

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

JANUARY 15, 2019
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
6:30PM EXECUTIVE SESSION
7:30PM OPEN SESSION

CAUCUS MEETING MINUTES

The January 15, 2019 meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Council President
Eileen Fishman, Councilwoman
Roger Freda, Councilman
David Jacobs, Councilman
Richard N. Leonard, Councilman
Michele Tolli, Councilwoman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Elnardo J. Webster, II, Borough Attorney
Joni Noble McDonnell, Borough Attorney

EXECUTIVE SESSION

Councilwoman Tolli made a motion to approve Resolution No. 16-2019 Approval to Close to Executive Session to discuss the following:

1. Personnel - Professional Service Interviews
2. Litigation – COAH Matters

The motion was seconded by Councilman Freda and approved by a 6-0 voice vote. Council adjourned executive session at 7:30 PM in order to begin the regularly scheduled public portion of the meeting. Mayor Spango read the Sunshine Statement again at 7:35 PM and called the public meeting to order. Clerk Watkins called the roll noting that all members are present.

SALUTE TO THE FLAG

Mayor Spango led the salute to the flag.

COMMITTEES AND APPOINTMENTS

Councilman Bardi made a motion to approve the Standing Committees of Council for 2019, and the Council Liaison Assignments for 2019:

STANDING COMMITTEES OF THE COUNCIL - 2019

| | <u>Chairman</u> | <u>Vice-Chairman</u> | <u>Member</u> |
|---|-----------------|----------------------|---------------|
| Administration and Finance ¹ | Bardi | Fishman | Leonard |
| Public Affairs | Fishman | Leonard | Bardi |
| Capital Improvements | Leonard | Bardi | Fishman |
| Public Works ¹ | Freda | Tolli | Jacobs |
| Public Safety ¹ | Jacobs | Freda | Tolli |
| Recreation | Tolli | Jacobs | Freda |
| Police Committee ¹ [Ref. 2-24.4] | | | |

Note: ¹ Chairpersons of Administration and Finance, Public Works, and Public Safety Committees comprise the Police Committee

COUNCIL LIAISON ASSIGNMENTS

| | |
|----------------------|--|
| Councilman Bardi | Library Board of Trustees Communications and Technology Community Notification Tax Assessor |
| Councilman Leonard | Camp Wyanokie Historic Preservation Committee Roseland Board of Education West Essex Board of Education |
| Councilman Jacobs | Environmental Commission Planning Board Municipal Court/Prosecutor Board of Health Mental Health Resource Center |
| Councilwoman Tolli | Beautification Committee The Bridge Municipal Youth Guidance Council Senior Citizen Transportation Committee |
| Councilwoman Fishman | Affordable Housing Board Family Services Board of Adjustments Senior Citizen Advisory Board |
| Councilman Freda | Emergency Management Shade Tree Commission |

First Aid Squad
Community Development

The motion was seconded by Councilman Jacobs and approved by a 6-0 roll call vote.

PRESENTATIONS

OEM Coordinator John Matheis introduced Florence Sollo, Director of Sales for Johnston Communications. Ms. Sollo introduced Steven Mullen, President of Johnston Communications, and William Gavilanes, Account Executive. Ms. Sollo, Mr. Mullen, and Mr. Gavilanes explained the status of the telephone system replacement to the new members of the governing body, and answered questions. Mrs. Chumacas noted that a purchase order was issued last year for the new telephone system, but a decision on switching carriers was postponed.

After discussion, Council affirmed to Mr. Matheis that the installation of the new system could move forward. Council also agreed with the recommendation to switch carriers from MetTel to Verizon in order to achieve the projected cost savings. A resolution authorizing the switch to Verizon will be on the agenda for the January 22nd meeting.

PUBLIC COMMENT

None

APPROVAL OF BILL LIST

Councilman Bardi made a motion to approve Resolution No. 17-2019 to approve the January 11, 2019 Bill List in the amount of \$612,917.59. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

ADOPTION OF RESOLUTIONS

Councilwoman Tolli made a motion to approve Resolution No. 18-2019 authorizing submission of the application for FY 2020 Municipal Alliance Grant. The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote.

CONSENT AGENDA

Councilman Jacobs made a motion to accept the resignation of Linda Insabella from the Environmental Commission. The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote.

