

ORDINANCE NO. 3-2016

**BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY**

AN ORDINANCE AMENDING CHAPTER I ENTITLED “GENERAL PROVISIONS”; CHAPTER II ENTITLED “ADMINISTRATION”; CHAPTER VIII ENTITLED “PERSONNEL”; CHAPTER X ENTITLED “BUILDING AND HOUSING; CHAPTER XI ENTITLED “PROPERTY MAINTENANCE”; CHAPTER XIII ENTITLED “NEW JERSEY UNIFORM FIRE CODE”; AND CHAPTER XVII ENTITLED “WATER AND SEWER”

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter I “General Provisions” to increase general penalties; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter II “Administration” to establish specific terms of office for members of certain Boards, Committees, or Commissions, where no term is currently specified, and reorganize certain sections to reflect current operational organization; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter VIII “Personnel” to remove redundant language; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter X “Building and Housing” to make administrative corrections; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter XI “Property Maintenance” to adopt the 2015 International Property Maintenance Code by reference; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter XIII “Uniform Fire Code” to make administrative corrections; and

WHEREAS, the Mayor and Council of the Borough of Roseland wish to amend Chapter XVII “Water and Sewer” to make administrative corrections;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Roseland that Chapter I “General Provisions”, Chapter II “Administration”, Chapter VIII “Personnel”, Chapter X “Building and Housing”, Chapter XI “Property Maintenance”, Chapter XIII “Uniform Fire Code”, and Chapter XVII “Water and Sewer” of the Revised General Ordinances of the Borough shall be amended as follows:

SECTION I

That section 1-5.1 “Maximum Penalty” and new section “1-5.7 Violations of Housing or Zoning Codes; Time Permitted to Abate Condition; Hearing.” shall be amended as to add the following **thus** and delete the following **thus**:

Chapter I – General Provisions

1-5 GENERAL PENALTY.

1-5.1 Maximum Penalty.

For violation of any provision of this Code or other ordinance of the Borough of Roseland, unless a specific penalty is otherwise provided in connection with the provision violated, the maximum penalty upon conviction of the violation shall be by one (1) or more of the following: imprisonment in the County jail or in any place provided by the municipality for the detention of prisoners, for any term not exceeding ninety (90) days; or by a fine not exceeding ~~one thousand two hundred fifty (\$1,250.00)~~ two thousand (\$2,000.00) dollars; or by a period of community service not exceeding ninety (90) days.

1-5.7 Violations of Housing or Zoning Codes; Time Permitted to Abate Condition; Hearing.

Notwithstanding the foregoing provisions to the contrary, a fine in an amount greater than one thousand two hundred and fifty (\$1,250.00) dollars for violations of housing regulations or zoning regulations may not be imposed, unless the owner has been provided a thirty (30) day period in which the owner shall be afforded an opportunity for a hearing before a Court of competent jurisdiction for an independent determination concerning the violation. Subsequent to the expiration of the thirty (30) day period, a fine greater than one thousand two hundred and fifty (\$1,250.00) dollars, but not exceeding two thousand (\$2,000.00) dollars may be imposed if a Court has not determined otherwise, or upon re-inspection of the property, it is determined that the abatement has not been substantially completed.

SECTION II

That sections 2-6.3 “Authority of Standing Committees and 2-16.1 “Departments, Offices, Boards and Commissions Established” be amended; and that section 2-17 “Department of Administration” be added; and that sections 2-17 “Department of Finance”, 2-18 Chief Financial Officer”, 2-19 “Division of Tax Collector, and 2-20 “Division of Tax Assessments be renumbered; and that sections 2-22 “Department of Public Works”, 2-24 “Department of Police”, 2-31 “Department of Construction Code Enforcement and Inspections, 2-35 “Recreation Committee”, 2-47 “Environmental Commission”, and 2-48 “Beautification Committee” be amended; and that section 2-76 be renumbered as section 2-69; and that section 2-76 be reserved; all to be amended as to add the following **thus** and delete the following **thus**:

Article I – Mayor and Borough Council

2-6.3 Authority of Standing Committees.

a. No change

1. The Council Committee on Finance and Administration shall be responsible for the administration of **the Department of Administration**, the Department of Finance, ~~the Office of Borough Administrator~~, the Office of Borough Attorney and such other offices, boards, committees or commissions as shall be assigned to it by the Mayor, with the advice and consent of Council.

