

BOROUGH OF ROSELAND
NEW JERSEY

AUGUST 2, 2016
CONFERENCE ROOM
140 EAGLE ROCK AVENUE
6:30 PM

CAUCUS MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The August 2, 2016 Caucus Meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

ROLL CALL

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Council President
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michele Tolli, Councilwoman
Thomas Tsilionis, Councilman
Mark Vidovich, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Ethan Jesse Sheffet, Borough Attorney
Jock H. Watkins, Borough Clerk

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

Mr. Ed Burke, representing The Progress, asked if the contract awarded by Resolution No. 201-2016 would be replacing public works employees. Administrator Chumacas explained that the Borough has been contracting out for janitorial services for several years, and that approval of this resolution would award the contract to a different vendor, and that this contract has nothing to do with employees.

ADOPTION OF RESOLUTIONS

Following a brief discussion, Council withdrew Resolution Nos. 205-2016 and 206-2016, and deferred discussion of Resolution No. 210-2016 to executive session. Councilman Jacobs then made a motion to approve the rest of the resolutions on the agenda, as well as all seven consent agenda items:

Resolution No. 207-2016 requesting that PSE&G review recurrent power outages in certain areas of the Borough

Resolution No. 208-2016 authorizing emergency repairs to Ladder Truck 665 for an amount not to exceed \$6,000.00

Resolution No. 209-2016 acknowledging the Affidavit of Tax Bill Mailing on July 22, 2016

Resolution No. 211-2016 amending Resolution No. 91-2016 "Increasing the Not to Exceed Amount for Emergency Repair Work on the Generators by \$2,000.00" for a new not to exceed amount of \$9,650.00

Resolution No. 212-2016 approving the July 29, 2016 Bill List

Resolution No. 213-2016 approving the July 29, 2016 Open Space Bill List

Resolution No. 214-2016 authorizing the Mayor and Borough Clerk to sign the Deed Restriction for the property described as Lot 9 in Block 11, and known by the street address 32 Green Avenue

Resolution No. 215-2016 authorizing the Mayor to sign a contract with NJ Fun Services for the 2016 SCRAM Summer Playground Program Event

CONSENT AGENDA

Approval for Angela Russomano to attend "Payroll Workshop Preparing for the Year End and Beginning for 2017" seminar on December 9, 2016 in Neptune, NJ for a total cost of \$99.00

Approval for Rosemary Sayers to attend "What's New in Management? Managing in the 21st Century" seminar on December 9, 2016 in Neptune, NJ for a total cost of \$99.00

Approval for Maureen Chumacas to attend the NJMMA/GFOA joint meeting on September 15, 2016 for a total cost of \$30.00

Approval for Maureen Chumacas to attend "Preparation of Local Property Tax List and Duplicate for Tax Assessor and Tax Collector" seminar October 12, 2016 for a total cost of \$99.00

Approval to Appoint Alexander Borg as a Volunteer Jr. Counselor for the remainder of the 2016 Summer Playground Program

Approval for Ashley Passafiume to attend the Municipal Clerk Review Course September 9, 2016, September 16, 2016, and September 23, 2016 for a total cost of \$622.00

Approval for Volunteer Fire Department members M. Bottinger, A. Vogel, K. Yates and P. Bilancia to attend the NJ Tactical Extrication Weekend to be held October 8, 2016 and October 9, 2016 at the Washington Borough Firehouse and Brass Junk Yard for a total cost of \$800.00

Councilwoman Tolli seconded the motion and the motion was approved by a 6-0 voice vote.

COMMITTEE REPORTS

PUBLIC WORKS

Councilman Smith reported that the Department of Public Works (DPW) has identified six (6) doors in various municipal buildings which are in need of replacement. Upon recommendation by the DPW, Councilman Smith made a motion to approve Resolution No. 216-2016 awarding a purchase order to Bildisco for the purchase and installation of six (6) metal doors in the amount of \$10,259.00. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.

