

BOROUGH OF ROSELAND
NEW JERSEY

OCTOBER 17, 2017
PUBLIC MEETING ROOM
19 HARRISON AVENUE
6:30 PM EXECUTIVE SESSION
7:30PM OPEN SESSION

COUNCIL MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The October 17, 2017 Meeting of the Roseland Mayor and Council was called to order at 6:40 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Councilman
Richard N. Leonard, Councilman
Michelle Tolli, Councilwoman
Thomas Tsilionis, Councilman
Mark Vidovich, Council President (6:49 PM)

ABSENT:

Peter M. Smith, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Ethan Jesse Sheffet, Borough Attorney

Councilman Jacobs made a motion at 6:40 PM to approve Resolution No. 271-2017 Approval to Close to Executive Session to discuss the following:

1. Tax Appeal -56 Livingston Avenue
2. Second -Scott Gorman v Roseland
3. Meter Readings
4. Bucco Settlement
5. Pedestrian State Safety Study

Councilman Tsilionis seconded the motion and the motion was approved by a 4-0 voice vote (Smith, Vidovich absent).

Councilman Jacobs made a motion to close Executive Session and to return open session at 7:25 PM. The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Smith absent). Mayor Duthie read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll with there being no changes.

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

William Tedesco, 20 Meeker Court

INTRODUCTION OF ORDINANCES

Councilman Jacobs made a motion to introduce Ordinance No. 15-2017 – An ordinance to amend Chapter II Entitled “Administration” of the Revised General Ordinances of the Borough of Roseland to create a Municipal Alliance Committee and to establish the requirements of membership thereof. The motion was seconded by Councilman Vidovich and approved by a 5-0 voice vote (Smith absent). Councilman Leonard made a motion to change the November meeting date from November 21st to November 28, 2017. The motion was seconded by Councilman Vidovich and approved by a 5-0 voice vote (Smith absent). A public hearing on the ordinance has been scheduled for Tuesday, November 28, 2017.

PUBLIC HEARING OF ORDINANCES

Clerk Watkins read **Ordinance No. 13-2017** for the second time: An ordinance of the Borough of Roseland, in the County of Essex, New Jersey, providing for replacement of overhead doors at Borough’s Public Works Building in and for the Borough and appropriating \$28,000 to fund the same. Councilman Jacobs made a motion to open the public hearing on Ordinance No. 13-2017. Councilman Leonard seconded the motion and the motion was approved by a 5-0 voice vote (Smith absent).

There being no one wishing to be heard, Councilman Tsilionis made a motion to close the public hearing. The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Smith absent).

Clerk Watkins read **Ordinance No. 13-2017** for the third and final time: An ordinance of the Borough of Roseland, in the County of Essex, New Jersey, providing for replacement of overhead doors at Borough’s Public Works Building in and for the Borough and appropriating \$28,000 to fund the same. Councilman Jacobs made a motion to adopt Ordinance No. 13-2017. The motion was seconded by Councilwoman Tolli and approved by a 5-0 roll call vote (Smith absent).

Clerk Watkins read **Ordinance No. 14-2017** for the second time: An ordinance amending Chapter II entitled “Administration”, Section 65 entitled “Payment of Claims” of the Revised General Ordinances of the Borough of Roseland. Councilman Jacobs made a motion to open the public hearing on Ordinance No. 14-2017. Councilman Tsilionis seconded the motion and the motion was approved by a 5-0 voice vote (Smith absent).

There being no one wishing to be heard, Councilman Vidovich made a motion to close the public hearing. The motion was seconded by Councilman Jacobs and approved by a 5-0 voice vote (Smith absent).

Clerk Watkins read Ordinance No. 14-2017 for the third and final time: An ordinance amending Chapter II entitled "Administration", Section 65 entitled "Payment of Claims" of the Revised General Ordinances of the Borough of Roseland. Councilman Jacobs made a motion to adopt Ordinance No. 14-2017. The motion was seconded by Councilman Vidovich and approved by a 5-0 roll call vote (Smith absent).

ADOPTION OF RESOLUTIONS

Mayor Duthie announced that Resolution No. 290-2017 and Resolution No. 291-2017 are being tabled for discussion later in the meeting. Councilman Tsilionis made a motion to approve the remaining twenty-one resolutions and the four items on the Consent Agenda:

Resolution No. 272-2017 authorizing the Borough of Roseland to continue its membership in the New Jersey Intergovernmental Insurance Fund

Resolution No. 273-2017 authorizing cancellation of Water/Sewer billing – balances and refunds

Resolution No. 274-2017 ratification of bills

Resolution No. 275-2017 ratification of salaries – September 2017

Resolution No. 276-2017 approving the release of Payment No. 2, Final Payment with Change Order, to Top Line Construction for Becker Farm Road improvements project