2. The Council Committee on Public Works shall be responsible for the administration of the Department of Public Works, ~~the Department of Buildings, Grounds and Inspections~~, the Office of Borough Engineer and such other offices, boards, committees or commissions as shall be assigned to it by the Mayor, with the advice and consent of Council.

3. The Council Committee on Public Safety shall be responsible for the administration of the Department of Police, First Aid Squad, Fire Department, **Fire Prevention Bureau**, Office of Emergency Management and such other offices, boards, committees or commissions as shall be assigned to it by the Mayor, with the advice and consent of Council.

4. No change
5. No change
6. No change

Article III – Administrative Organization

2-16 DEPARTMENTS, BOARDS AND COMMISSIONS.

2-16.1 Departments, Offices, Boards and Commissions Established.

a. *Departments.*

1. Department of Administration;

~~1.2.~~ Department of Finance;

~~2.3.~~ Department of Public Works;

~~3.4.~~ Department of Police;

~~4.5.~~ Fire Department;

5.6. Department-Bureau of Fire Prevention;

~~6.7.~~ Department of Construction Code Enforcement and Inspections;

~~7.8.~~ Department of Recreation, Parks and Playgrounds;

~~8.—~~**Department of Water and Sewer.**

d. *Boards, Commissions, Committees and Offices.*

~~1.—~~ Board of Adjustment;

~~2.—~~ Planning Board;

~~3.—~~ Board of Health;

~~4.—~~ Shade Tree Commission;

~~5.—~~ Recreation Committee;

~~6.—~~ Office of Emergency Management;

~~7.—~~ Beautification Committee;

~~8.—~~ Library Board of Trustees;

~~9.—~~ Citizens Advisory Board to Mayor;

~~10.—~~ Municipal Youth Guidance Council;

~~11.—~~ Landmarks and Historical District Commission;

~~12.—~~ Affordable Housing Board;

~~13.—~~ Environmental Commission;

~~14.—~~ Senior Transportation Committee;

~~15.—~~ Senior Citizens Advisory Board;

~~16.—~~ Water and Sewer Committee;

~~17.—~~ Tree Protection Committee.

1. Recreation Committee;

2. Board of Health;

3. Zoning Board of Adjustment;

4. Planning Board;

5. Affordable Housing Board;
6. Environmental Commission;
7. Beautification Committee;
8. Shade Tree Commission;
9. Municipal Youth Guidance Council;
10. Senior Transportation Committee;
11. Citizens Advisory Board to Mayor;
12. Camp Wyanokie Commission;
13. Senior Citizens' Advisory Board;
14. Local Emergency Council;
15. Library Board of Trustees;
16. Landmarks and Historical District Commission.

Article IV – Departments Established

2-17 DEPARTMENT OF ADMINISTRATION.

2-17.1 Administrator.

There shall be a Department of Administration of the Borough of Roseland, which shall have jurisdiction over all matters pertaining to administration. The Borough Administrator shall be the Director of the Department of Administration. The Zoning Officer and Fire Prevention Official are assigned to the Department of Administration for administrative purposes.

2-17.2 Offices and Positions; Duties.

a. *Administrative Assistant.* The Administrative Assistant shall be under the direction and supervision of the Borough Administrator. The Administrative Assistant shall perform such duties as assigned by the Borough Administrator. (1973 Code § 2-7.6; Ord. No. 3-99)

b. *Office Supervisor.* There shall be an Office Supervisor who shall be under the direction and supervision of the Borough Administrator. He shall assign work to and supervise the employees of the Departments of Administration and Finance, and shall perform other duties as may be assigned by the Borough Administrator. The Office Supervisor may also hold the title of Assessment Clerk.

c. *Administrative Secretary.* There shall be an Administrative Secretary who shall be under the direction and supervision of the Borough Administrator. The Administrative Secretary shall also report to the Office Supervisor. The Administrative Secretary shall perform secretarial, stenographic, and other clerical duties related to the operation of the offices of the Borough Administrator, the Borough Clerk and Chief Financial Officer.

d. *Secretary to the Borough Council.* There shall be a Borough Council Secretary who shall be under the direction and supervision of the Borough Administrator and whose principal duties shall consist of attending the meetings of the Borough Council, taking down the proceedings of these meetings and preparing typewritten minutes under the direction of the Borough Clerk. The Borough Council Secretary shall also perform clerical duties assigned by the Mayor and Council members, in

connection with their official duties. The Borough Council Secretary may also hold the position of Administrative Secretary.

