



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:**

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

| First Name | Middle Name | Last Name | Term Expires | Business Email         |
|------------|-------------|-----------|--------------|------------------------|
| John       |             | Duthie    | 12/31/2018   | jduthie@roselandnj.org |

**Chief Administrative Officer**

|         |  |          |  |                          |
|---------|--|----------|--|--------------------------|
| Maureen |  | Chumacas |  | mchumacas@roselandnj.org |
|---------|--|----------|--|--------------------------|

**Chief Financial Officer**

|         |  |          |  |                                                                        |
|---------|--|----------|--|------------------------------------------------------------------------|
| Maureen |  | Chumacas |  | <a href="mailto:mchumacas@roselandnj.org">mchumacas@roselandnj.org</a> |
|---------|--|----------|--|------------------------------------------------------------------------|

**Municipal Clerk**

|      |    |         |  |                         |
|------|----|---------|--|-------------------------|
| Jock | H. | Watkins |  | jwatkins@roselandnj.org |
|------|----|---------|--|-------------------------|

**Registered Municipal Accountant**

|         |  |       |  |                       |
|---------|--|-------|--|-----------------------|
| Valerie |  | Dolan |  | vdolan@nisivoccia.com |
|---------|--|-------|--|-----------------------|

**Governing Body Members**

| First Name  | Middle Name | Last Name | Term Expires | Business Email          |
|-------------|-------------|-----------|--------------|-------------------------|
| Richard     | N.          | Leonard   | 12/31/2019   | rleonard@roselandnj.org |
| Peter       | M.          | Smith     | 12/31/2018   | psmith@roselandnj.org   |
| Christopher |             | Bardi     | 12/31/2020   | cbardi@roselandnj.org   |
| David       | B.          | Jacobs    | 12/31/2019   | djacobs@roselandnj.org  |
| Thomas      |             | Tsilionis | 12/31/2018   | tomt@roselandnj.org     |
| Michele     |             | Tolli     | 12/31/2020   | mtolli@roselandnj.org   |
|             |             |           |              |                         |
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|             |             |           |              |                         |
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**USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN**

