

BOROUGH OF ROSELAND  
NEW JERSEY

APRIL 5, 2016  
CONFERENCE ROOM  
140 EAGLE ROCK AVENUE  
7:00 PM

CAUCUS MEETING AGENDA

I. CALL TO ORDER & SUNSHINE STATEMENT

II. ROLL CALL

\_\_\_ Duthie \_\_\_ Jacobs \_\_\_ Leonard \_\_\_ Smith \_\_\_ Tsilionis \_\_\_ Tolli \_\_\_ Vidovich

III. SALUTE TO THE FLAG

IV. PRESENTATIONS

1. Proclamation - April 2016 Autism Awareness Month

V. PUBLIC COMMENT

As per Resolution #176-98, Public Comment is limited to three (3) minutes per person. Total Public Comment shall not exceed thirty (30) minutes.

1. Response to Public Comment, if needed.

VI. INTRODUCTION OF ORDINANCES

**ORDINANCE NO. 5-2016**

**CALENDAR YEAR 2016 AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK IN ACCORDANCE WITH N.J.S.A. 40A:4- 45.14 IN THE BOROUGH OF ROSELAND, NEW JERSEY**

*Public Hearing May 17, 2016*

**ORDINANCE NO. 6-2016**

**AN ORDINANCE AMENDING CHAPTER IV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF ROSELAND ENTITLED "LICENSING AND BUSINESS REGULATIONS"; AND CHAPTER BH:VIII OF THE REVISED GENERAL ORDINANCES OF THE BOARD OF HEALTH OF THE BOROUGH OF ROSELAND ENTITLED "RETAIL FOOD ESTABLISHMENTS AND FOOD AND BEVERAGE VENDING MACHINES"**

*Public Hearing May 17, 2016*

VII. INTRODUCTION OF 2016 MUNICIPAL BUDGET

1. Resolution No. 99-2016 – Introduction of 2016 Municipal Budget

Public Hearing will be Held on May 17, 2016 at 7:00 PM

VIII. PUBLIC HEARING OF ORDINANCES

**ORDINANCE NO 3-2016**

**AN ORDINANCE AMENDING CHAPTER I ENTITLED “GENERAL PROVISIONS”; CHAPTER II, ENTITLED “ADMINISTRATION”; CHAPTER VIII ENTITLED “PERSONNEL”; CHAPTER X ENTITLED “BUILDING AND HOUSING; CHAPTER XI ENTITLED “PROPERTY MAINTENANCE”; CHAPTER XIII ENTITLED “NEW JERSEY UNIFORM FIRE CODE”; AND CHAPTER XVII ENTITLED “WATER AND SEWER**

**ORDINANCE NO. 4-2016**

**AN ORDINANCE OF THE BOROUGH OF ROSELAND TO REPEAL ORDINANCE NO. 17-2015 AS AMENDED WHICH PROVIDED FOR SALARIES AND COMPENSATION TO BE PAID TO NON-UNION EMPLOYEES OF THE BOROUGH OF ROSELAND AND SUBSTITUTE THEREFORE SALARIES AND COMPENSTATION FOR THE YEAR 2016**

IX. PUBLIC HEARING OF GRANT APPLICATION

1. 2016 Community Development Block Grant Funding with the intent of and application for the rehabilitation of the elevator located at 140 Eagle Rock Avenue

X. ADOPTION OF RESOLUTIONS

1. Resolution #97-2016 Authorizing the Appointment of Shirley Bishop PP LLC as Professional Planner on COAH Matters Certifying Funds in the Amount Not to Exceed \$20,000.00
2. Resolution #98-2016 Authorize the Appointment of Campbell Petrie, Inc. as the Borough of Roseland’s Employee Broker of Record and Consulting Services Effective 4-6-16 to 4-5-17
3. Resolution #100-2016 Authorizing the Appointment of John H. Voight CFP CLU from Bleakley Financial Group as the Borough of Roseland’s Broker of Record and Financial Advisor to the 457B Deferred Compensation Plan Effective 4-6-16 to 4-5-17
4. Resolution #101-2016 Approval to Hire Assigner and Basketball Officials for WEYSA Youth Recreation Leagues
5. Resolution #102-2016 Amend Resolution #30-2016 Appointing Vincent Loughlin as Special Council on COAH Matters Certifying Funds in the Amount of \$50,000.00 to be Charged to the Affordable Housing Trust Fund
6. Resolution #103-2016 Approval of the 2016 Water Analysis Contract Services Not to Exceed \$6,910.00