2-17.3 Other Positions.

There shall be the following positions under the direction and supervision of the Borough Administrator.

a. Assessment Clerk. The Assessment Clerk shall perform clerical duties relating to the preparation and maintenance of tax assessment records, reporting directly to the Office of the Supervisor. The Assessment Clerk shall perform such other duties as may be assigned by the Borough Administrator and/or the Office Supervisor.

b. Clerk Typists. There may be one (1) or more part-time or full-time clerk typists to perform general clerical duties as required to assist in the operation of the Departments of Administration and Finance.

c. Fire Official. The Fire Official, under the direction of the Administrator, shall be primarily responsible for enforcing the Uniform Fire Safety Act and the Fire Prevention Code as set forth in Chapter XIII of this Code.

d. Zoning Officer. The Zoning Officer, under the direction of the Administrator, shall perform the duties set forth in the Borough of Roseland Land Development Ordinance, Chapter XXX of this Code.

[Note: Renumber sections 2-17 through 2-20 as 2-18 through 2-21 respectively:]

~~2-17~~ **2-18** DEPARTMENT OF FINANCE.

~~2-18~~ **2-19** CHIEF FINANCIAL OFFICER.

~~2-18.1~~ **2-19.1** No change

~~2-18.2~~ **2-19.2** Position Created; Appointment; Duties.

There is hereby created the position of Certified Municipal Financial Officer of the Borough of Roseland in accordance with N.J.S.A. 40A:9-140.1. The Chief Financial Officer shall be appointed by the Mayor with the approval of the Borough Council for a four (4) year term commencing January 1 of the year in which he is appointed. The Governing Body may appoint such Assistant or Deputy Municipal Financial Officers as it sees fit. ~~2-18.3 Duties.~~ The Chief Financial Officer shall:

- a. No change
- b. No change
- c. No change
- d. No change

~~2-18.4~~ **2-19.3** No change

2-18.5 2-19.4 No change

2-19.5 Other Positions.

There shall be the following positions under the direction and supervision of the Certified Municipal Finance Officer.

a. Accounts Receivable Clerk. The Accounts Receivable Clerk shall be assigned to operate all billing and financial record keeping equipment and such other duties that may be assigned by the Chief Financial Officer.

b. Accounts Payable Clerk. The Accounts Payable Clerk shall perform all clerical duties relating to preparation and maintenance of accounts payable records, including purchase orders, vouchers, checks and appropriation ledgers, and such other duties as may be assigned by the Borough Administrator Chief Financial Officer and/or the Office Supervisor.

c. Payroll Clerk/Benefits Coordinator. The Payroll Clerk/Benefits Coordinator shall be assigned to prepare all payrolls, quarterly summaries, year end report, complete all reports and applications for health and pension benefits and such other duties that may be assigned by the Borough Administrator Chief Financial Officer or the Borough Treasurer.

2-19 2-20 DIVISION OF TAX COLLECTOR.

2-20 2-21 ~~RESERVED.~~ DIVISION OF TAX ASSESSMENTS

2-22 DEPARTMENT OF PUBLIC WORKS

2-22.1 No change

2-22.32 Administration.

The Superintendent shall be the chief executive officer of the Department of Public Works.

2-22.23 Offices and Positions; Duties.

a. *Office of Superintendent.* The Office of Superintendent is hereby established.

b. 1. Duties of Superintendent. It shall be the duty of the Superintendent to supervise the operation of all Divisions of the Department, all Borough recreation areas, buildings and grounds and all Borough owned property, including streets, lawns and shrubs.

