

BOROUGH OF ROSELAND
NEW JERSEY

JULY 11, 2017
CONFERENCE ROOM
140 EAGLE ROCK AVENUE
7:00 PM EXECUTIVE SESSION
7:30PM OPEN SESSION

COUNCIL MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The July 11, 2017 Meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Councilman
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michelle Tolli, Councilwoman
Thomas Tsilionis, Councilman
Mark Vidovich, Council President

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk (7:00 pm)
Ethan Jesse Sheffet, Borough Attorney

Councilman Vidovich made a motion to approve Resolution No. 207-2017 Approval to Close to Executive Session to discuss the following:

1. Personnel

Councilman Jacobs seconded the motion and the motion was approved by a 6-0 voice vote.

Councilman Jacobs made a motion to close Executive Session and to return open session at 7:32 PM. The motion was seconded by Councilman Smith and approved by a 6-0 voice vote. Mayor Duthie read the Sunshine Statement again and called the public meeting to order. Clerk Watkins called the roll with there being no changes.

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PRESENTATIONS

Borough Auditor Valerie Dolan from Nisivoccia, LLP summarized the 2016 Audit Report. Following the presentation, Chris Murphy, 138 Passaic Avenue, asked how the auditor arrived at the 1% debt level reported.

PUBLIC SAFETY COMMITTEE

Fire Chief Yates was in attendance to discuss the replacement of the thirty year old fire department ladder truck. Chief Yates explained that department's request is to replace the existing tower ladder with a straight ladder. This change will lessen the cost of the new vehicle by approximately \$125,000.00.

PUBLIC COMMENT

Ed Burke, 46 Freeman Street, asked about the discussion item under Capital Improvements regarding police department purchase of a semi-automatic rifle.

William Tedesco, 20 Meeker Street, thanked Council for placing Resolution No. 210-2017 on the agenda authorizing the Library to replace the automatic entrance doors and for agreeing to reimburse the Library in the amount of \$4,500.00, one half of the cost of the improvements.

Claudia Reis, 4 Cooper Avenue, asked if the semi-automatic rifle was being purchased or donated.

Chris Murphy, 138 Passaic Avenue, asked the caliber of the semi-automatic rifle.

ADOPTION OF RESOLUTIONS

Councilman Jacobs made a motion to approve the three resolutions and the three items on the Consent Agenda:

Resolution No. 208-2017 approving the July 7, 2017 Bill List

Resolution No. 209-2017 approving a salary adjustment for Angela Genovesi-Rafferty from \$27,300.96 per year to \$34,000.00 per year effective July 16, 2017, to perform duties related to utility billings and secretarial duties related to water meters and readings

Resolution No. 210-2017 authorizing the Roseland Free Public Library to make improvements to the building at 20 Roseland Avenue (New Exterior Doors) and reimburse the Roseland Free Public Library for one half of the cost (4,500.00)

CONSENT AGENDA

Approval for Maureen Chumacas to Attend "Required Record Keeping" Seminar in Neptune, NJ for a total cost of \$99.00

Appoint Priscilla Navarez to the Environmental Commission as Alternate No. 1 with a term expiration of 12-31-17

Amend the appointment of Linda Insabella to the Environmental Commission for a term expiration of 12-31-2019, and Stella Maninno for a term expiration of 12-31-2018

The motion was seconded by Councilman Vidovich and approved by a 6-0 voice vote.

MAYOR'S REPORT

No report

COMMITTEE REPORTS

PUBLIC WORKS

After discussion, council approved the purchase of fifty-eight (58) water meters with e-coders and sixty-two (62) remote meter heads from RIO Supply under Morris County Co-Op #47 for a total of \$29,950.00

PUBLIC SAFETY

Councilman Jacobs asked if grant money awarded to the Shade Tree Commission can be used for any other purpose. CFO Chumacas responded that funds from shade tree grants can only be used for shade tree projects, and explained the budgetary process for grants. Mr. Jacobs asked Mrs. Chumacas to meet with members of the Shade Tree Commission to explain the process.

RECREATION

After discussion, Council agreed to purchase a recreation software program that will enable residents to register for recreation programs online, and will enable residents to make online fee payments for a small convenience fee, or pay fees in person or by regular mail with no convenience fee. A resolution approving the purchase will be on the next agenda.

CAPITAL IMPROVEMENTS

After discussion, Council authorized Bond Counsel to prepare a bond ordinance for the acquisition of a SUV and related equipment for the office of OEM, appropriating \$31,000.00 and authorizing \$29,450.00 in general bonds and notes.

After discussion, Council authorized Bond Counsel to prepare a bond ordinance for the purchase of police equipment: camera flashback system, Tough Book computers, semi-automatic rifle and related equipment, and an antenna radar system appropriating \$42,000.00 and authorizing \$16,150.00 in general bonds or notes – Council asked that CFO Chumacas distribute a detailed list of items including quantities prior to the next meeting.

After discussion, Council authorized Bond Counsel to prepare a bond ordinance amending Bond Ordinance No. 11-2011 Improvements to Water Sewer Utility, to add the following projects to the purpose section: water meter reading system, water meters, meter remotes and improvements to the water tank.

PUBLIC AFFAIRS

Councilwoman Tolli asked CFO Chumacas to provide a summary of available funds for the Beautification Committee. The Committee would like to install additional hanging flower baskets if funds are available.

ADMINISTRATION & FINANCE

Clerk Watkins explained the quote received to update the audio system in the public meeting room at 19 Harrison Avenue. Council discussed eliminating the wireless microphones in order to reduce the cost. Council also requested that the vendor attend the next meeting to explain the need for the other equipment included in the quote.

After discussion, Council approved the purchase of the construction permitting and enforcement module to the Edmunds financial accounting software at an estimated cost of \$12,000.00. The code enforcement, accounts receivable, and business licensing features will be used. This module will not replace the SDL Software used by the construction department.

Councilman Vidovich reported that the day after the County certified the Borough's tax rate, the State advised that 379 boards of education are going to have to recertify their budgets, and that some may result in a change in the tax rate. Council discussed the merits of issuing estimated tax bills pending final determination if the Noecker School budget or the West Essex Regional School budget will be affected. Council decided to wait until the meeting next week to see if this issue is resolved.

Mr. Vidovich stated that he plans to meet with Department of Public Works supervisors to discuss their procedure for handling garbage collection complaints.

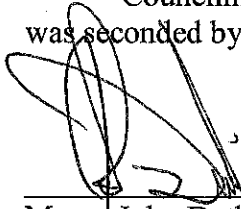
APPROVAL OF MINUTES

Councilman Leonard made a motion to approve the minutes of the June 20, 2017 Council meeting. Councilman Jacobs seconded the motion and the motion was approved by a 6-0 voice vote.

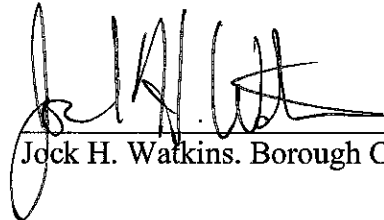
PUBLIC COMMENT

Claudia Reis, 4 Cooper Avenue, suggested that the procedure for making a complaint about garbage collection be advertised on social media so that residents know where to direct their complaints.

Councilman Jacobs made a motion to adjourn the meeting at 9:30 PM. The motion was seconded by Councilman Vidovich and approved by a 6-0 voice vote.



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: July 18, 2017

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tolli, Tsilionis, Vidovich
Nay: None
Abstain: None
Absent: None