| <u>2017 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>                                                 |                      |                        |                   |                        | <u>Current Year 2018 Budget</u>                                                          |                         |                        |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|-------------------|------------------------|------------------------------------------------------------------------------------------|-------------------------|------------------------|
|                                                                                                                                     | <u>Calendar Year</u> | <u>Calendar Year</u>   | <u>% of</u>       | <u>Avg Residential</u> | <u>Taxes</u>                                                                             | <u>Actual/Estimated</u> | <u>Tax Levy</u>        |
|                                                                                                                                     | <u>Tax Rate</u>      | <u>Tax Levy</u>        | <u>Total Levy</u> | <u>Taxpayer Impact</u> |                                                                                          |                         |                        |
| Municipal Purpose Tax                                                                                                               | 0.581                | \$9,837,787.97         | 25.81%            | \$2,696.35             | Municipal Purpose Tax                                                                    | ACTUAL                  | \$9,895,971.11         |
| Municipal Library                                                                                                                   | 0.036                | \$609,626.42           | 1.60%             | \$167.07               | Municipal Library                                                                        | ACTUAL                  | \$590,559.88           |
| Municipal Open Space                                                                                                                | 0.020                | \$338,470.14           | 0.89%             | \$92.82                | Municipal Open Space                                                                     | ACTUAL                  | \$334,285.28           |
| Fire Districts (avg. rate/total levies)                                                                                             |                      |                        | 0.00%             | \$0.00                 | Fire Districts (total levies)                                                            |                         |                        |
| Other Special Districts (total levies)                                                                                              |                      |                        | 0.00%             | \$0.00                 | Other Special Districts (total levies)                                                   |                         |                        |
| Local School District                                                                                                               | 0.497                | \$8,388,386.00         | 22.01%            | \$2,306.51             | Local School District                                                                    | ESTIMATED               | \$8,388,386.00         |
| Regional School District                                                                                                            | 0.558                | \$9,446,780.00         | 24.79%            | \$2,589.61             | Regional School District                                                                 | ESTIMATED               | \$9,446,780.00         |
| County Purposes                                                                                                                     | 0.545                | \$9,215,802.39         | 24.18%            | \$2,529.27             | County Purposes                                                                          | ESTIMATED               | \$9,215,802.39         |
| County Library                                                                                                                      |                      |                        | 0.00%             | \$0.00                 | County Library                                                                           |                         |                        |
| County Board of Health                                                                                                              |                      |                        | 0.00%             | \$0.00                 | County Board of Health                                                                   |                         |                        |
| County Open Space                                                                                                                   | 0.016                | \$277,412.89           | 0.73%             | \$74.25                | County Open Space                                                                        | ESTIMATED               | \$277,412.89           |
| Other County Levies (total)                                                                                                         |                      |                        | 0.00%             | \$0.00                 | Other County Levies (total)                                                              |                         |                        |
| <b>Total (Calendar Year 2017 Budget)</b>                                                                                            | <b>2.253</b>         | <b>\$38,114,265.81</b> | <b>100.00%</b>    | <b>\$10,455.88</b>     | <b>Total ESTIMATED amount to be raised by taxes</b>                                      |                         | <b>\$38,149,197.55</b> |
| Total Taxable Valuation as of      October 1, 2017 <u>\$1,671,426,400.00</u><br>(To be used to calculate the current year tax rate) |                      |                        |                   |                        | Revenue Anticipated, Excluding Tax Levy      4,374,922.99                                |                         |                        |
| Current Year Average Residential Assessment <u>\$464,087.00</u>                                                                     |                      |                        |                   |                        | Budget Appropriations, before Reserve for Uncollected Taxes      14,206,599.02           |                         |                        |
| <b><u>Prior Year to Current Year Comparison</u></b>                                                                                 |                      |                        |                   |                        | Total Non-Municipal Tax Levy      27,662,666.56                                          |                         |                        |
| <b><u>Comparison - Municipal Purposes Tax Rate</u></b>                                                                              |                      |                        |                   |                        | Amount to be Raised by Taxes - Before RUT      37,494,342.59                             |                         |                        |
| Prior Year                                                                                                                          | Current Year         | % Change (+/-)         |                   |                        |                                                                                          |                         |                        |
| 0.581                                                                                                                               | 0.592                | 1.89%                  |                   |                        |                                                                                          |                         |                        |
| <b><u>Comparison - Municipal Purposes Tax Levy</u></b>                                                                              |                      |                        |                   |                        | Reserve for Uncollected Taxes (RUT)      667,838.16                                      |                         |                        |
| Prior Year                                                                                                                          | Current Year         | % Change (+/-)         | \$ Change (+/-)   |                        |                                                                                          |                         |                        |
| \$9,837,787.97                                                                                                                      | \$9,895,971.11       | 0.59%                  | \$58,183.14       |                        |                                                                                          |                         |                        |
| <b><u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u></b>                                         |                      |                        |                   |                        | Total Amount to be Raised by Taxes      38,162,180.75                                    |                         |                        |
| Prior Year                                                                                                                          | Current Year         | % Change (+/-)         | \$ Change (+/-)   |                        |                                                                                          |                         |                        |
| \$2,696.35                                                                                                                          | \$2,747.40           | 1.89%                  | \$51.05           |                        |                                                                                          |                         |                        |
| <b>Sheet UFB-1</b>                                                                                                                  |                      |                        |                   |                        | % of Tax Collections used to Calculate RUT <u>98.25%</u>                                 |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | If % used exceeds the actual collection % then<br>reference the statutory exception used |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | <b><u>Tax Collections - ACTUAL as of Prior Year</u></b>                                  |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | Total Tax Revenue, Collections CY 2017      37,497,290.91                                |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | Total Tax Levy, CY 2017      38,164,192.28                                               |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | % of Taxes Collected, CY 2017      98.25%                                                |                         |                        |
|                                                                                                                                     |                      |                        |                   |                        | Delinquent Taxes - December 31, 2017 <u>\$254,214.85</u>                                 |                         |                        |