Resolution No. 277-2017 authorizing an interlocal agreement with Nationally Recognized for the purpose of purchasing a fire apparatus

Resolution No. 278-2017 authorizing a Notice of Intention to Award Contract under the Houston-Galveston Area Counsel Procurement Service

Resolution No. 279-2017 authorizing the return of unused escrow for police side jobs

Resolution No. 280-2017 authorizing advertisement for RFP's for 2018 Professional Services

Resolution No. 281-2017 accepting quote from Gramco Business Communication for upgrade to the sound system in the public meeting room at 19 Harrison Avenue

Resolution No. 282-2017 authorizing the insertion into the CY2017 Municipal Budget a Special Item of Revenue in the form of a FEMA 2016 Assistance to Firefighters Grant pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

Resolution No. 283-2017 cancellation of balance for Galaxy Recycling Inc. bid bond

Resolution No. 284-2017 approving the adoption of bylaws for the Municipal Alliance Committee

Resolution No. 285-2017 opposing the filing of the Williams/Transco application to expand the Gas Compression Facility in the Borough of Roseland without disclosing plans to Borough residents beforehand

Resolution No. 286-2017 approving the purchase of the new OEM vehicle through Morris County Co-Op 15

Resolution No. 287-2017 ratification of benefit charges for the Roseland Free Public Library

Resolution No. 288-2017 authorizing acceptance of the 2016 Assistance to Firefighters Grant

Resolution No. 289-2017 approving the October 13, 2017 bill list

Resolution No. 292-2017 approving the October 13, 2017 Open Space bill list

Resolution No. 293-2017 amending Resolution No. 241-2017 authorizing the Department of Public Works to utilize the Morris County Co-Op Pricing Program for reconstruction of Phillips Lane, Wingate Way, Clarendon Court and Kincaid Court to include municipal parking lots and to increase the contract by \$15,000.00 for total contract of \$90,000.00

Resolution 294-2017 amending Resolution No. 253-2017 to increase the contract with Allied Oil for the delivery of fuel by \$20,000.00 for a total contract price of \$44,080.30 through November 30, 2017

CONSENT AGENDA

Approval for Maureen Chumacas to attend the Tax Appeal seminar on December 1, 2017 in Neptune, NJ for a total cost of \$99.00

Approval to Maureen Chumacas to attend "The water quality accountability Act" seminar in West Windsor on October 30, 2017 for a total cost of \$65.00

Approval of a Calendar Raffle License Application for Our Lady of the Blessed Sacrament Church to be conducted monthly from January 2018 through December 2018

Approval of the September 2017 Treasurer's Report

Councilwoman Tolli seconded the motion and the motion was approved by a 5-0 voice vote (Smith absent), with Councilman Leonard abstaining from the vote on Resolution No. 275-2017.

MAYORAL APPOINTMENTS

Mayor Duthie announced the appointment of Lois Vitiello and Leslie Klaff to the Municipal Youth Guidance Council with terms expiring on December 31, 2017.

MAYOR'S REPORT

Mayor Duthie thanked everyone who attended, planned, and worked the third annual bonfire, including the Borough Administrator, fire department, police department, Office of Emergency Management, first aid squad, Municipal Youth Guidance Council, and Junior Women's Club, making the event a tremendous success.

COMMITTEE REPORTS

PUBLIC WORKS

No report

PUBLIC SAFETY

Councilman Jacobs congratulated the fire department upon authorization to purchase a new ladder truck and the Office of Emergency Management upon authorization to purchase a new vehicle. Mr. Jacobs also reminded residents to lock their cars as the incidence of thefts and stolen property continues. Councilman Jacobs encouraged residents to take advantage of the medication drop box at police headquarters to safely dispose of unused and unneeded medications. Mr. Jacobs closed his report cautioning residents to be careful walking as dark is coming earlier, to drive slowly during the upcoming Halloween celebration, and to avoid driving through leaves as children like to play there.

RECREATION

After discussion, Councilman Tsilionis made a motion to approve Resolution No. 291-2017 authorizing a contract with CrossStar Network Solutions to provide a comprehensive telephone audit. The motion was seconded by Councilman Vidovich and approved by a 5-0 voice vote (Smith absent).

Mr. Tsilionis echoed the Mayor's thanks to everyone who made the bonfire a great success. Mr. Tsilionis commented on a list of accomplishments achieved by the Communication and Technology Committee.

CAPITAL IMPROVEMENTS

Councilman Leonard requested that Council postpone further discussion on amendments to the taxi cab ordinance until after the new year. Mr. Leonard announced that the final Farmer's Market will take place on October 27th. Councilman Leonard encouraged residents to postpone putting leaves in the street for pickup until after Halloween. Mr. Leonard noted that Newark is bidding to host the new Amazon headquarters and cautioned that the potential impact on Roseland be considered during the master planning process. Mr. Leonard closed his report asking residents to support local businesses.