PUBLIC SAFETY

Councilman Jacobs reported that the Public Safety Committee has several matters that will be discussed at Committee and reported to Council at the next meeting.

RECREATION

Councilman Tsilionis expressed concern that residents are getting different guidance regarding field use permits from different departments. Administrator Chumacas explained that once the recreation program calendar had been prepared, the Clerk's office handles all permitting, including permit changes resulting from rainouts. After discussion, Council advised Mrs. Chumacas to direct the Recreation Department to have their seasonal calendars prepared earlier, as travel team requests routinely start a month before recreation programs.

CAPITAL IMPROVEMENTS

Mrs. Chumacas advised Council that Public Works Superintendent Schall is gathering details so that a more formal agreement be reached with PSE&G for temporary parking of tree service vehicles on the Dockrell property.

PUBLIC AFFAIRS

Councilwoman Tolli requested permission for the Beautification Committee to place wooden planters on the triangle at the intersection of Harrison and Eagle Rock Avenues. Attorney Sheffet advised Councilwoman Tolli that the Borough does not own the triangle and therefore cannot authorize and activity within the triangle.

ADMINISTRATION & FINANCE

Councilman Vidovich reported that he only had one item for discussion in Executive Session which may require a return to open session for action.

After a brief discussion at the conclusion of the committee reports, Councilman Vidovich made a motion to cancel the August 16, 2016 meeting. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.

APPROVAL OF MINUTES

Councilman Jacobs made a motion to approve the February 23, 2016 budget meeting minutes, the February 23, 2016 Council meeting minutes, the March 1, 2016 caucus meeting minutes, the March 8, 2016 budget meeting minutes, and the July 19, 2016 Council meeting minutes. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote, with Councilman Vidovich abstaining on the March 1, 2016 minutes and Councilman Smith abstaining on the July 19, 2016 minutes.

PUBLIC COMMENT

Mr. Ed Burke, representing The Progress, asked about the number of power outages that triggered Resolution No. 207-2016. Council responded saying that there were two or three areas of town which appear to experience a higher number of power outages than the rest of town, even during minor weather events.

EXECUTIVE SESSION

Borough Attorney Sheffet read Resolution No. 204-2016 Approval to Close to Executive Session to discuss the following:

1. Personnel
2. Collective Bargaining Agreement
3. Construction Code Interlocal Agreement

Councilman Smith made a motion to close to Executive Session at 7:44 PM. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.

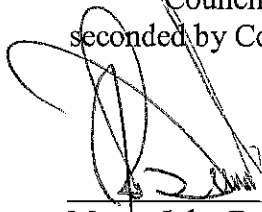
RETURN TO OPEN SESSION

Councilman Jacobs made a motion at 8:40 PM to reopen the meeting. The motion was seconded by Councilman Smith and approved by a 6-0 voice vote.

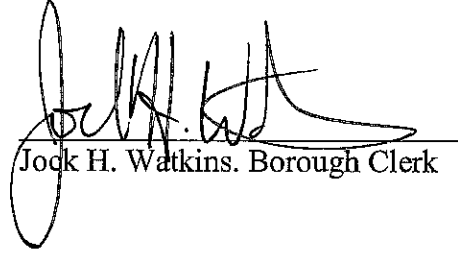
Councilman Vidovich made a motion to approve Resolution No. 210-2016 authorizing the Borough Administrator to award a one year contract for janitorial services for the period from August 1, 2016 through July 31, 2017 to a sheltered workshop for an amount not to exceed \$30,371.00. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.

Councilman Smith made a motion to approve Resolution No. 217-2016 to approve the collective bargaining agreement with Teamsters Local 469. The motion was seconded by Councilman Jacobs and approved by at 6-0 voice vote.

Councilman Jacobs made a motion to close the meeting at 8:44 PM. The motion was seconded by Councilman Smith and approved by a 6-0 voice vote.



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: September 6, 2016

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tsilionis, Tolli, Vidovich
Nay: None
Abstain: None
Absent: None