

# Camp Wyanokie Commission

CALDWELL / FAIRFIELD / NORTH CALDWELL / ROSELAND / WEST CALDWELL  
c/o BOROUGH HALL, WEST CALDWELL  
NEW JERSEY 07006

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OCT - 7 2022

FINANCE OFFICE

## Minutes of Meeting: September 8, 2022 at 7:00 PM at West Caldwell Town Hall

President Michael Crudele called the meeting to order with a quorum being present. Present were: Mike Crudele, Mike Motyka, Bob Kessler, Tony Prinzo, Mike Colitti, Moose Trillo, Christian Wigley and Peter Mescia entered late via Zoom. Not in attendance were Jonathan Lace and Bill Galese.

Tony Prinzo motioned to have the previous minutes approved and Christian Wigley second them. 7 votes for, 0 abstention and 0 against.

### Correspondence:

Mike Crudele received reports that two weekends in a row unregistered campers were camping on the trail. He notified the West Milford Police and put up no camping signs at the illegal campsite.

He received complaints from the Van Ness family about people parking on their property. After checking with the registered campers, it was determined that these were day hikers and the property owners should call the police to have the vehicles towed. They also complained about excessive noise two times. Mike will stress on our website and on Campspot that this is a family camping site and quiet time is from 10 PM until 8 AM.

Ekno Walker informed us that there was a wasp nest at the Lakeside site. Mike had it removed. She also reported that there were campers at a site beyond their reservation date. Mike notified the campers that they had to leave and he also notified the West Milford Police. She also reported a large tree fell across the West site. Mike Crudele and Mike Motyka cut up about  $\frac{3}{4}$  of the tree.

### Treasurer Report:

Peter Mescia submitted 2022 Actual vs Budget through 09/08/2022, YTD transaction through 9/8/2022 and the bank statement through 8/31/2022.

Peter stated that Roseland and North Caldwell have not submitted their annual payments. Moose Trillo and Bob Kessler will check with their towns to see what is holding up the payment.

Peter stated that camping fees have exceeded last year's total and we still have several months to go before we close the camp for the winter.

Mike Crudele proposed that since we are not expecting to contract for dam repairs until the spring of 2023, we should invest \$75,000 in a 6 month CD and get a better return than in the current account. Mike Colitti motioned that we purchase a 6 month CD for \$75,000. Moose Trillo second the motion. 8 votes for, 0 abstention and 0 against.

### Resolutions:

Split the West site into 3 sites. 1 for each of the tent platforms.

Set the fee to \$50 for day use of the Lion's Den.

Recalculate the 5 towns' annual fees based on the 2020 census.

Determine the percentage to increase the towns' annual fee.

Hire a camp manager to take over the reservation process.

Purchase and install a map of the campsites on the shoulder of the road right before the turnoff for the Lion's Den so campers coming in after dark can find their sites without disturbing the neighbors.

### Buildings & Grounds Committee:

All outstanding tasks to open the camp and add the Seneca site to Campspot were completed.

The mason recommended by John DiGeronimo completed the repair of the fireplace in the Lion's Den.

John and the Montclair firemen re-stained the wooden bridge at no cost to us.

Several of the timbers that are used to form the stairway to the West site need to be replaced. This could be a scouting service project.

Ekno Walker resumed her maintenance duties at the camp starting on 5/1/22. A fee of \$25 is being charged to campers who do not take out their garbage. When we can't determine who to bill we pay Ekho the \$25 for cleanup.

Water buckets to extinguish fires were installed at 6 of the sites so far. 5 more need to be installed.

Four additional picnic tables were purchased and assembled before the Memorial Day weekend.

#### **Dam Committee:**

Tony, with the help of Chris Adams of GZA, submitted our reply to the NJ DEP that was due on 3/31/22.

They also addressed the NJ DEP request due on 6/30/22. Both responses were accepted by the NJ DEP.

We contracted Stewart Surveying & Engineering, LLC to do the proposed survey. A \$500 deposit was paid.

The lake has dried out again but the dam is still leaking. Tony will check with Chris Adams of GZA if a wall of sand bags could be installed funneling the water to the far spillway so we can determine where the dam is leaking.

#### **Finance and Insurance Committee:**

Peter contacted our previous treasurer, John Taylor, and asked about our tax status and tax ID number. John was not able to find the information.

