

APPLICATION FOR CERTIFICATE
COMMERCIAL RENTAL

Current Owner: _____

Date: _____

Previous Tenant: _____

IDENTIFICATION

Block _____ Lot _____
Site _____

Fee: _____

Check: _____

Cash: _____

New Tenant _____

Other: _____

Address _____

Date: _____

Rec'd _____

Tel.# () _____

ACTION

- CERTIFICATE OF OCCUPANCY CERTIFICATE OF APPROVAL
 CERTIFICATE OF CONTINUED OCCUPANCY
 TEMPORARY CERTIFICATE OF OCCUPANCY

SQ. FT. _____ USE GROUP _____ PREVIOUS _____ CURRENT _____

FINAL RENTAL FEE: _____
(Include value of all built in furnishings and fixtures and all integral equipment exclusive of process or manufacturing equipment.)

Failed for below list: Date: _____

If you are requesting a Temporary Certificate of Occupancy, please explain why in the space below.

DESCRIPTION OF WORK / USE:

Approved for CCO Date: _____

I hereby attest that to the best of my knowledge, all work has been completed in accordance with the approved plan, permits and Regulations. Incomplete items listed on a Temporary Certificate of Occupancy will be completed by the date on the Certificate.

SIGNED: _____

owner/agent

Owner Agent Tel.# _____

NOTE: A required \$100.00 final water meter read fee will be added to your final water bill, if applicable.