

BOROUGH OF ROSELAND
NEW JERSEY

FEBRUARY 7, 2017
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
6:30 PM EXECUTIVE SESSION
7:30 PM PUBLIC SESSION

CAUCUS MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The February 7, 2017 Meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Councilman
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Thomas Tsilionis, Councilman
Michelle Tolli, Councilwoman

ABSENT:

Mark Vidovich, Council President

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Ethan Jesse Sheffet, Borough Attorney
Jock H. Watkins, Borough Clerk
Gary Schall, Superintendent of Public Works

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

Councilman Smith made a motion to approve Resolution No. 77-2017 to close to Executive Session to discuss the following:

1. Personnel
2. Ordinance

Councilman Tsilionis seconded the motion and the motion was approved by a 5-0 voice vote (Vidovich absent).

At the conclusion of Executive Session, Mayor Duthie read the Sunshine Statement again and called the public meeting to order. Clerk Watkins again called the roll, with all present and Councilman Vidovich absent.

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

None

ADOPTION OF RESOLUTIONS

Councilman Smith made a motion to approve the fifteen resolutions and the five items on the Consent Agenda:

Resolution No. 63-2017 Authorize Mayor to Execute Contract with the Hanover Manor for 2017 Senior Citizen Luncheon to be held on May 12, 2017

Resolution No. 64-2017 Authorize Funds for the 2017 Planning Board Professional Services

Resolution No. 65-2017 Authorize the Appointment of Settembrino Architects as the Borough Architect for 2017

Resolution No. 66-2017 Authorize Contracts with Certain Approved MCCPC Contract Vendors from January 1, 2017 to December 31, 2017

Resolution No. 67-2017 Amend Resolution No. 50—2016 Awarding Low Quote for General Plumbing Repairs to Russo Brothers to Increase Not to Exceed Amount by \$1,433.70

Resolution No. 68-2017 Ratification of Salaries – December 2016

Resolution No. 69-2017 Approval to Hire Seasonal Recreation Basketball Officials

Resolution No. 70-2017 Award 2017 General Plumbing Services Contract to Russo Brothers & Co with a Not to Exceed of \$7,500.00

Resolution No. 71-2017 Approve Water and Sewer Payment Plan for 23 Williamsburg Drive

Resolution No. 72-2017 Budget Transfers

Resolution No. 73-2017 Cancellation Water Sewer Billing-Balances and Refunds

Resolution No. 74-2017 Bill List

Resolution No. 75-2017 Open Space Bill List

Resolution No. 76-2017 Award 2017 HVAC Repair Services to Air 1 HVAC LLC with a not to exceed \$14,000.00

Resolution No. 78-2017 Approval to Advertise for Solid Waste and Recycling Collection Services

CONSENT AGENDA

Appoint Elise Geiger to Fill the Unexpired Term of Mario Silvestri on the Environmental Commission until December 31, 2017

Permission for Angela Russomanno to Attend Payroll Seminar in New Brunswick, NJ on April 7, 2017 - \$99.00

Accept with Regret the Resignation of Joseph Kubala from the Senior Citizen Transportation Committee

Approval for Lisa Dalessandro to Attend Seminar in Trenton on 2/15/17 at no cost

Accept with Regret the Resignation of Devin Hinchcliffe as an Auxiliary Police Officer

After discussion, Council agreed to bid the solid waste contract for a three year term. Councilman Jacobs seconded the motion and the motion was approved by a 5-0 voice vote with Councilman Tsilionis abstaining on Resolution No. 63-2017 and Councilman Vidovich absent.

MAYOR'S REPORT

No Report

COMMITTEE REPORTS

PUBLIC WORKS

DPW Superintendent Schall reported that there are over 200 tons of salt on hand for the pending storm. Mr. Schall also reported that branch pickups are continuing and are expected to be completed by tomorrow.

Councilman Smith reported that Essex County provided another 100 recycling bins. The containers are available to residents at the DPW building.

Mr. Sheffet asked about the process of applying brine solution to roadways prior to predicted snow/ice storms. Councilman Smith and Mr. Schall explained the process and the estimated cost to initiate the process.

PUBLIC SAFETY

Councilman Jacobs reported that he walked the Avalon Bay fire site in Maplewood with local officials.

ADMINISTRATION & FINANCE

Administrator Chumacas reported that she has corrected a discrepancy that has occurred between the borough's purchasing policy and current regulations. Mrs. Chumacas also suggested that the Borough's ordinances be amended to reference the policy.

RECREATION

Councilman Tsilionis reported that the Environmental Commission needs additional members. Mr. Tsilionis also reported that the recreation department has proposed a two hundred dollar increase from two hundred fifty dollars to four hundred and fifty dollars per individual to bundle the SCRAM Summer Playground Program trips. After discussion, Council decided not to increase the fees at this time.

CAPITAL IMPROVEMENTS

Councilman Leonard suggested that the CCO inspection for Avalon Bay units should include a strong recommendation for use of temporary fire escape ladders for the third floor bedrooms.

PUBLIC AFFAIRS

No report.

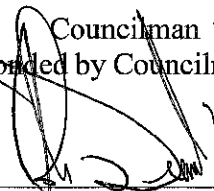
APPROVAL OF MINUTES

Councilman Jacobs made a motion to approve the minutes of the January 24, 2017 Council Meeting. The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Vidovich absent).

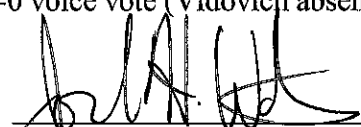
PUBLIC COMMENT

None

Councilman Smith made a motion to close the meeting at 7:52 PM. The motion was seconded by Councilman Jacobs and approved by a 5-0 voice vote (Vidovich absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: March 28, 2017

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tolli, Tsilionis, Vidovich
Nay: None
Abstain: None
Absent: None