

BOROUGH OF ROSELAND
NEW JERSEY

FEBRUARY 6, 2018
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
6:30 PM EXECUTIVE SESSION
7:30 PM OPEN SESSION

CAUCUS MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The February 6, 2018 Meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting was included in the Annual Meeting Schedule, was sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
Christopher Bardi, Councilman
David Jacobs, Councilman
Richard N. Leonard, Councilman
Michelle Tolli, Councilwoman
Thomas Tsilionis, Councilman

ABSENT:

Peter M. Smith, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Ethan Jesse Sheffet, Borough Attorney

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

EXECUTIVE SESSION

Borough Attorney Sheffet read Resolution No. 50-2018 Approval to Close to Executive Session to discuss the following:

1. Personnel

Councilman Jacobs made a motion to close to Executive Session. The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Smith absent).

Councilman Jacobs made a motion to close Executive Session and to return open session at 7:30 PM. The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Smith absent). Mayor Duthie read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll with there being no changes.

SALUTE TO THE FLAG

Mayor Duthie let the salute to the flag.

PUBLIC COMMENT

William Tedesco, 20 Meeker Court

INTRODUCTION OF ORDINANCES

Mayor Duthie announced that the introduction of Ordinance No. 02-2018 to amend Chapter XIX entitled "Streets and Sidewalks" is being tabled.

Councilman Jacobs made a motion to introduce Ordinance No. 03-2018 – An ordinance to amend Chapter XVII entitled "Water and Sewer" of the Revised General Ordinances of the Borough of Roseland. The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Smith absent). A public hearing on the ordinance has been scheduled for Tuesday, February 20, 2018.

ADOPTION OF RESOLUTIONS

Councilman Bardi made a motion to approve the fifteen resolutions and seven Consent Agenda items:

Resolution No. 35-2018 authorizing cancellation of Water Sewer Billing-Balances and Refunds

Resolution No. 36-2018 authorizing refunds, overpayments or cancellations in the Tax Office

Resolution No. 37-2018 authorizing Budget Transfers

Resolution No. 38-2018 accepting the quote from Greenwood Tree Experts Inc. for Pruning Services of Borough trees for a total cost of \$8,850.00

Resolution No. 39-2018 authorizing the purchase of two (2) Panasonic ToughBook computers for police vehicles under State Contract #89980 for a total cost of \$7,750.00

Resolution No. 40-2018 amending Resolution No. 70-2017 to increase the Not to Exceed amount for Russo Brothers & Co. to \$11,483.25 due to emergency plumbing repairs

Resolution No. 41-2018 approving the Release of Payment No. 3 with Change Order No. 1 and No. 4 Final Payment to Standard Elevator for the Elevator Rehabilitation Project at 140 Eagle Rock Avenue in the amount of \$5,775.00

Resolution No. 42-2018 approving the February 2,2018 Bill List in the amount of \$1,113,904.69

Resolution No. 43-2018 approving the February 2, 2018 Open Space Bill List in the amount of \$7,646.09

Resolution No. 44-2018 authorizing the Recreation Department to offer a new Recreation Ski/Snowboard program

Resolution No. 45-2018 authorizing the release of Payment No. 2, Final Payment, to Goksu Construction for Work Completed at 140 Eagle Rock Avenue in the amount of \$2,730.00

Resolution No. 46-2018 authorizing the purchase of three (3) Flashback Camera Systems for police vehicles under State Contract #A81311 for a total cost of \$15,169.50

Resolution No. 47-2018 approving the hiring of Gym Supervisors and Time-Score Keepers for the recreation Youth Basketball Program

Resolution No. 48-2018 approving Payment of unused sick time to George Michael Piltzecker in the amount of \$11,212.38

Resolution No. 49-2018- authorizing the purchase of water meters and replacement equipment for the Meter Replacement Program from Morris County Co-Op under Contract No. 47 for an amount not to exceed \$250,000.00

CONSENT AGENDA

Accept with Regret the Resignation of William Tedesco from Affordable Housing Committee

Approval of appointment of George Meleas to the Environmental Commission to fill the unexpired term of Stella Mannini through 12/31/18

Approval for Maureen Chumacas to attend the seminar “Exploring the Evolution of a Statute” on April 6, 2018 in Totowa, NJ for a total cost of \$95.00

Approval for Maureen Chumacas to attend the seminar “You Be The Judge” on March 2, 2018 in Totowa, NJ for a total cost of \$95.00

Approval for M. Boettinger, P. Bilancia, K. Jezewski, and D. Yates to attend the “Overcoming Common Engine Co. Mistakes, Tactical Ventilation, Arson Investigation for the First Responder” Seminar on February 10, 2018 in Randolph, NJ for a total cost of \$160.00