PUBLIC AFFAIRS

Councilwoman Tolli reported that the Roseland First Aid Squad has responded to 541 calls to date. The RFAS reminds residents to display their house number prominently to assist

emergency service response. Mrs. Tolli thanked the DPW on behalf of the beautification committee for their assistance planting fall flowers and hanging the scarecrows around town. Mrs. Tolli noted that the Municipal Youth Guidance will be collecting Thanksgiving non-perishable food for the Caldwell-West Essex Food Bank.

Councilwoman Tolli announced that the 5th grade Halloween Haunt Dance will be held on Friday, October 27th in the all-purpose room at 19 Harrison Avenue. The annual Recreation Trunk or Treat will be held at Noecker School on Saturday, October 28th from 11:00 – 12:30. Mrs. Tolli also announced that there will be a family portrait day at the Roseland First Aid Squad building on November 4th beginning at 10:00 AM to raise funds for Prevent Child Abuse New Jersey. Mrs. Tolli invited residents to attend the annual Veteran's Day ceremony in front of Borough Hall at 140 Eagle Rock Avenue on November 11th beginning at 11:00 AM.

Councilwoman Tolli reported that there is still an opening on the Senior Transportation Committee for anyone interested in serving. Mrs. Tolli reminded residents to take advantage of the medication drop box at police headquarters, and that a safe place has been designated at police headquarters for residents to conduct transactions that have been initiated online.

Mrs. Tolli closed her report announcing that milling and repaving of Kincaid Court, Philips Lane, Wingate Way and Clarendon Court is scheduled for Thursday October 19th and Friday October 20th. A flyer will be hand delivered to affected residents explaining the process.

Mayor Duthie added that the 2016 Veteran's Day celebration was a great day that was well attended, and encouraged residents to attend this year's celebration.

ADMINISTRATION & FINANCE

Councilman Vidovich commended everyone who helped make the bonfire a success. Mr. Vidovich also commended VFW Post #2619 for a successful fund raiser to repair their building after a recent flood.

Councilman Vidovich reported that the Borough has completed the 2017 Best Practices Inventory. In order to obtain the credits to receive 100% of the Borough's share of state aid, a policy regarding the personal use of borough vehicles will have to be adopted. Councilman Vidovich made a motion to approve Resolution No. 290-2017 to amend Section II of the Borough of Roseland Personnel Policies and Procedures Manual Entitled "Use of Borough Vehicles, Equipment & Property Policy". The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Smith absent). The governing body will have to formally approve the Best Practices Inventory at the next meeting.

Councilman Vidovich reported that as part of the water system improvements, Council is looking into the purchase of new, remote read water meters for use throughout the Borough. Borough Administrator Chumacas reported that the meters can be purchased through the Morris County Coop and that she has spoken with a company that can install all of the meters.

Mr. Vidovich announced that the Borough will be using the Houston-Galveston Area Council Contract to purchase the new fire department truck. Use of this national coop will expedite the replacement of the department's thirty-five year old ladder truck. Councilman Vidovich closed his report wishing everyone a happy Halloween and a happy Veteran's Day.

After discussion, Council decided to schedule a special meeting to be held on Wednesday, November 8th at 5:30 PM at 140 Eagle Rock Avenue for the purpose of awarding the contract to Pierce Manufacturing to purchase a new ladder truck for the fire department, and to reschedule the December 19th meeting to Monday, December 11th at the regular time.

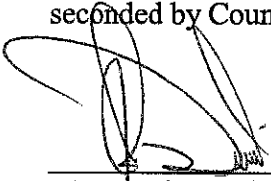
APPROVAL OF MINUTES

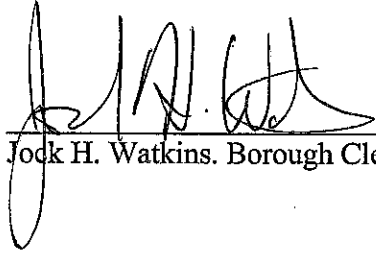
Approval of the August 15, 2017 Council Meeting Minutes, the September 19, 2017 Council Meeting Minutes, and the October 3, 2017 Caucus Meeting Minutes was tabled until the next meeting.

PUBLIC COMMENT

None

Councilman Jacobs made a motion to close the meeting at 11:40 PM. The motion was seconded by Councilman Vidovich and approved by a 5-0 voice vote (Smith absent).



Mayor John Duthie

Jock H. Watkins, Borough Clerk

Approved: November 28, 2017

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tolli, Tsilionis, Vidovich
Nay: None
Abstain: None
Absent: None