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

| FCOA |                                                       | % Difference<br>Current vs.<br>Prior Year | \$ Difference<br>Current vs. Prior<br>Year | Total Realized<br>Revenue (Prior<br>Year) | Total Anticipated<br>Revenue (Current<br>Year) | General<br>Budget      | Open Space<br>Budget | Utility               | Utility       | Utility       | Utility       | Utility       | Utility       |
|------|-------------------------------------------------------|-------------------------------------------|--------------------------------------------|-------------------------------------------|------------------------------------------------|------------------------|----------------------|-----------------------|---------------|---------------|---------------|---------------|---------------|
| 08   | Surplus                                               | 27.21%                                    | \$255,000.00                               | \$937,000.00                              | \$1,192,000.00                                 | \$1,192,000.00         |                      |                       |               |               |               |               |               |
| 08   | Local Revenue                                         | 407.77%                                   | \$2,989,844.66                             | \$733,221.34                              | \$3,723,066.00                                 | \$554,405.00           |                      | \$3,168,661.00        |               |               |               |               |               |
| 09   | State Aid (without offsetting appropriation)          | 0.00%                                     | \$0.00                                     | \$837,731.00                              | \$837,731.00                                   | \$837,731.00           |                      |                       |               |               |               |               |               |
| 08   | Uniform Construction Code Fees                        | -32.72%                                   | (\$81,383.00)                              | \$248,728.00                              | \$167,345.00                                   | \$167,345.00           |                      |                       |               |               |               |               |               |
|      | <b>Special Revenue Items w/ Prior Written Consent</b> |                                           |                                            |                                           |                                                |                        |                      |                       |               |               |               |               |               |
| 11   | Shared Services Agreements                            | #DIV/0!                                   | \$0.00                                     |                                           | \$0.00                                         |                        |                      |                       |               |               |               |               |               |
| 08   | Additional Revenue Offset by Appropriations           | -17.76%                                   | (\$5,989.77)                               | \$33,717.85                               | \$27,728.08                                    | \$27,728.08            |                      |                       |               |               |               |               |               |
| 10   | Public and Private Revenue                            | #DIV/0!                                   | \$0.00                                     |                                           | \$0.00                                         |                        |                      |                       |               |               |               |               |               |
| 08   | Other Special Items                                   | 7.22%                                     | \$92,713.91                                | \$1,285,000.00                            | \$1,377,713.91                                 | \$1,377,713.91         |                      |                       |               |               |               |               |               |
| 15   | Receipts from Delinquent Taxes                        | -14.00%                                   | (\$35,494.47)                              | \$253,494.47                              | \$218,000.00                                   | \$218,000.00           |                      |                       |               |               |               |               |               |
|      | <b>Amount to be raised by taxation</b>                |                                           |                                            |                                           |                                                |                        |                      |                       |               |               |               |               |               |
| 07   | Local Tax for Municipal Purposes                      | 1.58%                                     | \$153,724.30                               | \$9,742,246.81                            | \$9,895,971.11                                 | \$9,895,971.11         |                      |                       |               |               |               |               |               |
| 07   | Minimum Library Tax                                   | -3.13%                                    | (\$19,066.54)                              | \$609,626.42                              | \$590,559.88                                   | \$590,559.88           |                      |                       |               |               |               |               |               |
| 54   | Open Space Levy Tax                                   | -1.24%                                    | (\$4,184.86)                               | \$338,470.14                              | \$334,285.28                                   |                        | \$334,285.28         |                       |               |               |               |               |               |
| 07   | Addition to Local District School Tax                 | #DIV/0!                                   | \$0.00                                     |                                           | \$0.00                                         |                        |                      |                       |               |               |               |               |               |
| 08   | Deficit General Budget                                | #DIV/0!                                   | \$0.00                                     |                                           | \$0.00                                         |                        |                      |                       |               |               |               |               |               |
|      | <b>Total</b>                                          | <b>22.27%</b>                             | <b>\$3,345,164.23</b>                      | <b>\$15,019,236.03</b>                    | <b>\$18,364,400.26</b>                         | <b>\$14,861,453.98</b> | <b>\$334,285.28</b>  | <b>\$3,168,661.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