~~2-22.4 Assistant Superintendent.~~

~~a.b.~~ *Office of Assistant Superintendent.* The Office of Assistant Superintendent is hereby established.

b. 1. Duties of Assistant Superintendent. The duties of the Assistant Superintendent of Public Works shall be as follows:

1. **(a)** In the absence of the Superintendent of Public Works, to act as the Chief Officer of the Public Works Department and assume all responsibilities for the operation of all Divisions of the Department.
2. **(b)** To perform those duties assigned by the Superintendent of Public Works and all duties assigned to him by any resolution or ordinance of the Borough Council.

c. Administrative Assistant to Superintendent

1. It shall be the duty of the Administrative Assistant to perform administrative duties as assigned by the Superintendent of Public Works.

d. Administrative Secretary to Superintendent

1. It shall be the duty of the Administrative Secretary to perform secretarial, stenographic, bookkeeping and clerical duties assigned by the Superintendent of Public Works.

e. Construction Control Person(s)

1. Construction Code Control Person. The Construction Code Control Person, under the direction of the Construction Official, shall perform clerical work involved in the issuance of permits for building construction or repair, occupancy, demolition, soil removal, plumbing, heating and cooling, fire, electrical and recreational vehicles and such other permits as come within the Department of Construction Code Enforcement.

2. Assistant Construction Code Control Person/Secretary. The assistant Construction Code Control Person/Secretary, under the direction of the Administrative Secretary and the Construction Code Control Person, shall assist in performing routine clerical work and other related work in the Department of Construction Code Enforcement.

2-22.54 Divisions; Employees; Duties.

The Divisions of **Administration**, Buildings, Grounds and Roads, Automotive and Equipment Supervision and Repair, and Water and Sewer are hereby established within the Department of Public Works.

~~a. *Division of Administration.* The Division of Administration shall consist of the position of Administrative Assistant to the Superintendent of Public Works and the position of Administrative Secretary to the Superintendent of Public Works.~~

b.a. *Division of Buildings, Grounds and Roads.* No change

e.b. *Division of Automotive and Equipment Supervision and Repair.* No change

d.c. *Division of Water and Sewer.* The Division of Water and Sewer shall consist of the positions of water/sewer operator, water/sewer foreman, and such utility workers as may be assigned to the Division from time to time by the Superintendent.

1. No change
2. Water/Sewer Foreman.

The water/sewer foreman ("foreman") shall be responsible for the water and sewer system. The foreman shall:

- (a) No change
 - (b) No change
 - (c) No change
 - (d) Once a year, take inventory of all tools, equipment and supplies of the Water/Sewer Department and render a report thereon to the ~~water-and-sewer~~ Public Works eCommittee Public Works of the Borough Council.
 - (e) No change
3. No change
 4. No change
 5. No change

2-24 DEPARTMENT OF POLICE OR POLICE DEPARTMENT.

2-24.4 Police Committee.

a. *Established.* Three (3) members of the Borough Council, the Chairperson of the Public Safety Committee, the Chairperson of the Finance and Administration Committee, and the Chairperson of the Public Works Committee, shall constitute the Police Committee for the administration of the Police Department. The Chairperson of the Police Committee shall be designated by the Mayor.

2-31 DEPARTMENT OF CONSTRUCTION CODE ENFORCEMENT AND INSPECTIONS.

2-31.2 Office and Positions; Duties.

- a. No change
- b. No change
 1. No change
 2. No change
 3. Issue certificates of occupancy in accordance with State Statutes, regulations and Borough ordinances. ~~Additionally, upon appointment by the Borough Council, the Construction Official may also serve as Borough Zoning Officer.~~
 4. No change
 5. ~~The Construction Official shall be responsible for enforcement of the Property Maintenance Code adopted by the Borough.~~

~~2-31.3 Divisions; Employees; Duties.~~

~~The Divisions of Administration and Construction Code Enforcement are hereby established within the Department of Construction Code Enforcement and Inspections.~~

~~a. Division of Administration. The Division of Administration consists of the administrative staff supporting the Construction Code Officials.~~

~~b. Division of Construction Code Enforcement. The Division of Construction Code Enforcement shall be composed of the Subcode Officials created by Chapter X, Building and Housing, of this Code, and shall include a Construction Code Control person and the Zoning Officer.~~

2-35 RECREATION COMMITTEE.

b. *Term of Members.* The term of all members shall be ~~deemed to have commenced on January 1 of the year of their appointment.~~ for three (3) years, so that the terms of one-third (1/3) of the members will expire at the end of each calendar year or until the appointment and qualification of their successors.

