

BOROUGH OF ROSELAND
NEW JERSEY

JULY 5, 2016
CONFERENCE ROOM
140 EAGLE ROCK AVENUE
6:30 PM

CAUCUS MEETING MINUTES

Borough Attorney Sheffet read Resolution No. 185-2016, entitled Close to Executive Session, at 6:30 PM. The Resolution was moved by Councilman Jacobs, seconded by Councilman Leonard, and approved by a 3-0 voice vote (Councilwoman Tolli arrived at 6:35, Councilman Smith arrived at 6:46, and Tsilionis absent).

CALL TO ORDER & SUNSHINE STATEMENT

The July 5, 2016 Caucus Meeting of the Roseland Mayor and Council was called to order at 7:07 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

ROLL CALL

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Council President
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michelle Tolli, Councilwoman
Mark Vidovich, Councilman

ABSENT:

Thomas Tsilionis, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Ethan Jesse Sheffet, Borough Attorney
Jock H. Watkins, Borough Clerk
Gary Schall, Superintendent of Public Works
Chris Critchett, Asst. Superintendent of DPW
Mike Colitti, Director of Recreation

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

None

INTRODUCTION OF ORDINANCES

ORDINANCE NO. 8-2016 entitled “An ordinance of the Borough of Roseland, in the County of Essex, New Jersey, providing for the reconstruction of Becker Farm Road in and by the Borough, appropriating \$676,210 therefore, and authorizing the issuance of \$224,210 in General Improvement Bonds or Notes of the Borough to finance the same” was tabled in accordance with the directives of Executive Order No. 210 issued by Governor Christie on June 30, 2016.

ADOPTION OF RESOLUTIONS

Chris Critchett, Assistant Superintendent of Public Works, presented two projects to Council for consideration. The first recommendation is item No. 1 from the Public Works Committee report – to purchase two (2) variable frequency drives for the Main Pump Station at a cost of \$18,500. The second recommendation is to purchase and install a grinder at the Main Pump Station. After discussion, Councilman Leonard made a motion to approve the seven resolutions and the one item on the consent agenda:

Resolution No. 186-2016 authorizing the transfer of funds in the amount of \$40,000 from the Affordable Housing Trust Fund to ARC of Essex for 32 Green Avenue

Resolution No. 187-2016 approving the appointment of Carmen I. Koshnick as part-time secretary in the Recreation Department

Resolution No. 188-2016 releasing Payment No. 4 and No. 5 in the amount of \$32,741.25 to Goksu Construction for reconstruction of the fire damaged bathrooms at 19 Harrison Avenue

Resolution No. 189-2016 approval to hire Assignors and Soccer Officials for the Roseland Recreation Department

Resolution No. 190-2016 cancelling certain Water and Sewer Billing-Balances

Resolution No. 191-2016 approval of the June 29, 2016 Bill List

Resolution No. 192-2016 establishing a Recreation Summer Playground trip registration fee schedule

CONSENT AGENDA

Approval for Christopher Critchett to attend the Fall CPWM Courses “Local Gov’t in NJ” on September 12th and 26th at a cost of \$384.00, “Municipal Budget Process” on October

14th and 21st at a cost of \$399.00, and “Public Work’s Purchasing” on October 26th and November 1st at a cost of \$384.00.

With no comments or questions from Council or the audience, the motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Tsilionis absent).

Councilman Smith made a motion to approve Resolution No. 193-2016 to purchase two (2) variable frequency drives for the Main Pump Station at a cost of \$18,500.00 per quotes received. The motion was seconded by Councilman Jacobs and approved by a 5-0 voice vote (Tsilionis absent).

Councilman Smith made a motion to approve Resolution No. 194-2016 to purchase a grinder for the Main Pump Station at a cost of \$32,000.00 per quotes received, and to approve installation of the grinder at a cost not to exceed \$7,500.00, for a total project cost not to exceed \$39,500.00 from the Water Sewer budget. The motion was seconded by Councilman Leonard and approved by a 5-0 voice vote (Tsilionis absent).

MAYOR’S REPORT

Mayor Duthie reported that Eagle Scout Nicholas Patrarca has proposed the collection of household items for needy families as his Eagle Scout Project. Council endorsed the project.

COMMITTEE REPORTS

PUBLIC WORKS

Superintendent of Public Works Schall proposed an amendment to Chapter XVII “Water Sewer” implementing requirements for hydrant permits. Council approved putting an ordinance on the July 19th agenda for introduction.

PUBLIC SAFETY

Councilman Jacobs reported that the Senior Citizen Advisory Board would like to decrease the number of members of the Board from 12 to 8 in order to make it easier to conduct business. Council approved putting an ordinance on the July 19th agenda for introduction.

RECREATION

Recreation Director Colitti recommended that Council accept the quote from Musco Lighting as the low quote to purchase and install the Control Link Timer System at the Thomas J. O’Beirne Field, Harrison Avenue Field at a total of \$18,650.00. Council approved putting a resolution on the July 19th agenda for consideration.

CAPITAL IMPROVEMENTS

Mr. Schall recommended preparation of a Bond Ordinance for the Chipper Body 550 Dump Truck for \$70,000.00 and a pickup truck with plow for \$45,000.00. Council approved putting an ordinance on the July 19th agenda for introduction.

Mr. Schall recommended preparation of a Bond Ordinance for improvements of White Oak Road for a total of \$110,880.00. Council approved putting an ordinance on the July 19th agenda for introduction.

PUBLIC AFFAIRS

No report.

ADMINISTRATION & FINANCE

Councilman Vidovich reported that as soon as the budget has been approved by the County, he and Administrator Chumacas would finalize the letter to residents explaining the 2016 tax rate.

PUBLIC COMMENT

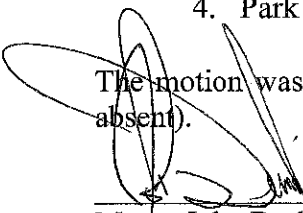
None

EXECUTIVE SESSION

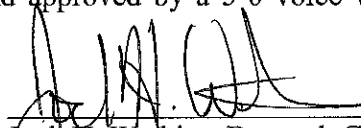
Councilman Jacobs made a motion to return to Executive Session at 8:09 PM to continue to discuss the following:

- 1. Personnel
- 2. Municipal Defense Group
- 3. Avalon Bay
- 4. Park Permits

The motion was seconded by Councilman Smith and approved by a 5-0 voice vote (Tsilionis absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: July 19, 2016

ROLL CALL

Aye: Jacobs, Leonard, Tolli, Tsilionis, Vidovich
 Nay: None
 Abstain: None
 Absent: Smith