| FCOA | Budgeted Full-Time              | Positions Part-Time | % Difference Current v. Prior Year | \$ Difference Current v. Prior Year | Total Modified Appropriation for Service Type (Prior Year) | Total Appropriation for Service Type (Current Year) | General Budget  | Public&Private Offsets | Open Space Budget | Utility        | Utility        | Utility | Utility | Utility | Utility |
|------|---------------------------------|---------------------|------------------------------------|-------------------------------------|------------------------------------------------------------|-----------------------------------------------------|-----------------|------------------------|-------------------|----------------|----------------|---------|---------|---------|---------|
| 20   | General Government              |                     | 0.92%                              | \$10,193.06                         | \$1,106,527.90                                             | \$1,116,720.96                                      | \$1,050,614.00  |                        |                   | \$66,106.96    |                |         |         |         |         |
| 21   | Land-Use Administration         |                     | 43.62%                             | \$42,530.00                         | \$97,495.00                                                | \$140,025.00                                        | \$140,025.00    |                        |                   |                |                |         |         |         |         |
| 22   | Uniform Construction Code       |                     | 1.17%                              | \$600.00                            | \$51,310.00                                                | \$51,910.00                                         | \$51,910.00     |                        |                   |                |                |         |         |         |         |
| 23   | Insurance                       |                     | -0.98%                             | (\$24,560.00)                       | \$2,503,968.00                                             | \$2,479,408.00                                      | \$2,479,408.00  |                        |                   |                |                |         |         |         |         |
| 25   | Public Safety                   |                     | 3.31%                              | \$118,470.60                        | \$3,578,622.37                                             | \$3,697,092.97                                      | \$3,694,504.00  | \$2,588.97             |                   |                |                |         |         |         |         |
| 26   | Public Works                    |                     | 0.87%                              | \$18,820.57                         | \$2,157,601.58                                             | \$2,176,422.15                                      | \$1,253,929.00  | \$20,439.11            |                   | \$902,054.04   |                |         |         |         |         |
| 27   | Health and Human Services       |                     | -8.67%                             | (\$1,567.00)                        | \$18,077.00                                                | \$16,510.00                                         | \$10,635.00     | \$5,875.00             |                   |                |                |         |         |         |         |
| 28   | Parks and Recreation            |                     | 5.90%                              | \$54,105.00                         | \$917,243.00                                               | \$971,348.00                                        | \$185,415.00    |                        | \$785,933.00      |                |                |         |         |         |         |
| 29   | Education (including Library)   |                     | -3.13%                             | (\$19,066.54)                       | \$609,626.42                                               | \$590,559.88                                        | \$590,559.88    |                        |                   |                |                |         |         |         |         |
| 30   | Unclassified                    |                     | 17.02%                             | \$5,200.00                          | \$30,550.00                                                | \$35,750.00                                         | \$35,750.00     |                        |                   |                |                |         |         |         |         |
| 31   | Utilities and Bulk Purchases    |                     | -0.06%                             | (\$1,600.00)                        | \$2,723,600.00                                             | \$2,722,000.00                                      | \$521,500.00    |                        |                   | \$2,200,500.00 |                |         |         |         |         |
| 32   | Landfill / Solid Waste Disposal |                     | 7.15%                              | \$37,904.00                         | \$530,370.00                                               | \$568,274.00                                        | \$568,274.00    |                        |                   |                |                |         |         |         |         |
| 35   | Contingency                     |                     | #DIV/0!                            | \$0.00                              | \$0.00                                                     | \$0.00                                              | \$0.00          |                        |                   |                |                |         |         |         |         |
| 36   | Statutory Expenditures          |                     | 4.30%                              | \$50,756.33                         | \$1,180,816.32                                             | \$1,231,572.65                                      | \$1,231,572.65  |                        |                   |                |                |         |         |         |         |
| 37   | Judgements                      |                     | 0.00%                              | \$0.00                              | \$500,000.00                                               | \$500,000.00                                        | \$500,000.00    |                        |                   |                |                |         |         |         |         |
| 42   | Shared Services                 |                     | 0.86%                              | \$2,109.50                          | \$245,920.00                                               | \$248,029.50                                        | \$248,029.50    |                        |                   |                |                |         |         |         |         |
| 43   | Court and Public Defender       |                     | -5.47%                             | (\$9,834.00)                        | \$179,824.00                                               | \$179,824.00                                        | \$169,990.00    |                        |                   |                |                |         |         |         |         |
| 44   | Capital                         |                     | 0.00%                              | \$0.00                              | \$200,000.00                                               | \$200,000.00                                        | \$200,000.00    |                        |                   |                |                |         |         |         |         |
| 45   | Debt                            |                     | 6.61%                              | \$76,418.91                         | \$1,156,405.00                                             | \$1,232,823.91                                      | \$1,232,823.91  |                        |                   |                |                |         |         |         |         |
| 46   | Deferred Charges                |                     | -100.00%                           | (\$8,500.00)                        | \$8,500.00                                                 | \$0.00                                              | \$0.00          |                        |                   |                |                |         |         |         |         |
| 48   | Debt - Type 1 School District   |                     | #DIV/0!                            | \$0.00                              | \$0.00                                                     | \$0.00                                              | \$0.00          |                        |                   |                |                |         |         |         |         |
| 50   | Reserve for Uncollected Taxes   |                     | 25.94%                             | \$137,498.31                        | \$530,112.65                                               | \$667,610.96                                        | \$667,610.96    |                        |                   |                |                |         |         |         |         |
| 55   | Surplus General Budget          |                     | #DIV/0!                            | \$0.00                              | \$0.00                                                     | \$0.00                                              | \$0.00          |                        |                   |                |                |         |         |         |         |
|      | <b>Total</b>                    | 0.00                | 0.00                               | 2.67%                               | \$489,478.74                                               | \$18,326,569.24                                     | \$18,816,047.98 | \$14,832,550.90        | \$28,903.08       | \$785,933.00   | \$3,168,661.00 | \$0.00  | \$0.00  | \$0.00  | \$0.00  |

## USER FRIENDLY BUDGET SECTION STRUCTURAL BUDGET IMBALANCES

|  | <i>Revenues at Risk</i> | <i>Non-recurring appropriation reductions</i> | <i>Future Year Appropriation Increases</i> | <i>Structural Imbalance Offsets</i> | <b>Line Item.</b><br><small>Put "X" in cell to the left that corresponds to the type of imbalance.</small> | <b>Amount</b>  | <b>Comment/Explanation</b>                                              |
|--|-------------------------|-----------------------------------------------|--------------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------|
|  | X                       |                                               |                                            |                                     |                                                                                                            |                |                                                                         |
|  |                         |                                               |                                            |                                     | Water Sewer Surplus                                                                                        | \$1,035,000.00 |                                                                         |
|  |                         |                                               | X                                          |                                     | Accumulated Absenses                                                                                       | \$324,661.00   | Off set with Water Sewer Surplus                                        |
|  |                         |                                               | X                                          |                                     | Surplus                                                                                                    | \$25,500.00    | Additional Surplus Anticipated to off set Reserve for Uncollected taxes |
|  |                         |                                               | X                                          | X                                   | Reserve to Pay Debt                                                                                        | \$92,713.91    | Revenue Anticipated with off setting appropriation                      |
|  |                         |                                               |                                            |                                     |                                                                                                            |                |                                                                         |
|  |                         |                                               |                                            |                                     |                                                                                                            |                |                                                                         |
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|  |                         |                                               |                                            |                                     |                                                                                                            |                |                                                                         |
|  |                         |                                               |                                            |                                     |                                                                                                            |                |                                                                         |
|  |                         |                                               |                                            |                                     |                                                                                                            |                |                                                                         |