Article VI – Boards, Committees, Commissions and Offices

2-47 ENVIRONMENTAL COMMISSION.

2-47.1 *Creation.*

Pursuant to N.J.S.A. 40:56A-1 et seq., there shall be an Environmental Commission in the Borough, consisting of seven (7) members, and ~~three (3)~~ two (2) alternate members, established for the protection, development or use of natural resources, including water resources, located within the territorial limits of the Borough.

2-47.2 *Appointment; Qualifications; Compensation.*

The Commission shall consist of seven (7) members, one (1) of whom shall also be a member of the Planning Board, and ~~three (3)~~ two (2) alternate members, appointed by the Mayor, ~~one (1) of whom shall also be a member of the Planning Board, and~~ all of whom shall be residents of the Borough. The members and alternates shall serve without compensation, except as hereinafter provided. The Mayor shall designate one (1) of the members to serve as Chairman and Presiding Officer of the Commission.

2-48 BEAUTIFICATION COMMITTEE.

2-48.2 *Members. Appointment; Qualifications; Compensation.*

The members of the Advisory Beautification Committee shall be consist of nine (9) members, and two (2) alternate members, appointed by the Mayor, and shall serve at the pleasure of the appointing authority, all of whom shall be residents of the Borough. The members and alternates shall serve without compensation, except as hereinafter provided. The Mayor shall designate one (1) of the members to serve as Chairman and Presiding Officer of the Committee.

In addition to the nine (9) members and two (2) alternates provided for in subsection 2-48.1, the Mayor may appoint a member of the Council to serve as liaison between the Committee and the Council. The member of the Council appointed to serve as liaison shall have no voting privileges in the deliberations of the Committee.

The Mayor, during his term of office, shall be an ex-officio of the Committee but shall have no voting privileges in the deliberations of the Committee.

2-48.3 Term of Office.

The term of office for members and alternates of the committee shall be for three (3) years, so that the terms of approximately one-third (1/3) of the members will expire at the end of each calendar year or until the appointment and qualification of their successors.

Article VII – Administrative Policies and Procedures

Renumber section 2-69 “Professional Service Contracting” as section 2-70, and renumber section 2-76 “Open Space Tax” as section 2-69 and insert immediately following section 2-68 as follows:

~~2-69~~ 2-70 PROFESSIONAL SERVICE CONTRACTING

~~2-76~~ 2-69 OPEN SPACE TAX. Renumber section - No change to text

~~2-76.1~~ 2-69.1 Renumber section - No change to text

~~2-76.2~~ 2-69.2 Renumber section - No change to text

~~2-6970~~ – 2-74 RESERVED.

2-75 No change

~~2-7776~~ – 2-79 RESERVED.

SECTION III

That section 8-1 “Personnel in the Department of Administration and Finance” shall be deleted, and section 8-2 “Personnel in the Department of Public Works” and section 8-3 “Department of Construction Code Enforcement and Inspections” of Chapter VIII “Personnel” shall be amended as to add the following **thus** and delete the following **thus**:

8-1 ~~RESERVED. PERSONNEL IN THE DEPARTMENT OF ADMINISTRATION AND FINANCE.~~

~~8-1.1 — Administrative Assistant.~~

~~The Administrative Assistant shall be under the direction and supervision of the Borough Administrator. The Administrative Assistant shall perform such duties as assigned by the Borough Administrator. (1973 Code § 2-7.6; Ord. No. 3-99)~~

~~8-1.2 — Office Supervisor.~~

~~There shall be an Office Supervisor who shall be under the direction and supervision of the Borough Administrator. He shall assign work to and supervise the employees of the Departments of Administration and Finance, and shall perform other duties as may be assigned by the Borough Administrator. The Office Supervisor may also hold the title of Assessment Clerk. (1973 Code § 2-7.7)~~

~~8-1.3 — Administrative Secretary.~~

~~There shall be an Administrative Secretary who shall be under the direction and supervision of the Borough Administrator. The Administrative Secretary shall also report to the Office Supervisor. The Administrative Secretary shall perform secretarial, stenographic, and other clerical duties related to the operation of the offices of the Borough Administrator, the Borough Clerk and Chief Financial Officer. (1973 Code § 2-7.8)~~

