

BOROUGH OF ROSELAND
NEW JERSEY

FEBRUARY 10, 2015
OLD BOROUGH HALL
7:30 PM

SPECIAL MEETING MINUTES

A Special Meeting of the Roseland Borough Council was called to order at 7:30 pm on February 10, 2015 by Mayor Duthie. Mayor Duthie announced that adequate notice of the meeting was provided in accordance with the Open Public Meetings Act.

IN ATTENDANCE: Mayor Duthie, Council members Leonard, Smith, Tolli (7:48), and Tsilionis

ABSENT: Councilmen Jacobs and Vidovich

ALSO IN ATTENDANCE: Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Jesse Sheffet, Borough Attorney

Mayor Duthie led the Salute to the Flag

PUBLIC COMMENT

No one wished to be heard.

ADOPTION OF RESOLUTIONS

It was regularly moved by Councilman Smith, seconded by Councilman Tsilionis that Resolution 57A-2015 be approved to award a contract to Pal-Pro Builders, LLC for Barrier Free Ramp Renovations at the Roseland Municipal Building located at 19 Harrison Avenue, said project to be funded primarily by a grant from the Essex County Division of Housing and Community Development CDBG program as follows:

WHEREAS, the Borough of Roseland has a need to install a barrier free ramp at the Roseland Municipal Building at 19 Harrison Avenue, Roseland, NJ; and

WHEREAS, the Borough of Roseland received a grant from the Essex County Division of Housing and Community Development Block Grant Program; and

WHEREAS, the Borough of Roseland advertised for, received and opened five (5) separate, sealed bids on February 3, 2015; and

WHEREAS, Pal-Pro Builders, LLC, 50B Garden Drive, Elmwood Park, NJ, 07407 submitted the lowest qualified bid in the amount of \$37,400.00; and

WHEREAS, bids were reviewed by the Superintendent of Public Works and the Borough Clerk and found to be responsive and responsible; and

WHEREAS, the Chief Financial Officer has certified that funds are available from the Essex County Division of Housing and Community Development Block Grant in the amount of \$34,212.50 and the Roseland Capital Improvement Fund in the amount of \$3,187.50 for a total of \$37,400.00 under PO: 15-00231;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roseland that they award the bid for this project to Pal-Pro Builders, LLC, 50B Garden Drive, Elmwood Park, NJ, 07407, the lowest responsive and responsible bidder.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be placed on file with the Clerk of the Borough of Roseland; and

BE IT FURTHER RESOLVED, that notice of this award will be advertised in the official newspaper of the Borough of Roseland and the Borough Clerk is directed to make public the Resolution in accordance with applicable law.

Mayor Duthie called for a voice vote and the resolution was approved by a vote of 3-0 with Councilmen Leonard, Smith and Tsilionis voting in the affirmative. Council members Jacobs, Tolli and Vidovich were absent.

PUBLIC COMMENT

Mayor Duthie asked again if there was any public comment. None being heard, Councilman Tsilionis made a motion to close the meeting at 7:41 PM with the motion seconded by Councilman Smith. Mayor Duthie called for a voice vote and the motion was approved by a vote of 3-0 with Councilmen Leonard, Smith and Tsilionis voting in the affirmative. Council members Jacobs, Tolli and Vidovich were absent.

At 7:46 PM, Councilman Tsilionis made a motion to re-open the meeting. The motion was seconded by Councilman Smith. The motion was approved by a voice vote of 3-0 with Councilmen Leonard, Smith and Tsilionis voting in the affirmative. Council members Jacobs, Tolli and Vidovich were absent.

Mr. Sheffet asked Administrator Chumacas whether she had been able to contact a former library employee regarding taking a position with the Borough. At 7:48 PM, Councilwoman Tolli arrived at the meeting. Mayor Duthie gave Mrs. Tolli a brief summary of events leading up to this point. Mrs. Chumacas reported that she had contacted the former library employee and discussed her interest in the position of accounts receivable clerk. The former employee advised Mrs. Chumacas that she would be interested and was available to work the set hours as discussed. Mr. Sheffet advised Mrs. Chumacas to notify the former

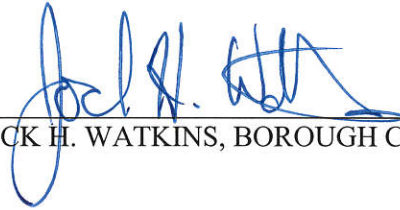
library employee that a resolution, appointing the former library employee to the position of accounts receivable clerk for the Borough, would be placed on the agenda for consideration by the governing body at their February 24, 2015 Council Meeting.

There being no additional business before Council, a motion was made by Councilman Tsilionis to close the meeting at 7:58 PM. The motion was seconded by Councilman Smith. The motion to close was approved by a voice vote of 4-0 with Council members Leonard, Smith, Tolli and Tsilionis voting in the affirmative. Council members Jacobs and Vidovich were absent.



JOHN DUTHIE, MAYOR

Approved: May 19, 2015



JOCK H. WATKINS, BOROUGH CLERK

Roll Call

Aye: Jacobs, Leonard, Smith
Nay: None
Absent: Tolli, Tsilionis, Vidovich
Abstain: None