

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

APRIL 2, 2019
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
6:30PM EXECUTIVE SESSION
7:30PM OPEN SESSION

CAUCUS MEETING MINUTES

The April 2, 2019 meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Council President
Eileen Fishman, Councilwoman
Roger Freda, Councilman
David Jacobs, Councilman
Jean Perrotti, Councilwoman
Michele Tolli, Councilwoman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Joni Noble McDonnell, Borough Attorney

EXECUTIVE SESSION

Councilwoman Tolli made a motion to approve Resolution No. 85-2019 Approval to Close to Executive Session to discuss the following:

1. Pending Litigation - COAH Matters
2. Contract Negotiations
3. Personnel
4. Insurance Claim

The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote. Council adjourned executive session at 7:27 PM in order to begin the regularly scheduled public portion of the meeting. Mayor Spango read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll noting that all members were present.

SALUTE TO THE FLAG

Mayor Spango led the salute to the flag.

PUBLIC COMMENT

Gerald Goldberg 23C Nob Hill Drive
William Tedesco 20 Meeker Court

APPROVAL OF BILLS

Councilman Jacobs made a motion to adopt Resolution No. 86-2019 approving the March 29, 2019 Bill List in the amount of \$156,296.23 . The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

ADOPTION OF RESOLUTIONS

Councilwoman Fishman made a motion to approve the six resolutions on the agenda:

Resolution No. 87-2019 Dedication by Rider – Recreation Trust Fund

Resolution No. 88-2019 authorizing the Mayor to sign the 2019 Municipal Aerial Mosquito Control Agreement with Essex County

Resolution No. 89-2019 authorizing the Mayor to sign a contract with LaGuardia & Associates for summer concert series entertainment

Resolution No. 90-2019 waiving late fees and accepting registered participants from Essex Fells (3) and East Hanover (5) to participate in the Roseland 7th/8th grade baseball program.

Resolution 91-2019 authorizing department heads to make purchases up to an expense limit of \$6,000, above which prior Council approval is required, and prior Borough Administrator approval is required for emergency expenditures

Resolution No. 92-2019 awarding a contract to S. Rotondi and Sons, Inc. for the 2019 removal and disposal of vegetative waste with the low quote of \$11,340.00

The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

CONSENT AGENDA

Councilwoman Fishman made a motion to approve the six items on the Consent Agenda:

Approval for Ashley Passafiume to attend "Principles of Public Purchasing I" courses on May 8, May 15, May 22, May 29, and June 5, 2019 to be held in New Brunswick, NJ for a total cost of \$977.00 plus mileage reimbursement

Approval for Melissa Barnes to attend "19th Annual Current Issues in Planning & Zoning" course to be held May 10, 2019 in Somerset, NJ for a total cost of \$235.00 plus mileage reimbursement

Approval for Officers Mark Aue and Richard Romeo to attend "EMT Initial Training Course" from July 1, 2019 through August 23, 2019 for a total cost of \$2,650.00

Approve rescheduling of Tuesday, April 16, 2019 Council Meeting to Tuesday, April 23, 2019

Approval for Cub Scout Pack 801 to use Harrison Field on April 13, 2019 from 3PM-7PM and accepting their Certificate of Insurance

Approval of Raffle License Application for SS. Nicholas Constantine and Helen Greek Orthodox Church for On-Premises 50/50 Raffle to be held on either May 3, 2019 or June 1, 2019 depending upon availability of entertainment

The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

MAYOR'S REPORT

Mayor Spango reported that the rent stabilization ordinance is undergoing revision by the Borough Attorney and the amended ordinance will be discussed by Council in executive session before being introduced.

A new media policy is being drafted that will require any questions from the media be forwarded to either the Mayor or the Borough Administrator to insure that only accurate information is released.

It has been determined that the Roseland Green water meter has apparently been in disrepair for some time, resulting in a high water bill in the amount of \$58,000. The Borough is going to use previous water usage figures to determine a fair bill.