~~8-1.4 — Secretary to the Borough Council.~~

~~There shall be a Borough Council Secretary who shall be under the direction and supervision of the Borough Administrator and whose principal duties shall consist of attending the meetings of the Borough Council, taking down the proceedings of these meetings and preparing typewritten minutes under the direction of the Borough Clerk. The Borough Council Secretary shall also perform clerical duties assigned by the Mayor and Council members, in connection with their official duties. The Borough Council Secretary may also hold the position of Administrative Secretary. (1973 Code § 2-7.9)~~

~~8-1.5 — Other Positions.~~

~~There shall be the following positions under the direction and supervision of the Borough Administrator and reporting directly to the Office of the Supervisor:~~

- ~~a. — *Assessment Clerk.* The Assessment Clerk shall perform clerical duties relating to the preparation and maintenance of tax assessment records, and such other duties as may be assigned by the Borough Administrator and/or the Office Supervisor.~~
- ~~b. — *Accounts Receivable Clerk.* The Accounts Receivable Clerk shall be assigned to operate all billing and financial record keeping equipment and such other duties that may be assigned by the Chief Financial Officer.~~
- ~~c. — *Accounts Payable Clerk.* The Accounts Payable Clerk shall perform all clerical duties relating to preparation and maintenance of accounts payable records, including purchase orders, vouchers, checks and appropriation ledgers, and such other duties as may be assigned by the Borough Administrator and/or the Office Supervisor.~~

~~d.—Clerk Typists. There may be one (1) or more part-time or full-time clerk typists to perform general clerical duties as required to assist in the operation of the Departments of Administration and Finance.~~

~~e.—Payroll Clerk/Benefits Coordinator. The Payroll Clerk/Benefits Coordinator shall be assigned to prepare all payrolls, quarterly summaries, year-end report, complete all reports and applications for health and pension benefits and such other duties that may be assigned by the Borough Administrator or the Borough Treasurer.~~

~~(1973 Code § 2-7.10; Ord. No. 31-99 § III, IV)~~

~~8-1.6—Appointments.~~

~~Unless otherwise prescribed, either by Borough ordinance or State Statute, all of the foregoing positions shall be appointed by the Mayor with the advice and consent of the Council for a term of one (1) year, ending December 31, of each calendar year and shall continue until a successor is appointed or qualified. (1973 Code § 2-7.11)~~

8-2 PERSONNEL IN THE DEPARTMENT OF PUBLIC WORKS.

~~8-2.1—Division of Administration.~~

~~a. It shall be the duty of the Administrative Assistant to perform administrative duties as assigned by the Superintendent of Public Works.~~

~~b. It shall be the duty of the Administrative Secretary to perform secretarial, stenographic, bookkeeping and clerical duties assigned by the Superintendent of Public Works.~~

~~8-2.21 No change~~

~~8-2.32 No change~~

~~8-2.43 No change~~

~~8-2.54 No change~~

8-3 DEPARTMENT OF CONSTRUCTION CODE ENFORCEMENT AND INSPECTIONS.

~~a.—Division of Administration.~~

~~1.—It shall be the duty of the Administrative Secretary to perform secretarial, stenographic, bookkeeping and clerical duties assigned by the Construction Official.~~

~~2.—It shall be the duty of the Secretary to the Construction Code Officials to issue all permits, when instructed to do so, to perform secretarial, stenographic and clerical duties for the Construction Code Officials.~~

~~b.a. Division of Construction Code Enforcement.~~

~~1. No change~~

~~2.—Construction Code Control Person. The Construction Code Control Person, under the direction of the Construction Official, shall perform clerical work involved in the issuance of permits for building construction or repair, occupancy, demolition, soil removal, plumbing, heating and cooling, fire, electrical and recreational vehicles and such other permits as come within the Department of Construction Code Enforcement.~~

~~3.—Assistant Construction Code Control Person/Secretary. The assistant Construction Code Control Person/Secretary, under the direction of the Administrative Secretary and the Construction Code Control Person, shall assist in performing routine clerical work and other related work in the Department of Construction Code Enforcement.~~

~~4.—Zoning Officer. The Zoning Officer, under the direction of the Construction Official, shall perform the duties set forth in the Borough of Roseland Land Development Ordinance, Chapter XXX of this Code.~~

SECTION IV

That section 10-1.1 “Enforcement Office” of Chapter X “Uniform Construction Code Enforcing Agency” shall be amended as to add the following thus and delete the following ~~thus~~:

10-1 UNIFORM CONSTRUCTION CODE ENFORCING AGENCY.