7. Resolution #104-2016 Award Bid to Patwood Roofing Co. for Roof Replacement Project at Public Works Fire House for \$91,000.00
8. Resolution #105-2016 Approval to RFP for Borough Conflict Engineer
9. Resolution #106-2016 Approval to Hire 2016 Umpire's for the Recreation Department
10. Resolution #107-2016 Cancellation of Water and Sewer Billing Balances
11. Resolution #108-2016 Salary Increase to Assistant Superintendent of Public Works Effective March 1, 2016 - \$68,319.00
12. Resolution #109-2016 Emergency Temporary Budget
13. Resolution #110-2016 Bill List
14. Resolution #111-2016 Open Space Bill List
15. Resolution #112-2016 Authorization for the Mayor to Sign the Hold Harmless Agreement with Essex County for Installation of Traffic Generators

#### COMMITTEE RECOMMENDATIONS

16. Resolution #113-2016 Award IT Services to Quikteks for the contract term of April 1, 2016 to March 31, 2017 \$21,600.00- **PULLED**
17. Resolution #114-2016 Authorize use of Open Space Funds to Rebuild the Brook Bank in Bond-Force Park and Remove Large Fallen Trees with a not to exceed of \$5,175.00
18. Resolution #115-2016 Award quote to Airmet Metalworks to refurbish and repair as needed the handicap railings at 19 Harrison Avenue for a total cost of \$7,528.00
19. Resolution #116-2016 Approve Payment #7 to Howard C. Storer for the New Salt/Storage Shed in the amount of \$11,662.00
20. Resolution #117-2016 Release of Maintenance Bond (Cash) to Lysar JKH Roseland, LLC for 123 Harrison Avenue in the amount of \$66,374.73
21. Resolution #118-2016 Increasing Bid Threshold to \$40,000.00 and Appointing a Qualified Purchasing Agent
22. Resolution #119-2016 Ashley Passafiume promotion to Deputy Clerk
23. Resolution #120-2016 Amend Resolution 60-2016 "Approval of 2016 Recreation Fee Schedule"
24. Resolution 121-2016 Waiving fees for park permit # and NJDOT request for a list of property owners
25. Resolution #122-2016 Approve Change Order #1 in the amount of \$1,590.44 and Change order #2 in the amount of \$3,824.68 to Goksu Construction for the Bathroom Renovation at 19 Harrison Avenue

#### XI. CONSENT AGENDA

1. Accept with regret the resignation of Kathy Still from the Beautification Committee effective 5-1-16
2. Approval for Alla Nudel to attend the 33<sup>rd</sup> Annual MCAA of Spring Conference in Long Beach, NJ on 5-12-16 and 5-13-16 for a total cost of \$225.00
3. Approval for Maureen Chumacas to attend the following seminars
  - i. How to Evaluate your 457 Plan on 5-6-16 in Totowa, NJ - \$99.00
  - ii. Property Tax Sales and Tax Liens on 6-10-16 in New Brunswick, NJ - \$99.00
  - iii. Delinquency Enforcement on 7-15-16 in New Brunswick, NJ - \$89.00
4. Approve Blue Light Permit Application for Daisi Puli of the Roseland First Aid Squad