**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

| <b>Property Tax Assessments - Taxable Properties (October 1, 2017 Value)</b> |              |                           |                |
|------------------------------------------------------------------------------|--------------|---------------------------|----------------|
|                                                                              | # of Parcels | Assessed Value            | % of Total     |
| 1 Vacant Land                                                                | 42           | \$6,254,700.00            | 0.37%          |
| 2 Residential                                                                | 2,061        | \$959,776,900.00          | 57.42%         |
| 3A/3B Farm                                                                   |              |                           | 0.00%          |
| 4A Commercial                                                                | 67           | \$538,277,200.00          | 32.20%         |
| 4B Industrial                                                                | 22           | \$89,465,800.00           | 5.35%          |
| 4C Apartments                                                                | 2            | \$76,017,700.00           | 4.55%          |
| 5A/5B Railroad                                                               |              |                           | 0.00%          |
| 6A/6B Business Personal Property                                             | 1            | \$1,634,100.00            | 0.10%          |
| <b>Total</b>                                                                 | <b>2,195</b> | <b>\$1,671,426,400.00</b> | <b>100.00%</b> |

  

|                                           |                    |
|-------------------------------------------|--------------------|
| Average Ratio (%), Assessed to True Value | 95.52%             |
| Equalized Valuation, Taxable Properties   | \$1,749,818,257.96 |

  

|                                               |                  |       |
|-----------------------------------------------|------------------|-------|
| Total # of property tax appeals filed in 2017 | County Tax Board | 13.00 |
|                                               | State Tax Court  | 23.00 |

  

|                                                                 |        |
|-----------------------------------------------------------------|--------|
| Number of 2017 County Tax Board decisions appealed to Tax Court |        |
| Number of pending property tax appeals in State Tax Court       | 134.00 |

  

|                                                         |                |
|---------------------------------------------------------|----------------|
| Amount paid out by municipality for tax appeals in 2017 | \$1,153,470.45 |
|---------------------------------------------------------|----------------|

| <b>Property Tax Assessments - Exempt Properties (October 1, 2017 Value)</b> |              |                        |                |
|-----------------------------------------------------------------------------|--------------|------------------------|----------------|
|                                                                             | # of Parcels | Assessed Value         | % of Total     |
| 15A Public Schools                                                          | 3            | \$9,421,800.00         | 16.05%         |
| 15B Other Schools                                                           |              |                        | 0.00%          |
| 15C Public Property                                                         | 40           | \$31,157,680.00        | 53.07%         |
| 15D Church and Charities                                                    | 13           | \$14,312,300.00        | 24.38%         |
| 15E Cemeteries & Graveyards                                                 | 1            | \$100,800.00           | 0.17%          |
| 15F Other Exempt                                                            | 7            | \$3,721,200.00         | 6.34%          |
| <b>Total</b>                                                                | <b>64</b>    | <b>\$58,713,780.00</b> | <b>100.00%</b> |

  

Percentage of Exempt vs. Non-Exempt Properties 3.51%

| <b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b> |              |                       |                |                                             |
|-------------------------------------------------------------------------------------------|--------------|-----------------------|----------------|---------------------------------------------|
|                                                                                           | # of Parcels | PILOT Billing/Revenue | Assessed Value | Taxes if Billed in Full 2017 Total Tax Rate |
| G Commercial/Industrial Exemption                                                         |              |                       |                |                                             |
| I Dwelling Exemption                                                                      |              |                       |                |                                             |
| J Dwelling Abatement                                                                      |              |                       |                |                                             |
| K New Dwelling/Conversion Exemption                                                       |              |                       |                |                                             |
| L New Dwelling/Conversion Abatement                                                       |              |                       |                |                                             |
| N Multiple Dwelling Exemption                                                             |              |                       |                |                                             |
| O Multiple Dwelling Abatement                                                             |              |                       |                |                                             |
| <b>Total 5 Yr Exemptions/Abatements</b>                                                   | <b>0</b>     | <b>0.00</b>           | <b>0.00</b>    | <b>0.00</b>                                 |