COMMITTEE REPORTS

FINANCE, ADMINISTRATION, AND PERSONNEL

Councilman Bardi made a motion to approve Resolution No. 93-2019 to award a contract to Civic Plus, Inc. in the amount of \$8,000.00 for website design and implementation. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

Discussion regarding amendment of the personnel policy was deferred to executive session.

Councilman Bardi made a motion to establish fees for sponsorship of the Borough's concert series: Platinum - \$2,000.00, Diamond - \$1,000.00, Gold - \$500.00, Silver - \$100.00, Friend - \$50.00. The motion was seconded Councilwoman Tolli and approved by a 6-0 voice vote.

Council agreed to postpone the May 21st Council Meeting until Thursday, May 23rd in order to avoid a conflict with the Noecker School Tricky Tray fund raiser. The Administrator will check to see if the videographer is available, and if so, the matter will be put on the April 23rd agenda for approval.

Councilman Jacobs made a motion to reschedule the August 6th Council Meeting to Monday, August 5th in order to avoid a conflict with the summer concert on that evening. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Following a discussion on establishing a registry of private surveillance cameras for police department use, Mayor Spango suggested that Ring Doorbell be invited to make a presentation on their services.

Councilman Bardi reported that a draft newsletter has been prepared that will announce garbage schedules, recycling schedules, recreation/town events, senior events, concerts, and Swift 9-1-1 sign up information. The newsletter should be ready for mailing by the middle of May.

The Committee made a recommendation to change the name of Lynn DeBell field to the Mayor Lou and Lynn DeBell Field. Council agreed with the recommendation. Approval of the name change will be added to the May 7, 2019 agenda.

Councilman Bardi made a motion to pay the bill from the Caldwell Sewage Authority for 2019 debt service in the amount of \$156,426.89. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

SHARED SERVICES

Councilwoman Perrotti reported that she attended the recent Shared Services meeting in West Caldwell with Mayor Spango and Councilwoman Fishman, and she will make a detailed report at the televised meeting on April 23rd.

REDEVELOPMENT AND LEGAL

Councilwoman Fishman reported that Committee recommends installation of a second, "Stigma Free" sign on Eagle Rock Avenue near the westerly entrance to town. The Committee recommended designating the Borough as a Stigma Free town and creating a Task Force for

Mental Health Awareness. Council agreed and a resolution will be prepared for the next meeting.

The Committee reviewed amendments to the Affordable Housing Board bylaws as presented by the Affordable Housing Board. The Committee recommends that no change be made to the bylaws at this time.

Mrs. Fishman and Mayor Spango attended a recent meeting of the Senior Citizens Advisory Board. The Board has programs planned for June and September.

The Committee discussed the idea of creating a Park Conservancy in order to become eligible for grants for maintenance and/or upgrade of the parks. The Committee recommends that the field behind Borough Hall on Harrison Avenue be the first park to be upgraded.

Councilwoman Fishman reported that Borough Engineer, Boswell Engineering, is working with DPW Superintendent Schall on an amendment to the Lighting Ordinance to address concerns raised after a recent office building upgrade that resulted in a number of complaints from residential neighbors.

PUBLIC WORKS

Councilman Freda announced that the Roseland First Aid Squad will be hosting their annual open house on June 22nd from 11:00 AM until 3:00 PM.

The Borough received an energy grant from the State to replace all lighting at the Department of Public Works building with LED lighting. The grant also provides for replacement of the boiler. The total cost of the project is \$90,000, with the state share being \$63,000.00 and the local share \$27,000.00 plus any extras required.

Council authorized award of the contract for emergency electrical/mechanical work for the water/sewer utility to the lone 2018 bidder who agreed to hold the pricing beyond the sixty day period to award a contract. A resolution will be put on the next agenda. Borough Attorney McDonnell recommended rejecting the multiple bids received in 2018 for emergency pipeline work because the contract was not awarded within sixty days as required, and only the low bidder, not the three lowest responsive, responsible bidders, was asked to hold their price beyond the sixty day time period. Council authorized rejecting the emergency pipeline bids and rebidding the project. A resolution will be put on the next agenda.