5. Approve Red Light/Siren Permit Application for Timothy Allendorf of the Roseland First Aid Squad
6. Approval to appoint Ryan Aschoff, Cooper Salmon and Jake Smith as volunteers for the Recreation Department for their senior service from 5-16-16 to 6-14-16
7. Accept with regret the resignation of Vienna Mooney from the Recreation Committee
8. Approve the appointment of William Styskal to the Recreation Committee to fill the unexpired term of Vienna Mooney
9. Approval for John Matheis to attend training by the Pipeline and Hazardous Materials Safety Administration on Tuesday, March 29<sup>th</sup> from 4PM-6PM at Teterboro Campus of the Bergen County Technical School
10. Approval for Angela Russomano to attend workshop "Facts the Payroll Supervisor Must be Aware of" on 4-22-16 from 9AM-12:50PM at Jumping Brook Country Club, Neptune NJ for a total cost of \$99.00
11. Approval for Maureen Chumacas to attend workshop "Problem and Decision Making" on 4-15-16 from 9AM -12:50PM in Totowa, NJ for a total cost of \$99.00
12. Approval to appoint Timothy Kitchin and Michael Morelli as volunteers for the Roseland Police Department for their senior service from 5-16-16 to 6-14-16
13. Approval for Jock Watkins to attend seminar "Purchasing Update" on 4-15-16 from 9AM -12:50PM in Totowa, NJ for a total cost of \$99.00
14. Approval for William Styskal Sr. and William Styskal Jr. to attend Firefighter 1 Class at the Essex County Public Safety Academy, 4-5-16 through 6-30-16 (Every Tuesday, Wednesday, and Thursday) from 7PM to 11PM for a total cost of \$550.00

XII. MAYOR'S REPORT

XIII. COMMITTEE REPORTS

PUBLIC WORKS (Smith, Jacobs, Vidovich)

1. Discussion Purchase of New Meter Heads \$78,750.00
2. Discussion of Harrison Avenue Stairs

PUBLIC SAFETY (Jacobs, Vidovich, Smith)

1. Update on "Don't Block the Box" Inquiry

RECREATION (Tsilionis, Leonard, Tolli)

1. Discussion of poison ivy removal and possible bleachers at Harrison Field

CAPITAL IMPROVEMENTS (Leonard, Tolli, Tsilionis)

PUBLIC AFFAIRS (Tolli, Tsilionis, Leonard)

1. Discussion of request to relocate polling place for Districts 3 & 6 from Noecker School to the F.A.S. Building and Roseland Green Community Club House at 41 Hyer Farm Road respectively.

ADMINISTRATION & FINANCE (Vidovich, Smith, Jacobs)

XIV. APPROVAL OF MINUTES

1. January 2, 2014 Reorganization Meeting Minutes
2. January 19, 2016 Budget Meeting Minutes
3. February 2, 2016 Budget Meeting Minutes

XV. CORRESPONDENCE

XVI. PUBLIC COMMENT

As per Resolution #176-98, Public Comment is limited to three (3) minutes per person. Total Public Comment shall not exceed thirty (30) minutes.

1. Response to Public Comment, if needed.

Additional items may be added to this agenda. Final Action may be taken on all matters listed or added to this agenda. This Agenda was prepared on April 1, 2016 with all available information as of this date. The agenda has been sent to two official newspapers of the Borough on April 1, 2016 in compliance with P.L. 1975, c 213.

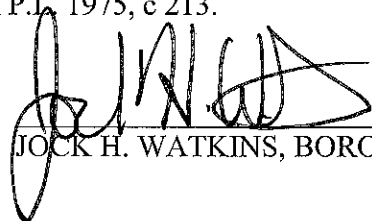
XVII. EXECUTIVE SESSION

Resolution #96-2016 Approval to Close to Executive Session to discuss the following:

1. COAH
2. Sale of Municipal Water System.
3. Garbage Company Issues
4. Avalon Bay
5. Personnel Policy
6. Personnel

XVIII. RETURN TO OPEN SESSION

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JOCK H. WATKINS, BOROUGH CLERK