**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

| Organization / Individuals Eligible for Benefit | # of Full-Time Employees | # of Part-Time Employees | Total Personnel Cost | Base Pay              | Overtime and other Compensation | Pension (Estimate)    | Health Benefits Net of Cost Share | Employment Taxes and Other Benefits |
|-------------------------------------------------|--------------------------|--------------------------|----------------------|-----------------------|---------------------------------|-----------------------|-----------------------------------|-------------------------------------|
| Governing Body                                  |                          | 7.00                     | 112,839.54           | \$22,779.00           |                                 | \$420.00              | \$87,841.00                       | \$1,799.54                          |
| Supervisory Staff (Department Heads & Managers) | 5.00                     |                          | 698,710.00           | \$464,615.00          | \$1,850.00                      | \$69,012.00           | \$90,369.00                       | \$72,864.00                         |
| Police Officers (Including Superior Officers)   | 26.00                    |                          | 4,402,846.00         | \$2,940,815.00        | \$120,000.00                    | \$788,396.00          | \$434,262.00                      | \$119,373.00                        |
| Fire Fighters (Including Superior Officers)     |                          |                          | 0.00                 |                       |                                 |                       |                                   |                                     |
| All Other Union Employees not listed above      | 12.00                    | 4.00                     | 1,364,365.00         | \$797,240.00          | \$84,170.00                     | \$101,111.00          | \$229,352.00                      | \$152,492.00                        |
| All Other Non-Union Employees not listed above  | 7.00                     | 5.00                     | 744,031.00           | \$522,569.00          | \$6,620.00                      | \$43,405.00           | \$117,577.00                      | \$53,860.00                         |
| <b>Totals</b>                                   | <b>50.00</b>             | <b>16.00</b>             | <b>7,322,791.54</b>  | <b>\$4,748,018.00</b> | <b>\$212,640.00</b>             | <b>\$1,002,344.00</b> | <b>\$959,401.00</b>               | <b>\$400,388.54</b>                 |

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

|                                                                 | <b>Current Year # of Covered Members (Medical &amp; Rx)</b> | <b>Current Year Annual Cost Estimate per Employee</b> | <b>Total Current Year Cost</b> | <b>Prior Year # of Covered Members (Medical &amp; Rx)</b> | <b>Prior Year Annual Cost per Employee (Average)</b> | <b>Total Prior Year Cost</b> |
|-----------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------|--------------------------------|-----------------------------------------------------------|------------------------------------------------------|------------------------------|
| <b><u>Active Employees - Health Benefits - Annual Cost</u></b>  |                                                             |                                                       |                                |                                                           |                                                      |                              |
| Single Coverage                                                 | 7.00                                                        | \$10,953.00                                           | \$76,671.00                    | 5.00                                                      | \$9,127.00                                           | \$45,635.00                  |
| Parent & Child                                                  | 5.00                                                        | \$20,089.00                                           | \$100,445.00                   | 5.00                                                      | \$20,089.00                                          | \$100,445.00                 |
| Employee & Spouse (or Partner)                                  | 8.00                                                        | \$22,446.00                                           | \$179,568.00                   | 9.00                                                      | \$22,446.00                                          | \$202,014.00                 |
| Family                                                          | 25.00                                                       | \$31,266.00                                           | \$781,650.00                   | 26.00                                                     | \$31,289.00                                          | \$813,514.00                 |
| Employee Cost Sharing Contribution (enter as negative - )       |                                                             |                                                       | (\$302,497.00)                 |                                                           |                                                      | (\$299,600.79)               |
| <b>Subtotal</b>                                                 | <b>45.00</b>                                                |                                                       | <b>\$835,837.00</b>            | <b>45.00</b>                                              |                                                      | <b>\$862,007.21</b>          |
| <b><u>Elected Officials - Health Benefits - Annual Cost</u></b> |                                                             |                                                       |                                |                                                           |                                                      |                              |
| Single Coverage                                                 |                                                             |                                                       | \$0.00                         |                                                           |                                                      | \$0.00                       |
| Parent & Child                                                  |                                                             |                                                       | \$0.00                         |                                                           |                                                      | \$0.00                       |
| Employee & Spouse (or Partner)                                  | 2                                                           | \$22,446.00                                           | \$44,892.00                    | 1                                                         | \$21,661.00                                          | \$21,661.00                  |
| Family                                                          | 1                                                           | \$31,266.00                                           | \$31,266.00                    | 1                                                         | \$30,373.00                                          | \$30,373.00                  |
| Employee Cost Sharing Contribution (enter as negative - )       |                                                             |                                                       | -2511                          |                                                           |                                                      | (\$1,724.97)                 |
| <b>Subtotal</b>                                                 | <b>3.00</b>                                                 |                                                       | <b>\$73,647.00</b>             | <b>2.00</b>                                               |                                                      | <b>\$50,309.03</b>           |
| <b><u>Retirees - Health Benefits - Annual Cost</u></b>          |                                                             |                                                       |                                |                                                           |                                                      |                              |
| Single Coverage                                                 | 10                                                          | \$8,068.00                                            | \$80,680.00                    | 8                                                         | \$8,783.00                                           | \$70,264.00                  |
| Parent & Child                                                  |                                                             |                                                       | \$0.00                         |                                                           |                                                      | \$0.00                       |
| Employee & Spouse (or Partner)                                  | 19                                                          | \$19,236.00                                           | \$365,484.00                   | 18                                                        | \$19,405.00                                          | \$349,290.00                 |
| Family                                                          | 11                                                          | \$40,397.00                                           | \$444,367.00                   | 12                                                        | \$40,188.00                                          | \$482,256.00                 |
| Employee Cost Sharing Contribution (enter as negative - )       |                                                             |                                                       |                                |                                                           |                                                      |                              |
| <b>Subtotal</b>                                                 | <b>40.00</b>                                                |                                                       | <b>\$890,531.00</b>            | <b>38.00</b>                                              |                                                      | <b>\$901,810.00</b>          |
| <b>GRAND TOTAL</b>                                              | <b>88.00</b>                                                |                                                       | <b>\$1,800,015.00</b>          | <b>85.00</b>                                              |                                                      | <b>\$1,814,126.24</b>        |