10-1.1 Enforcement Office.

a. No change

b. *Official Positions; Qualifications.* Each official position created in paragraph a. of this subsection shall be filled by a person qualified for such position pursuant to N.J.S.A. 52:27D-119, et seq., as amended and N.J.A.C. 5:23.5; Each position may be filled by an employee of the Borough or through an Interlocal Agreement with another municipality; provided that, in lieu of any particular subcode official, an on-site inspection agency may be retained by contract pursuant to N.J.A.C. 5:23. More than one (1) such official position may be held by the same person; provided that such person is qualified pursuant to N.J.S.A. 52:27D-119, et seq., and N.J.A.C. 5:23 to hold each such position.

c. No change

~~d.—Part-Time Building Inspector. There shall be a permanent part-time Building Inspector who shall work under the direct supervision of the Construction Official. The Building Inspector shall be qualified in accordance with the State Uniform Construction Code.~~

SECTION V

That section 11-1.1 “Adoption of Code by Reference” of Chapter XI “Property Maintenance Code” shall be amended as to add the following thus and delete the following ~~thus~~:

11-1.1 Adoption of Code by Reference.

The "International Property Maintenance Code, 2000-2015 Edition," published ~~in cooperation with the Building Officials and Code Administrators International, Inc.~~ by the International Code Council is hereby adopted by reference as the Property Maintenance Code of the Borough of Roseland.

SECTION VI

That section 13-1 "New Jersey Uniform Fire Code" of Chapter XIII "Fire Prevention and Protection" shall be amended as to add the following thus and delete the following ~~thus~~:

13-1 NEW JERSEY UNIFORM FIRE CODE.

13-1.5 Appointments, Term of Office, Removal.

- a. No change
- b. Duties. The Fire Official shall ~~be under the supervision of the Mayor and Council and shall~~ perform such duties assigned to him by any resolution or ordinance of the Borough Council. The Fire Official shall be primarily responsible for enforcing the Uniform Fire Safety Act and the Fire Prevention Code as set forth herein.
- c. No change
- d. No change
- e. No change

SECTION VII

That section 17-2.3 "Plans, Specifications, Approval" of Chapter XVII "Water and Sewer" shall be amended as to add the following thus and delete the following ~~thus~~:

17-2.3 Plans, Specifications, Approval.

- e. Typical water main interconnection - all as illustrated in drawings so titled, as adopted by resolution of the Mayor and Council on recommendation of the ~~water/sewer committee~~ Public Works Committee and foreman and, as such, obtainable from the office of the Borough Engineer or foreman.

SECTION VIII

If any section or provision of this ordinance shall be invalid in any court the same shall not affect the other sections or provisions of this ordinance except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

SECTION IX

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION X

This ordinance shall take effect upon publication as provided by law.

DATE OF INTRODUCTION: February 23, 2016

Motion to Introduce by: Councilman Jacobs

Motion Seconded by: Councilman Smith

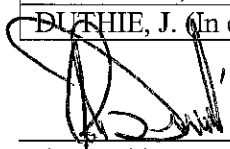
Introduction Approved: 6-0 Voice Vote

DATE OF ADOPTION: April 5, 2016

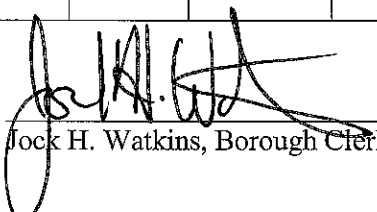
Motion to Adopt by: Councilman Smith

Motion Seconded by: Councilman Jacobs

Record of Council Vote on Final Passage	Aye	Nay	Abstain	Absent
JACOBS, D.	X			
LEONARD, R	X			
SMITH, P.	X			
TOLLI, M.				X
TSILIONIS, T.	X			
VIDOVICH, M.				X
DUTHIE, J. (In case of tie)				



John Duthie, Mayor



Jock H. Watkins, Borough Clerk

Date of Publication: April 14, 2016, The Progress