSENT:

Peter M. Smith, Councilman Elect
Thomas Tsilonis, Councilman Elect

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Gary Schall, Superintendent of Public Works
Mike Colitti, Recreation Director
Ralph Tango, Borough Engineer

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

None

STANDING COMMITTEES/COUNCIL LIAISON ASSIGNMENTS

Councilman Leonard made a motion to approve the standing committees of Council and the Council Liaison assignments:

STANDING COMMITTEES OF THE COUNCIL

	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Member</u>
Administration and Finance	Vidovich	Smith	Jacobs
Public Works	Smith	Jacobs	Vidovich

Public Safety	Jacobs	Vidovich	Smith
Recreation	Tsilionis	Leonard	Tolli
Capital Improvements	Leonard	Tolli	Tsilionis
Public Affairs	Tolli	Tsilionis	Leonard

COUNCIL LIAISON ASSIGNMENTS

Councilman Mark Vidovich	Board of Health Tax Assessor The Bridge Mental Health Resource Center
Councilman Richard N. Leonard	Historic Preservation Committee West Essex Board of Education Local Board of Adjustment Community Development Camp Wyanokie
Councilman David B. Jacobs	Shade Tree Commission Senior Citizens Advisory Board Municipal Court/Prosecutor Emergency Management Planning Board
Councilman Peter M. Smith	Library Board of Trustees Affordable Housing Board Family Services
Councilwoman Michele Tolli	Beautification Committee First Aid Squad Senior Citizen Transportation Committee Municipal Youth Guidance Committee
Councilman Thomas Tsilionis	Roseland Board of Education Environmental Commission Community Notification Communications and Technology

Councilwoman Tolli seconded the motion and the motion was approved by a 4-0 voice vote (Smith, Tsilionis absents).

ELECTION OF COUNCIL PRESIDENT

Councilman Vidovich made a motion to elect Councilman Jacobs as Council President for calendar year 2016. The motion was seconded by Councilman Leonard and approved by a 4-0 voice vote (Smith, Tsilionis absent).

APPOINTMENTS – BOROUGH OFFICIALS

Councilwoman Tolli made a motion to appoint the following borough officials for calendar year 2016:

Borough Administrator	1 Year (1/1/16 – 12/31/16)	Maureen Chumacas
Borough Attorney	1 Year (1/1/16 – 12/31/16)	Ethan Jesse Sheffet
Borough Prosecutor	1 Year (1/1/16 – 12/31/16)	Nancy Falivena Gennaro
Borough Public Defender	1 Year (1/1/16 – 12/31/16)	Anthony H. Guerino, Esq.
Borough Engineer	1 Year (1/1/16 – 12/31/16)	Ralph Tango
Chief Financial Officer	Tenure	Maureen Chumacas
Tax Collector	Tenure	Maureen Chumacas

The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote (Smith, Tsilionis absent).

ANNUAL RESOLUTIONS

Councilman Jacobs made a motion to approve the following resolutions:

Resolution No. 1-2016 – Fixing Rate of Interest for Delinquent Taxes

Resolution No. 2-2016 – Authorization – Preparation of Payroll, County Property Tax Payments, Health Benefits Payments and Debt Service Ratification by Chief Financial Officer

Resolution No. 3-2016 – Annual Delinquent Tax Sale

Resolution No. 4-2016 – Council Meeting Agenda Categories

Resolution No. 5-2016 – Designation of Official Newspapers

Resolution No. 6-2016 – Appointment of Community Development Block Grant Representatives (Gary Schall – Ashley Passafiume)

Resolution No. 7-2016 – Acceptance of Cash Management Plan

Resolution No. 8-2016 – Appointment of Fund Commissioner and Alternate to the NJ Intergovernmental Insurance Fund (Mayor Duthie – Maureen Chumacas)

Resolution No. 9 -2016 – Appointment of Public Compliance Officer – Jock H. Watkins

Resolution No. 10-2016 – Expense Limit for Department Heads

Resolution No. 11-2016 – Appoint Phoenix Advisor, LLC as Continuing Disclosure Agent

Resolution No. 12-2016 – Approval of Appointment of Gary Schall and Mike Piltzecker to the Essex County Solid Waste Advisory Council

Councilman Vidovich seconded the motion and the motion was approved by a 4-0 voice vote (Smith, Tsilionis absent).