MAYORAL APPOINTMENTS

Mayor Spango noted that Dawn Afanador has been appointed to the Library Board of Trustees to fill the unexpired term of Nancy Kirby through December 31, 2020.

MAYOR'S REPORT

No report

ITEMS FOR DISCUSSION

Mrs. Chumacas reported that the Township of Verona has proposed a 3% increase in the Interlocal Agreement with Verona Construction, Sub-Code Official, and inspection services for 2019 from \$129,000/year to \$131,000/year. The agreement also proposes a \$50/hour fee for any inspections resulting from the pending redevelopment projects. Rather than the traditional three year extension, Council agreed on a one year extension.

Mayor Spango noted that he will be hosting a meeting within the next two weeks with the Mayors and Business Administrators of six surrounding communities to discuss opportunities for additional shared services. The communities invited to attend are Caldwell, Essex Fells, Livingston, North Caldwell, Verona, and West Caldwell.

Mayor Spango explained the purposes of the proposed ordinance which is intended to create three, new volunteer advisory committees. After discussion, it was agreed that three changes be made to the proposed ordinance prior to introduction:

1. The Events and Hospitality Committee will be renamed the Community Events Committee; and
2. The number of members of the Community Recognition Committee will be increased from six members to seven members; and
3. The additional member of the Community Recognition Committee shall be the Recreation Director.

Council discussed Change Order #2 and final payment of the 2018 Water Utility Improvements project on Cobb Terrace, Conover Avenue, Belaire Court, and Belaire Drive. The contract was awarded to Matina & Son, Inc. in the amount of \$475,000.00. Change Order #1 was approved on November 16, 2018 which increased the original contract by \$24,753.44 resulting in an adjusted contract of \$499,753.44. Change Order #2 has been approved by the contractor and the Borough's Water Utility Engineer, Remington Vernick Engineers and will decrease the contract by \$29,400.31, resulting in an adjusted contract of \$470,353.13. A resolution approving the change order and final payment will be on the January 15, 2019 agenda.

Mrs. Chumacas reported that three proposal were received to provide 2019 IT services. The bids ranged from \$1,800/month to \$2,700/month. Mrs. Chumacas gave a brief description of the services specified in the proposals. After discussion, Council postponed awarding the contract for 2019 IT services until after the Mayor's meeting with neighboring communities to discuss shared services.

Councilman Bardi explained the proposed changes to the standing committees of Council. The changes are intended to focus on current issues facing the Borough. The Borough Attorney will draft an ordinance for introduction at the January 22nd meeting which will rename the Capital Improvement Committee as the Shared Services Committee, rename the Public Affairs Committee as the Redevelopment and Legal Committee, and rename the Finance and Administration Committee as the Finance Administration and Personnel Committee. The Public Works, Public Safety, and Recreation Committees will remain the same. The ordinance will also amend the authority of Recreation Committee to include community outreach.

APPROVAL OF MINUTES

Councilman Jacobs made a motion to approve the December 11, 2018 Council meeting minutes and the January 7, 2019 Council reorganization meeting minutes. The motion was seconded by Councilman Leonard and approved by a 6-0 voice vote.

PUBLIC COMMENT

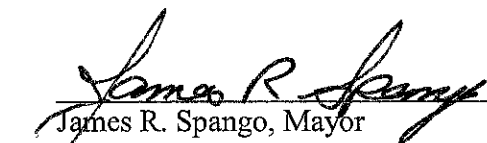
Jean Perrotti 12 Second Avenue

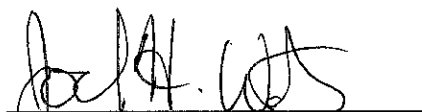
ADDITIONAL EXECUTIVE SESSION

Councilman Jacobs made a motion to adjourn to executive session at 8:45 PM to interview another candidate for Borough Engineer and to discuss COAH matters. Borough Attorney Webster announced that Council may return to open session if needed to take any official action.

AJOURNMENT

Councilman Bardi made a motion to reopen the public portion of the e meeting at 10:29 PM. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote. There being no more business before Council, Councilman Jacobs made a motion to close the meeting at 10:30 PM. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.


James R. Spango, Mayor
Approved: January 22, 2019


Jock H. Watkins, Borough Clerk

ROLL CALL VOTE

Aye: Bardi, Fishman, Freda, Jacobs, Leonard, Tolli
Nay: None.
Abstain: None
Absent: None