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

|            |
|------------|
| <b>YES</b> |
|------------|

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

|            |
|------------|
| <b>YES</b> |
|------------|

**USER FRIENDLY BUDGET SECTION  
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit  
(check applicable items)

| Organization/Individuals Eligible for Benefit                                                                                                             | Gross Days of Accumulated Absence | Dollar Value of Compensated Absences | Approved Labor Agreement | Local Ordinance | Individual Employment Agreement |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------|--------------------------|-----------------|---------------------------------|
| Business Administrator/Chief Financial Officer                                                                                                            | 177.50                            | \$15,000.00                          |                          | x               |                                 |
| Borough Clerk                                                                                                                                             | 0.00                              | \$0.00                               |                          | x               |                                 |
| Recreation Director                                                                                                                                       | 381.00                            | \$15,000.00                          |                          | x               |                                 |
| Superintendent of Public Works                                                                                                                            | 89.50                             | \$15,000.00                          |                          | x               |                                 |
| Chief of Police                                                                                                                                           | 78.00                             | \$15,000.00                          |                          |                 | x                               |
| FOB 184 Superior Officers                                                                                                                                 | 1130.00                           | \$200,000.00                         | x                        |                 |                                 |
| FOP 184 Patrol Officers                                                                                                                                   | 1671.88                           | \$227,058.00                         | x                        |                 |                                 |
| Teamsters                                                                                                                                                 | 283.00                            | \$48,240.00                          | x                        |                 |                                 |
| OPEIU                                                                                                                                                     | 428.00                            | \$11,690.00                          | x                        |                 |                                 |
| Non-Union                                                                                                                                                 | 480.00                            | \$71,616.00                          |                          | x               |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
| *Requirement 25 Years in pension 10 with Borough capped at \$25,000.0. In 2017 1 officer meets criteria                                                   |                                   |                                      |                          |                 |                                 |
| **Requirement 25 Years in Pension 10 with Borough capped at 60/30 days or \$25,000.00. Currently there are no Officers that meet the criteria             |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
| ***Gross days for Non-Union and OPEIU are capped as of 12-31-2016. Current policy days are capped at 60 or balance of days as of 12-31-2016 or 15,000.00. |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
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|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
| <b>Totals</b>                                                                                                                                             | 4718.88                           | \$618,604.00                         |                          |                 |                                 |
|                                                                                                                                                           |                                   |                                      |                          |                 |                                 |
| <b>Total Funds Reserved as of end of 2017</b>                                                                                                             |                                   | \$227,648.05                         |                          |                 |                                 |
| <b>Total Funds Appropriated in 2018</b>                                                                                                                   |                                   | \$324,661.00                         |                          |                 |                                 |