Mike Crudele will speak with the West Caldwell finance department to determine what tax status we should have and how to apply for it.

#### **2022 Family Day:**

This year's event was held on June 18, 2022. It was a beautiful, sunny and cool day. More than ¾ of those registered attend.

The lake was stocked before the event, but not many fish were caught because most of the children were between 2-8 years old.

The petting zoo and pony rides were a success.

Commission members did the grilling.

Signs were purchased to be displayed at the 5 towns' libraries, recreation departments, town halls, and schools.

Newsletters were printed and distributed to all the residents on Snake Den Road.

Leslie Sica, who we hired in 2019, to do the promotion was used again.

#### **Adjournment:**

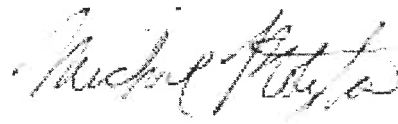
Moose Trillo motioned to adjourn and TonyPrinzo seconded it. 8 votes for, 0 against and 0 abstain.

#### **The schedule for the next meeting:**

**November 3, 2022 7-8 PM at the West Caldwell town hall.**

**This is our budget meeting. be prepared with items and their cost.**

Respectfully submitted.



Michael Motyka  
Secretary

9/8/2022

**YTD - Transaction - Year to Date**  
1/1/2022 through 9/8/2022

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Description	Category	Tag	Clr	Amount
<b>INCOME</b>				<b>24,340.40</b>
<b>Camping Fees</b>				<b>14,175.46</b>
Camp Fee	Camping Fees		R	1,000.00
<b>Camp Spot</b>				<b>13,175.46</b>
Camp Fee	Camping Fees:Camp Spot		R	-42.56
Camp Fee	Camping Fees:Camp Spot		R	-39.95
CampSpot	Camping Fees:Camp Spot		R	40.00
CampSpot	Camping Fees:Camp Spot		R	726.63
CampSpot	Camping Fees:Camp Spot		R	1,073.89
CampSpot	Camping Fees:Camp Spot		R	1,816.26
CampSpot	Camping Fees:Camp Spot		R	3,137.81
CampSpot	Camping Fees:Camp Spot		R	2,343.95
CampSpot	Camping Fees:Camp Spot		R	3,394.01
CampSpot	Camping Fees:Camp Spot		R	725.42
CampSpot	Camping Fees:Camp Spot		R	110.00
Nicole Murray	Camping Fees:Camp Spot		R	-30.00
Vanessa Torres	Camping Fees:Camp Spot		R	-80.00
<b>Interest Inc</b>				<b>6.84</b>
Interest Payment	Interest Inc		R	0.82
Interest Payment	Interest Inc		R	0.74
Interest Payment	Interest Inc		R	0.82
Interest Payment	Interest Inc		R	0.83
Interest Payment	Interest Inc		R	0.94
Interest Payment	Interest Inc		R	0.88
Interest Payment	Interest Inc		R	0.85
Interest Payment	Interest Inc		R	0.96
<b>Municipal Contribution</b>				<b>9,862.00</b>
Borough Of Caldwell	Municipal Contribution		R	2,975.00
Township of Fairfield	Municipal Contribution		R	2,708.00
Township Of West Caldwell	Municipal Contribution		R	4,179.00
<b>Special Event</b>				<b>296.10</b>
Eventbrite, Inc	Special Event		R	296.10
<b>EXPENSES</b>				<b>-13,578.83</b>
<b>Administration</b>				<b>-381.70</b>
Michael Motyka	Administration		R	-27.00
<b>Bank Charge</b>				<b>-15.00</b>

