

BOROUGH OF ROSELAND
NEW JERSEY

SEPTEMBER 5, 2017
CONFERENCE ROOM
140 EAGLE ROCK AVENUE
6:30 PM EXECUTIVE SESSION
7:30 PM OPEN SESSION

COUNCIL MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The September 5, 2017 Meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Councilman
Richard N. Leonard, Councilman
Peter M. Smith, Councilman
Michelle Tolli, Councilwoman
Thomas Tsilionis, Councilman (6:56 PM)
Mark Vidovich, Council President

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Ethan Jesse Sheffet, Borough Attorney

Councilwoman Tolli made a motion to approve Resolution No. 243-2017 Approval to Close to Executive Session to discuss the following:

1. Tax Appeals
2. 446 and 448 Eagle Rock Avenue
3. NJIIF Insurance Renewal

Councilman Smith seconded the motion and the motion was approved by a 5-0 voice vote (Tsilionis absent).

Councilman Jacobs made a motion to close Executive Session and to return open session at 7:23 PM. The motion was seconded by Councilman Leonard and approved by a 6-0 voice vote. Mayor Duthie read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll with there being no changes.

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

William Tedesco, 20 Meeker Court, reported that the new doors have been installed at the Library entrance, and thanked the Mayor and Council for their cooperation with the library Board of Trustees on this project. Mr. Tedesco also asked if Borough Flu shots have been scheduled yet.

ADOPTION OF RESOLUTIONS

Councilman Smith made a motion to approve the four resolutions and the four items on the Consent Agenda:

Resolution No. 244-2017 approval to hire seasonal employees, assignors and soccer officials for youth recreation programs

Resolution No. 245-2017 authorizing cancellation of water and sewer billing balances

Resolution No. 246-2017 approval of the August 29, 2017 Bill List

Resolution No. 247-2017 approval of the August 29, 2017 Open Space Bill List

CONSENT AGENDA

Approval for Maureen Chumacas to attend “Ethic and Internal Controls” seminar on 10/6/17 in Wood-Ridge, NJ for a total cost of \$90.00

Approval of Michael Laks’ application to become a member of the Roseland Fire Department effective 9/25/17

Approval of the Cadet applications of Daniel Laks and Vincent Rubino to the Roseland Fire Department

Approval for Maureen Chumacas to attend “Budget, Fast & Ethics Workshop, Hands on in Preparing your 2018 Budget” seminar on 10/27/17 in New Brunswick, NJ for a total cost of \$99.00

Councilman Jacobs seconded the motion and the motion was approved by a 6-0 voice vote.

MAYOR’S REPORT

None

COMMITTEE REPORTS

PUBLIC WORKS

Councilman Smith reported that the Department of Public Works has submitted a request to replace the overhead doors at the DPW garage at an approximate cost of \$27,000. A resolution approving the project will be placed on the September 15th agenda.

PUBLIC SAFETY

No report

RECREATION

Councilman Tsilionis proposed a recreation ordinance to define Sanctioned Sports Teams and establish a procedure for their reservation of recreation facilities. After discussion, Council requested that the draft ordinance be reviewed by the Borough Attorney.

Mr. Tsilionis commented that residents have approached him asking if the Borough has any plans to coordinate any Hurricane Harvey relief efforts. After discussion, it was noted that Texas officials have suggested that the best way to help residents is with cash donations to legitimate relief efforts such as the Red Cross. Council agreed that it would not be appropriate to recommend which relief efforts residents should donate to. Copies of requests for donations in nearby towns will be posted on the Borough's website.

Councilman Tsilionis reported on a couple of projects being considered by the Environmental Commission.

CAPITAL IMPROVEMENTS

Councilman Leonard requested that the Borough's taxi cab ordinance be updated. After discussion, Clerk Watkins was asked to draft an update to the ordinance that will bring the old ordinance into compliance with current conditions.

Mr. Leonard asked OEM Coordinator Matheis to provide an update on the Borough's storm preparedness. Mr. Matheis reported that all departments are ready should an emergency occur. Mr. Matheis added that the traffic signals at critical intersections have been upgraded to include battery backups and connections for emergency generators should a power outage exceed the duration of the batteries. Hold harmless agreements with the County are in place for all remaining traffic signals and the conversions are being completed as funds become available.

Councilman Leonard asked that the Department of Public Works inspect storm inlets and streams and clear any obstructions.

Mr. Leonard noted that the Board of Health has advised the Farmer's Market that they cannot sell prepared foods.

PUBLIC AFFAIRS

Mrs. Chumacas reported that the County has required that Municipalities introduce an ordinance to formally create a Municipal Alliance Committee and adopt the appropriate by-laws in order to continue receiving Municipal Alliance grants. After discussion, Council agreed to introduce an ordinance and adopt the requisite by-laws.

ADMINISTRATION & FINANCE

Mrs. Chumacas proposed that Article VII Administrative Policies and Procedures, Section 2-65.3 Purchasing Policies and Procedures of the Borough's ordinances, be amended enable adoption of the purchasing policy be resolution. The current ordinance is outdated, and allowing the policy to be adopted by resolution will make it easier to comply with changes routinely instituted by the State. Council agreed and an ordinance amendment will be drafted.

After discussion, Council agreed to amend the Field Use Policy to include use of the Borough's tennis courts. A revised policy will be drafted for Council approval.

CORRESPONDENCE

Mayor Duthie read a letter from a Monroe Avenue resident requesting that Block 39, Lot 16, owned by the Borough, be subdivided and sold to two adjacent, private owners. After discussion, the Borough Administrator was instructed to notify the resident that the Borough is no longer interested in selling the property.

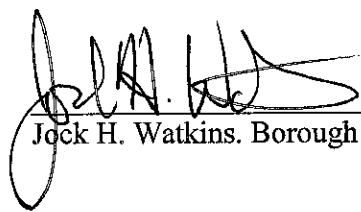
PUBLIC COMMENT

OEM Coordinator Matheis noted that in reference to an earlier discussion, use of the tennis courts was on an honor system and interested parties would sign a log in the police department lobby.

Councilman Smith made a motion to adjourn the meeting at 8:12 PM. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote.



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: September 19, 2017

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tolli, Tsilionis, Vidovich
Nay: None
Abstain: None
Absent: None