

BOROUGH OF ROSELAND
NEW JERSEY

JANUARY 5, 2016
PUBLIC MEETING ROOM
19 HARRISON AVENUE
7:00 PM

CAUCUS MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The January 5, 2016 Caucus Meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meetings Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

ROLL CALL OF 2015 COUNCIL

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Council President
Richard N. Leonard, Councilman
Peter M. Smith, Councilman Elect
Michele Tolli, Councilwoman
Thomas Tsilionis, Councilman Elect
Mark Vidovich, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Ethan Jesse Sheffet, Borough Attorney
Jock H. Watkins, Borough Clerk
Gary Schall, Superintendent of Public Works
Mike Colitti, Recreation Director
Ralph Tango, Borough Engineer

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

None

SWEARING IN CEREMONY

COUNCILMAN PETER SMITH WAS SWORN IN

COUNCILMAN THOMAS TSILIONIS WAS SWORN IN

ROLL CALL OF 2016 COUNCIL

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Council President
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michele Tolli, Councilwoman
Thomas Tsilionis, Councilman
Mark Vidovich, Councilman

ADOPTION OF RESOLUTIONS

Councilman Jacobs made a motion to approve all twelve resolutions and the one item on the consent agenda:

Resolution No. 13-2016 Temporary Current Fund Budget

Resolution No. 14-2016 Temporary Water Sewer Fund Budget

Resolution No. 15-2016 Bill List

Resolution No. 16-2016 Establishing Fees for Outside Employment of Police Officers

Resolution No. 17-2016 Appointment of Vincent Loughlin of The Loughlin Firm as the Affordable Housing Board Attorney from 1/1/16 through 12/31/16

Resolution No. 18-2016 Appointment of McEnerney Brady & Co LLC. Division of O'Connor Davies as the Borough Auditors from 1/1/16 through 12/31/16

Resolution No. 19-2016 Appointment of Ralph Tango from Maser Consulting as the Borough Engineer from 1/1/16 through 12/31/16

Resolution No. 20-2016 Appointment of Paul G. Jemas, Esq. A Professional Corporation as Special Counsel for Real Estate Matters from 1/1/16 through 12/31/16

Resolution No. 21-2016 Appointment of Apruzzese, McDermott, Mastro & Murphy as Special Counsel for Labor Issues from 1/1/16 through 12/31/16

Resolution No. 22-2016 Appointment of Capehart & Scatchard P.A. as Bond Counsel from 1/1/16 through 12/31/16

Resolution No. 23-2016 Appointment of Hendricks Appraisal Co. as Real Estate Tax Appraisal Services from 1/1/16 through 12/31/16

Resolution No. 24-2016 Approval of Facility Use Policy and Establishing Fees

CONSENT AGENDA

Approval to bid for the construction of the roof replacement over the Fire Department Bay Area

Councilman Vidovich seconded the motion and the motion was approved by a 6-0 voice vote.

MAYOR'S REPORT

No Report

COMMITTEE REPORTS

PUBLIC WORKS

Gary Schall requested that Council authorize reducing the minimum bid for all items that didn't sell at the recent auction. After discussion, Council directed Mr. Schall to re-bid the items at a new auction at the same minimum bids.

PUBLIC SAFETY

No report

ADMINISTRATION & FINANCE

Administrator Chumacas suggested that Council amend Resolution No. 332-2013 to extend the contract with Silverberg and Associates for the Improvements to 19 Harrison Avenue and 140 Eagle Rock Avenue for an amount not to exceed \$17,200.00.

Council discussed various professional service proposals that were received. Council agreed to appoint Maser Consulting as LSRP for 2016 in order to complete the work required by the NJ DEP to obtain a No Further Action letter for the 1992 underground gasoline storage tank closure that was completed. The original vendor went out of business before submitting final reports. The estimated cost to complete the project is \$24,000. A resolution to make the appointment will be put on the next agenda.

Council asked Administrator Chumacas to invite the attorney who submitted a proposal to assist with the investigation into the feasibility of selling the water/sewer systems, to the February caucus meeting.

Resolutions to award contracts for Tax Appeal Attorney, Borough Architect, Conflict of Interest Engineer, Redevelopment Counsel, Special Counsel for COAH Matters, and Special Litigation Attorney will be prepared for the next meeting.

Council agreed to incrementally increase the fees for liquor licenses by the maximum amount allowable until fees are at the maximum allowed by the state. An ordinance amendment will be prepared for the next meeting.

Council discussed proposed committee meeting dates and times. The various committees will develop their respective schedules.

RECREATION

Clerk Watkins asked if Council wished to introduce an ordinance to amend duties of the Recreation Director as discussed at the end of last year. Clerk Watkins was asked to prepare an ordinance amendment for introduction at the next meeting.

Council approved putting the hiring of Lindsey Reed as a Gym Supervisor at a rate of \$10.00 an hour on the next agenda for approval.

Clerk Watkins distributed a proposal to council detailing administrative changes to various ordinances to comply with state statutes and/or current practice. Council agreed to review the proposal and asked to have the matter on the next caucus meeting agenda for further discussion.

CAPITAL IMPROVEMENTS

Councilman Leonard noted that he objected with the potential for court mandated development without consideration of the impact on the Borough's infrastructure. Council agreed that the cost of any infrastructure upgrades required by any development should be borne by the developer who will benefit from the improvements rather than on current residents. Borough Engineer Ralph Tango explained that the NJ DEP has established mandates for minimum sewer and water flows based upon the nature of the use of a specific property.

PUBLIC AFFAIRS

No report

PUBLIC COMMENT

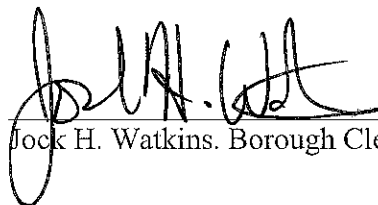
None

EXECUTIVE SESSION

None



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: November 29, 2016

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tsilionis, Tolli, Vidovich
Nay: None
Abstain: None
Absent: None