APPOINTMENTS

Councilman Vidovich made a motion to approve the following appointments:

Borough Physician	1 Year (1/1/16 – 12/31/16)	Antonio Ciccone, MD
Borough Veterinarian	1 Year (1/1/16 – 12/31/16)	Robert DeFilippis, DVM
OEM Coordinator	3 Years (2/1/16 – 12/31/18)	John Matheis
Deputy – OEM	1 Year (1/1/16 – 12/31/16)	Roger Freda
Deputy – OEM	1 Year (1/1/16 – 12/31/16)	Michael Piltzecker

Borough Employees - All Terms 1 Year

Administration and Finance, and Municipal Court

Office Supervisor	Rosemary Sayers
Accounts Receivable Clerk	Angela Genovesi-Rafferty
Payroll Clerk/Benefits Coordinator	Angela Russomanno
Administrative Assistant	Ashley Passafiume

Department of Public Works

Recycling Clean Communities Coordinator	Gary Schall
Fire Prevention Official (Part-Time)	Kent Yates
Zoning Officer	Gail Tynan

Mayor with Approval of Council – Terms as Noted

Affordable Housing Board

Gloria Chamberlin	3 Years	1/1/2016 – 12/31/2018
Claudia Reis	3 Years	1/1/2016 – 12/31/2018
John Matheis	3 Years	1/1/2016 – 12/31/2018
William Tedesco	3 Years	1/1/2016 – 12/31/2018

Board of Adjustment

Mary Comito	4 Years	1/1/2016 – 12/31/2019
John Matheis	4 Years	1/1/2016 – 12/31/2019
Anthony Guerino (Alt 1) to fill unexpired term of John Matheis	1 Year	1/1/2016 – 12/31/2016
Michelle Stefanelli (Alt 2)	2 Years	1/1/2016 – 12/31/2017

Public Agency Compliance Officer

Jock H. Watkins	1 Year	1/1/2016 – 12/31/2016
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Municipal Youth Guidance Committee

Candy Vidovich	1 Year	1/1/2016 – 12/31/2016
Sheryl Ryan	1 Year	1/1/2016 – 12/31/2016
Lisa Duthie	1 Year	1/1/2016 – 12/31/2016
Nicole Bakirtzis	1 Year	1/1/2016 – 12/31/2016
Michele Tolli - Council Liaison	1 Year	1/1/2016 – 12/31/2016

Recreation Committee

Charles Lombardi	1 Year	1/1/2016 – 12/31/2016
Vinnie Rubino	1 Year	1/1/2016 – 12/31/2016
John Flood	1 Year	1/1/2016 – 12/31/2016
Matt Bonaguide	1 Year	1/1/2016 – 12/31/2016

Senior Citizen's Transportation Committee

Joseph Kubala

Camp Wyanokie

Michael Colitti	1 Year	1/1/2016 – 12/31/2016
Frank Butterfield	1 Year	1/1/2016 – 12/31/2016

<u>Cross Acceptance Representative</u>		
Gail Tynan	1 Year	1/1/2016 – 12/31/2016
<u>Library Board of Trustees</u>		
Debra Sessa	1 Year	1/1/2016 – 12/31/2016
William Tedesco	1 Year	1/1/2016 – 12/31/2016
Brian Donahue	5 Years	1/1/2016 – 12/31/2020
Jack Vidovich	5 Years	1/1/2016 – 12/31/2020
<u>Historic Commission</u>		
Santo Barretta	4 Years	1/1/2016 – 12/31/2019
Dennis Lynch	4 Years	1/1/2016 – 12/31/2019
Marie Pacio	4 Years	1/1/2016 – 12/31/2019