Approval for Michael Laks to attend the “ Firefighter 1 Course” in Morris Plains, NJ from June 18, 2018 through Jul 18, 2018 for a total cost of \$350.00

Approval for Fire Chief William Yates and Assistant Chief Douglas Yates to represent the Borough of Roseland at the Pierce Manufacturing pre-construction meeting in Appleton Wisconsin from February 11, 2018 through February 13, 2018

Councilman Jacobs seconded the motion and the motion was approved by a 5-0 voice vote (Smith absent), with Councilman Leonard and Councilman Tsilionis voting no on the acceptance of the resignation of Willian Tedesco from the Affordable Housing Board.

CORRESPONDENCE

Mayor Duthie announced that the New Jersey League of Municipalities is conducting their 24th Annual Scholarship Competition. Mr. Duthie asked Administrator Chumacas to inform the appropriate organizations of the pending scholarship competition. Mayor Duthie will appoint a scholarship review committee at the next meeting.

MAYOR’S REPORT

No report

COMMITTEE REPORTS

PUBLIC WORKS

No report

PUBLIC SAFETY

No report

RECREATION

After discussion, the matter of purchasing new bleachers for Bond Force Park with Open Space Trust Funds was returned to Committee for further evaluation.

After discussion, Council agreed to approve the Recreation Department’s request to offer a new Youth Track and Field Program at a cost of \$90/person. A resolution authorizing the hiring of a coach at a rate of \$25/hour and an assistant coach at a rate of \$15/hour will be added to the February 20th meeting agenda. A resolution to approve the 2018 recreation fees will also be added to the February 20th meeting agenda.

CAPITAL IMPROVEMENTS

Councilman Leonard reported the Federal Energy Regulatory Commission (FERC) has accepted the Borough's motion to seek Intervenor status in the application by Transcontinental Gas Pipeline Company, LLC for approval of the expansion of the compressor station on Eagle Rock Avenue.

PUBLIC AFFAIRS

Councilman Bardi asked Council to support a resolution memorializing the Borough's Commitment to the Goals of the Paris Climate Accord. After discussion, Council agreed to add the resolution to the February 20th meeting agenda.

Mr. Bardi discussed possible changes to the calendar on the Borough's website including adding the recycling days.

Councilman Bardi suggested that a resolution be adopted directing the Planning Board to review the Zoning Ordinance lighting requirements. Mr. Bardi noted that the ordinance specified minimum levels of commercial lighting, but does not identify a maximum. C A resolution will be prepared for inclusion on the February 20th Council meeting agenda.

ADMINISTRATION & FINANCE

Councilman Tsilionis announced that his Committee has reviewed the Professional Service RFP evaluations and will recommend award of most of the contracts at the February 20th meeting.

Mr. Tsilionis summarized the 2018 Municipal Budget at present:

- Statutory deadline to introduce the 2018 Municipal Budget has been postponed from February 10th until March 17th
- Tax appeal settlement on one property alone at the end of 2017 has resulted in a decrease in property valuation from 2017 – 2018 in the amount of \$20,954,900. This one change will result in a 1.20% increase in local taxes.
- Council agreed to increase the legal budget in 2018 by \$60,200, increase part-time salaries by \$16,500 to hire a part-time secretary/records clerk, and utilize \$1,285,000 from Water/Sewer surplus as anticipated income (same amount as last year).
- Proposed budget will result in an increase in current fund surplus of \$115,000
- Amount to be raised by taxes from last year to this year has increased from \$937,000 to \$1,052,000 which will result in a 1.95% increase in the local tax rate.

APPROVAL OF MINUTES

Councilwoman Tolli made a motion to approve the minutes of the January 16, 2018 Council Meeting, the January 20, 2018 Special Budget Meeting, and the January 30, 2018


Special Council Meeting. The motion was seconded by Councilman Jacobs and approved by a 5-0 voice vote (Smith absent).

PUBLIC COMMENT

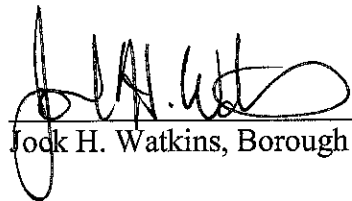
Elaine Perna, 68 Freeman Street

ADJOURNMENT

Councilman Jacobs made a motion to adjourn the meeting at 8:28 PM. The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Smith absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: February 20, 2018

ROLL CALL

Aye: Bardi, Jacobs, Leonard, Smith, Tolli, Tsilionis
Nay: None
Abstain: None
Absent: None