**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

|                                                    | Gross                  | Deductions                  | Net                    |                       |        |        |                       |
|----------------------------------------------------|------------------------|-----------------------------|------------------------|-----------------------|--------|--------|-----------------------|
|                                                    | Debt                   |                             | Debt                   | Current Year          | 2019   | 2020   | All Additional Future |
|                                                    |                        |                             |                        | Budget                | Budget | Budget | Years' Budgets        |
| Local School Debt                                  | \$5,850,000.00         | \$5,850,000.00              | \$0.00                 |                       |        |        |                       |
| Regional School Debt                               | \$4,565,472.97         | \$4,565,472.97              | \$0.00                 |                       |        |        |                       |
| Utility Fund Debt                                  |                        |                             |                        |                       |        |        |                       |
| 0                                                  | \$1,025,550.00         | \$1,025,550.00              | \$0.00                 |                       |        |        |                       |
| 0                                                  |                        |                             | \$0.00                 |                       |        |        |                       |
| 0                                                  |                        |                             | \$0.00                 |                       |        |        |                       |
| 0                                                  |                        |                             | \$0.00                 |                       |        |        |                       |
| 0                                                  |                        |                             | \$0.00                 |                       |        |        |                       |
| 0                                                  |                        |                             | \$0.00                 |                       |        |        |                       |
| <u>Municipal Purposes</u>                          |                        |                             |                        |                       |        |        |                       |
| Debt Authorized                                    | \$1,941,665.76         |                             | \$1,941,665.76         |                       |        |        |                       |
| Notes Outstanding                                  | \$6,284,489.00         |                             | \$6,284,489.00         |                       |        |        |                       |
| Bonds Outstanding                                  | \$3,330,000.00         |                             | \$3,330,000.00         |                       |        |        |                       |
| Loans and Other Debt                               |                        |                             | \$0.00                 |                       |        |        |                       |
| <b>Total (Current Year)</b>                        | <b>\$22,997,177.73</b> | <b>\$11,441,022.97</b>      | <b>\$11,556,154.76</b> |                       |        |        |                       |
| Population (2010 census)                           | <u>5,819</u>           |                             |                        |                       |        |        |                       |
| Per Capita Gross Debt                              | <u>\$3,952.08</u>      |                             |                        |                       |        |        |                       |
| Per Capita Net Debt                                | <u>\$1,985.93</u>      |                             |                        |                       |        |        |                       |
| 3 Yr. Average Property Valuation                   |                        | <u>\$1,797,258,774.67</u>   |                        |                       |        |        |                       |
| Net Debt as % of 3 Year Avg Property Valuation     |                        | <u>0.64%</u>                |                        |                       |        |        |                       |
| Utility Fund - Principal                           |                        |                             |                        |                       |        |        |                       |
| Utility Fund - Interest                            |                        |                             |                        |                       |        |        |                       |
| Bond Anticipation Notes - Principal                | \$492,713.91           |                             |                        |                       |        |        |                       |
| Bond Anticipation Notes - Interest                 | \$56,217.00            |                             |                        |                       |        |        |                       |
| Bonds - Principal                                  | \$555,000.00           | \$555,000.00                | \$555,000.00           | \$1,665,000.00        |        |        |                       |
| Bonds - Interest                                   | \$121,100.00           | \$104,450.00                | \$82,250.00            | \$105,450.00          |        |        |                       |
| Loans & Other Debt - Principal                     |                        |                             |                        |                       |        |        |                       |
| Loans & Other Debt - Interest                      |                        |                             |                        |                       |        |        |                       |
| <b>Total</b>                                       | <b>\$1,225,030.91</b>  | <b>\$659,450.00</b>         | <b>\$637,250.00</b>    | <b>\$1,770,450.00</b> |        |        |                       |
| Total Principal                                    | \$1,047,713.91         | \$555,000.00                | \$555,000.00           | \$1,665,000.00        |        |        |                       |
| Total Interest                                     | \$177,317.00           | \$104,450.00                | \$82,250.00            | \$105,450.00          |        |        |                       |
| % of Total Current Year Budget                     | <u>6.51%</u>           |                             |                        |                       |        |        |                       |
| Description                                        | Debt Not Listed Above  |                             |                        |                       |        |        |                       |
| Total Guarantees - Governmental                    |                        |                             |                        |                       |        |        |                       |
| Total Guarantees - Other                           |                        |                             |                        |                       |        |        |                       |
| Total Capital/Equipment Leases                     |                        |                             |                        |                       |        |        |                       |
| Total Other                                        |                        |                             |                        |                       |        |        |                       |
| <u>Bond Rating</u>                                 | <u>Moody's</u>         | <u>Standard &amp; Poors</u> | <u>Fitch</u>           |                       |        |        |                       |
| Rating                                             | Aa2                    | AA+                         |                        |                       |        |        |                       |
| Year of Last Rating                                | 2010                   | 2013                        |                        |                       |        |        |                       |
| <b>Mark "X" if Municipality has no bond rating</b> |                        |                             |                        |                       |        |        |                       |

**USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED**

| Providing or Receiving Services? | Providing Services To/Receiving Services From              | Type of Shared Service Provided | Notes (Enter more specifics if needed) | Begin Date | End Date   | Amount to be Received/Paid |
|----------------------------------|------------------------------------------------------------|---------------------------------|----------------------------------------|------------|------------|----------------------------|
| <b>Receiving</b>                 | East Hanover                                               | Public Health Services          |                                        | 1/1/2015   | 12/31/2019 | \$79,123.00                |
| <b>Receiving</b>                 | West Orange                                                | Animal Control                  |                                        | 7/1/2016   | 6/30/2018  | \$13,449.36                |
| <b>Receiving</b>                 | Caldwell                                                   | Senior Citizen Transportation   |                                        | 1/1/2017   | 12/31/2018 | \$28,483.50                |
| <b>Receiving</b>                 | Construciton and Sub Code Official and Inspection Services | Verona                          |                                        | 1/1/2018   | 12/31/2018 | \$127,293.00               |
|                                  |                                                            |                                 |                                        |            |            |                            |
|                                  |                                                            |                                 |                                        |            |            |                            |
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**USER FRIENDLY BUDGET SECTION - Notes**

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