Mayoral Appointments – Terms as Noted

<u>Beautification Committee</u>		
Vienna Mooney	1 Year	1/1/2016 – 12/31/2016
Leslie Barrett	1 Year	1/1/2016 – 12/31/2016
Sharon Sitnik	1 Year	1/1/2016 – 12/31/2016
Sheryl Ryan	1 Year	1/1/2016 – 12/31/2016
Kathleen Still	1 Year	1/1/2016 – 12/31/2016
Ginny Jakimowicz	1 Year	1/1/2016 – 12/31/2016
Elsie Geiger	1 Year	1/1/2016 – 12/31/2016
Diana Villanueva	1 Year	1/1/2016 – 12/31/2016
Paula Frisch	1 Year	1/1/2016 – 12/31/2016
Carmen Koshnick (Alt. 1)	1 Year	1/1/2016 – 12/31/2016
Laura Ponzio (Alt. 2)	1 Year	1/1/2016 – 12/31/2016
<u>Environmental Commission</u>		
Joseph LaMonica	3 Years	1/1/2016 – 12/31/2018
Nancy Santoro (To fill unexpired term of Frank Butterfield)	1 Year	1/1/2016 – 12/31/2016
Mary Kushner (To fill unexpired term of Jeffrey Liddle)	2 Years	1/1/2016 – 12/31/2017
<u>Planning Board</u>		
Steve Salvanto Class I - Mayor's Designee	1 Year	1/1/2016 – 12/31/2016
Jack Gordon, Esq. Class II (Historical Commission)	1 Year	1/1/2016 – 12/31/2016
Councilman David B. Jacobs Class III	1 Year	1/1/2016 – 12/31/2016
Louis LaSalle Class IV	4 Years	1/1/2016 – 12/31/2019
Nancy Sayers Class IV (To fill unexpired term of Charles Minervino)	2 Years	1/1/2016 – 12/31/2017
Manny Oliveira Class IV (To fill unexpired term of Martin Marasco)	2 Years	1/1/2016 – 12/31/2017
<u>Citizen's Advisory Board to Planning Board</u>		
Fire Chief	1 Year	1/1/2016 – 12/31/2016
Police Chief	1 Year	1/1/2016 – 12/31/2016
President, Roseland Board of Education	1 Year	1/1/2016 – 12/31/2016
Chairperson, Shade Tree Commission	1 Year	1/1/2016 – 12/31/2016
Chairperson, Environmental Commission	1 Year	1/1/2016 – 12/31/2016
President, Board of Health	1 Year	1/1/2016 – 12/31/2016
Borough Administrator	1 Year	1/1/2016 – 12/31/2016

Shade Tree Commission

Robert McGuirk

5 Years

1/1/2016 – 12/31/2020

The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote, with Councilman Vidovich abstaining from the vote on the appointment of Candy Vidovich to the Municipal Youth Guidance Committee and the appointment of Jack Vidovich to the Library Board of Trustees (Smith, Tsilionis absent).

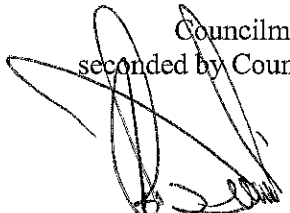
PUBLIC COMMENT

None

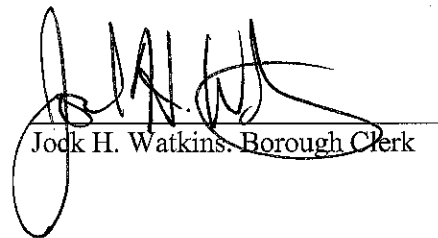
MAYOR'S REPORT

Mayor Duthie advised that he would defer his report to the next televised meeting. Mayor Duthie thanked all of the employees and volunteers who were appointed to the various positions, boards and committees and wished them all good luck in the coming year. The Mayor also thanked all those who stepped down from the various positions, boards and committees during the course of the year, wished them all well, and asked that they continue to support the Borough in coming years.

Councilman Vidovich made a motion to close the meeting at 6:16 PM. The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote (Smith, Tsilionis absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: September 6, 2016

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tsilionis, Tolli, Vidovich

Nay: None

Abstain: None

Absent: None