9/8/2022

YTD - Transaction - Year to Date  
1/1/2022 through 9/8/2022

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Description	Category	Tag	Clr	Amount
Chase	Administration:Bank Charge		R	-5.00
Chase	Administration:Bank Charge		R	-5.00
Chase	Administration:Bank Charge		R	-5.00
<b>CampSpot Fee</b>				<b>-339.70</b>
Camp Fee	Administration:CampSpot F...		R	-31.00
CampSpot	Administration:CampSpot F...		R	-2.00
CampSpot	Administration:CampSpot F...		R	-100.80
CampSpot	Administration:CampSpot F...		R	-205.90
<b>Bank Charge</b>				<b>-20.00</b>
Chase	Bank Charge		R	-5.00
Chase	Bank Charge		R	-5.00
Chase	Bank Charge		R	-5.00
Chase	Bank Charge		R	-5.00
<b>Ground &amp; Maintenance</b>				<b>-7,798.13</b>
Ekho Carter	Ground & Maintenance		R	-500.00
Ekho Carter	Ground & Maintenance		R	-600.00
Ekho Carter	Ground & Maintenance		R	-525.00
Ekho Carter	Ground & Maintenance		R	-800.00
Ekho Carter	Ground & Maintenance		R	-600.00
Michael Motyka	Ground & Maintenance		R	-226.07
Michael Motyka	Ground & Maintenance		R	-81.13
Michael Motyka	Ground & Maintenance		R	-218.57
Michael Motyka	Ground & Maintenance		R	-725.01
<b>Dam</b>				<b>-1,620.00</b>
GZA GeoEnvironment	Ground & Maintenance:Dam		R	-781.25
GZA GeoEnvironment	Ground & Maintenance:Dam		R	-338.75
Stewart Surveying	Ground & Maintenance:Dam		R	-500.00
<b>Electric</b>				<b>-399.85</b>
Rockland Electr	Ground & Maintenance:Ele...		R	-136.44
Rockland Electr	Ground & Maintenance:Ele...		R	-75.60
Rockland Electr	Ground & Maintenance:Ele...		R	-150.29
Rockland Electr	Ground & Maintenance:Ele...		R	-37.52
<b>Pond</b>				<b>-1,502.50</b>
Musky Trout Hatchery	Ground & Maintenance:Pond		R	-1,502.50
<b>Special Events</b>				<b>-5,244.00</b>
<b>Entertainment</b>				<b>-1,750.00</b>
Mountainside Stable	Special Events:Entertainment		R	-1,250.00

9/8/2022

YTD - Transaction - Year to Date  
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Description	Category	Tag	Clr	Amount
Mountainside Staples	Special Events:Entertainment		R	-500.00
<b>Food</b>				<b>-150.61</b>
Michael Colitti	Special Events:Food		R	-110.80
Michael Motyka	Special Events:Food		R	-39.81
<b>Misc</b>				<b>-3,148.39</b>
Michael Crudele	Special Events:Misc		R	-703.73
Michael Crudele	Special Events:Misc		R	-2,319.15
Michael Motyka	Special Events:Misc		R	-125.51
<b>Toilet</b>				<b>-195.00</b>
John To Go Inc	Special Events:Toilet		R	-195.00
<b>Technology</b>				<b>-135.00</b>
CA Technologies, LLC	Technology		R	-135.00
<b>OVERALL TOT...</b>				<b>10,761.57</b>

▼ Accounts

CAMP WYANOKIE COMMISSION		Total available balance \$112,773.75	
<div><div>\$4,543.13</div><div>Available balance</div></div>		<div><div>\$4,543.13</div><div>Present balance</div></div>	<div><div>\$108,230.62</div><div>Available credit</div></div>
<div><div>\$108,230.62</div><div>Available balance</div></div>		<div><div>\$108,230.62</div><div>Present balance</div></div>	

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**CAMP WYANOKIE COMMISSION**  
**Budget vs Actual**

**INCOME**

	2022 Actual	2022 Budget
Municipal Allocation	8,962.00	13,376.00
Camping Fees	14,175.46	14,000.00
Dividends	6.84	7.00
Special Event	296.10	0.00
Municipal Dam Allocation	900.00	1,500.00
<b>Total Income</b>	<b>24,340.40</b>	<b>28,883.00</b>

**EXPENSES**

	2022 Actual	2022 Budget
Administration	381.70	2,000.00
Events & Event Marketing	5,244.00	7,500.00
Ground & Maintenance	7,798.13	28,845.00
Technology	135.00	4,724.00
<b>Total Expenses</b>	<b>13,558.83</b>	<b>43,069.00</b>

<b>CASH POSITION</b>	
Balances as of 09/07/2022	
Capital Funds	\$88,670.02
Dam Repair Funds	\$23,400.00
<b>Total</b>	<b>112,070.02</b>