Clean Communities Day was rescheduled to May 11th. The proposed project is cleanup of the walking path behind Noecker School.

Councilman Freda has reviewed the Borough's water and sewer ordinances. Mr. Freda will present recommendations to his committee for improvements to the water and sewer ordinances to improve the billing process and to improve the Borough's ability to gain access to water meters as needed in order to get accurate and timely reads.

Records reflect that in 2018, the Borough sent more sewage to the treatment plant than the amount of potable water that was purchased. Mr. Freda is working with the sewer engineer and public work to develop plans for infiltration and inflow studies. The last study was performed in 1998.

Council agreed that the majority of benches at borough parks are in disrepair. Borough Administrator Chumacas will get quotes to replace all park benches.

The Essex County paving schedule includes Laurel Avenue. Mr. Freda suggested that there are borough water main repairs that should be made before the road is paved.

PUBLIC SAFETY

Councilman Jacobs reported that the Roseland Fire Department wet down is scheduled for the same day as the borough picnic. Council expressed concern that residents would like to attend both events. Council asked Mr. Jacobs to reach out to the fire department and see if they would be willing to reschedule the wet down to June 1st or a date in September to eliminate the conflict.

The police department has submitted recommendations for changes to the fire zone ordinance. Council agreed to introduce an ordinance to amend the fire zone ordinance at the April 23rd meeting.

Councilman Jacobs reported that every police officer now has an individual e-mail address. Mr. Jacobs suggested that Council authorize the purchase of business cards for use by police officers. After discussion, Council decided to take the matter to executive session as the Borough's labor attorney is already scheduled to meet with Council.

RECREATION AND COMMUNITY OUTREACH

Councilwoman Tolli announced that the annual Easter Egg Hunt is scheduled for Saturday, April 13th at 11:30 AM. The baseball parade and opening day is scheduled for April 27th. There will also be an Eagle Scout presentation at the field after the opening day ceremonies.

Councilwoman Tolli made a motion to approve Resolution No. 94-2019 authorizing the Mayor to sign an agreement with Geese Chasers North Jersey, LLC in the amount of \$4,624.00 contingent upon receipt of an adequate Certificate of Insurance. The motion was seconded Councilman Bardi and approved by a 6-0 voice vote.

Councilwoman Tolli made a motion to approve Resolution No. 95-2019 awarding a contract to Suburban Sports Group, LLC for administrative services for the 2019 Baseball and Softball Season in the amount of \$16,650.00 contingent upon receipt of an adequate Certificate of Insurance. The motion was seconded Councilwoman Fishman and approved by a 6-0 voice vote.

Mrs. Tolli reported that she has received a proposed three year inter-local senior bus agreement with Caldwell and West Caldwell. The cost will be less than the previous agreement. The Municipal Youth Guidance Council will be helping with crafts after the Egg Hunt.

Council discussed obtaining reusable signs that can be placed at strategic locations to provide notice to residents of upcoming events.

APPROVAL OF MINUTES

Councilman Jacobs made a motion to approve the March 19, 2019 Council meeting minutes. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

PUBLIC COMMENT

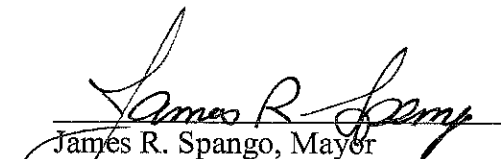
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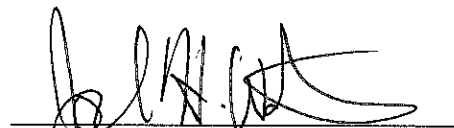
RETURN TO EXECUTIVE SESSION

Councilwoman Perrotti made a motion to return to Executive Session at 9:26 PM to continue discussion of agenda items. The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote.

AJOURNMENT

Councilman Jacobs made a motion to close the meeting at 11:31 PM. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.


James R. Spango, Mayor
Approved: May 7, 2019


Jock H. Watkins, Borough Clerk

VOICE VOTE

Aye: Fishman, Freda, Jacobs, Perrotti, Tolli
Nay: None
Abstain: None
Absent: Bardi