



COUNCILMAN THOMAS TSILIONIS

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Capital Improvements
Communications & Technology

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Communications & Technology ADHOC Meeting Agenda

Wednesday, August 11, 2010, 7:30pm Eastern Standard Time
19 Harrison Avenue, 2nd Floor Conference Room
19 Harrison Avenue, Roseland, N.J.

Invited ADHOC Member(s): Pamela, DeMassi, Mario Silvestri, Paul Mastrangelo, Larry Bolyard, Bill Siudmak, Albert Tolli, Thomas Kaczynski, Bob Riley, Richard Leonard, Councilman Thomas Tsilionis.

Invited Borough Contributing Member(s): The Chairperson or designated representative of the following committees or organizations:

- Administration Office & Finance (Thomas Kaczynski)
- Planning Board (Mr. Louis LaSalle)
- Board of Adjustment (Mario Silvestri)
- Fire Department (Councilman David Jacobs)
- Police Department (Councilman David Jacobs)
- Recreation Department (Councilwoman, Michele Tolli)
- Shade Tree Commission (Councilman David Jacobs)
- Senior Citizens Advisory
- Roseland Recreation Boosters Association (Mario Silvestri)
- Public Library (Councilman, Peter M. Smith)
- Roseland Historical Society
- Roseland Home and School Association
- Roseland Education Foundation (REF)
- Roseland Board of Education (Paul Mastrangelo)
- West Essex Regional Board of Education
- First Aid Squad
- Environmental Commission (Mario Silvestri)

Agenda: (Items to be discussed in preliminary August 11 working session and to be introduced during our regularly scheduled Wednesday, September 15, 2010 meeting)

1. Website Development: Discussion – The website development project status which includes coordinating & modifications. (Tsilionis)
2. Website Hosting: Discussion – Update about setting up an internal website hosting server to be located at Borough Hall. (Bolyard)
3. Content Management: Discussion – Content and Press Releases to be distributed to communications committee by Borough Departments and Committees for website and media. (DeMassi)
4. Borough Equipment: Discussion – Inventory of Borough owned servers and computer equipment. (Bolyard)
5. Borough Internet Access: Discussion – Internet Access points, T1's and migration of Internet Access to Old Borough Hall. (Bolyard)
6. Cable Television Access: Discussion – updating information flow, updates and incorporating additional feeds for Board of Education Meetings and other events. (Suidimak)
7. Offline Media: Discussion – Offline communication and media which includes the semi-annual newsletter. Discussion – utilizing website and offline media fundraising for the Roseland Recreation Boosters Association. (Alfred Tolli)
8. Online Media: Discussion – Online communications and media which includes weekly e-Newsletter 'The Insider' (Tsilionis)
9. Telephone Equipment: Discussion – update of PBX to incorporate savings plan and modified billing. (Bolyard & Tsilionis)
10. Third Party Website Projects: Discussion – updating and managing website(s) for the Roseland Home and School Association and Roseland Environmental Commission

Next Meeting: Wednesday, September 15, 2010, 7:30pm