

BOROUGH OF ROSELAND
NEW JERSEY

OCTOBER 11, 2016
CONFERENCE ROOM
140 EAGLE ROCK AVENUE
7:00 PM

CAUCUS MEETING MINUTES

CALL TO ORDER & SUNSHINE STATEMENT

The October 11, 2016 Caucus Meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

ROLL CALL

IN ATTENDANCE:

John Duthie, Mayor
Richard N. Leonard, Councilman
Michele Tolli, Councilwoman
Thomas Tsilonis, Councilman
Mark Vidovich, Councilman

ABSENT:

David Jacobs, Council President
Peter M. Smith, Councilman
Ethan Sheffet, Borough Attorney

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Mike Colitti, Recreation Director
Chris Critchett, Assistant Superintendent of Public Works

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PUBLIC COMMENT

Mr. Ed Burke of the Progress newspaper asked if the two ordinances being introduced would provide free parking for the adjacent stores on Eagle Rock Avenue. Mayor Duthie answered that the property affected by the redevelopment ordinances is private property, but added that it was his belief that the ordinance would facilitate free parking for the adjacent stores.

INTRODUCTION OF ORDINANCES

Clerk Watkins read Ordinance No. 13-2016 for the first time: **ORDINANCE 13-2016** – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELAND, COUNTY OF ESSEX, STATE OF NEW JERSEY, ADOPTING THE REDEVELOPMENT PLAN FOR 165 EAGLE ROCK AVENUE, OTHERWISE KNOWN AS BLOCK 38, LOT 56.

A motion was made by Councilman Vidovich and seconded by Councilman Tsilionis to introduce Ordinance No. 13-2016. Mayor Duthie called for a roll call vote on the motion, with the motion being approved by a 3-0 vote (Leonard abstain, Smith and Jacobs absent) The public hearing on the ordinance will be held on November 29, 2016.

Clerk Watkins read Ordinance No. 14-2016 for the first time: **ORDINANCE 14-2016** – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ROSELAND, COUNTY OF ESSEX, STATE OF NEW JERSEY APPROVING THE EXECUTION OF A FINANCIAL AGREEMENT BETWEEN THE BOROUGH OF ROSELAND AND 165 ERA URBAN RENEWAL, LLC FOR A LONG TERM TAX EXEMPTION RELATIVE TO THE PROPERTY LOCATED AT 165 EAGLE ROCK AVENUE, OTHERWISE KNOWN AS BLOCK 38, LOT 56.

A motion was made by Councilman Vidovich and seconded by Councilwoman Tolli to introduce Ordinance No. 14-2016. Mayor Duthie called for a roll call vote on the motion, with the motion being approved by a 3-0 vote (Leonard abstain, Smith and Jacobs absent) The public hearing on the ordinance will be held on November 29, 2016.

ADOPTION OF RESOLUTIONS

Councilman Vidovich made a motion to approve the thirteen resolutions and the five consent agenda items on the agenda:

Resolution No. 268-2016 approving the hiring of Soccer Officials for the 2016 Youth Soccer Recreation Program

Resolution No. 269-2016 approving the ratification of bills

Resolution No. 270-2016 approving the cancellation of water & sewer billing balances

Resolution No. 271-2016 approving declaration of an emergency for the water main break that occurred on September 24, 2016

Resolution No. 272-2016 approving the Chapter 159 Municipal Alliance Grant for 2016-2017 in the amount of \$5,900.00

Resolution No. 273-2016 approving Change Order No. 1 and Payment No. 2 Final in the amount of \$47,755.93 to AJM Contractors for the 2014 Roseland Road Resurfacing Project

Resolution No. 274-2016 approving the 2015 Annual Audit Report

Resolution No. 275-2016 approving the release of Payment No. 2 Final to Air-Intek in the amount of \$6,410.00 for the HVAC system at the First Aid Squad Building

Resolution No. 276-2016 approving the release of Payment No. 6 Final in the amount of \$2,038.30 to Goksu Construction for repair of the fire damaged bathrooms at 19 Harrison Avenue

Resolution No. 277-2016 authorizing refunds, overpayments or cancellations in the Tax Office

Resolution No. 278-2016 amending Resolution No. 252-2016 to increase the number of members of the Select Committee to Advise on Development of Fernwood Property and to appoint the members of the committee

Resolution No. 279-2016 approving the October 7, 2016 Bill List

Resolution No. 280-2016 approving the October 7, 2016 Open Space Bill List

CONSENT AGENDA

Approval for Gary Schall & Chris Critchett to attend a free NJDEP Storm Water Seminar on October 13th, from 8AM to 4PM at the New Jersey Forensic Science Center in Hamilton, NJ

Approval for Jock Watkins to attend the Essex County Clerk’s Mini Conference to be held in Verona on October 13, 2016 at a cost of \$35.00

Approval for Maureen Chumacas to attend an Ethics Seminar to be held in Hasbrouck Heights on October 19, 2016 for a cost of \$60.00

Accept with regret the retirement of Gail Tynan as the Zoning Officer, Property Maintenance Official, Planning Board Secretary and Public Works Secretary effective March 1, 2017

Approval of a Blue Light Permit application for Joshua Krasner of the Roseland First Aid Squad

The motion was seconded by Councilman Tsilionis and approved by a 4-0 voice vote (Jacobs, Smith absent).

MAYOR’S REPORT

Mayor Duthie deferred his report to the televised meeting on October 18, 2016.

COMMITTEE REPORTS

PUBLIC WORKS

Assistant Public Works Superintendent Critchett submitted a proposal to use the Morris County Coop and Department of Public Works (DPW) employees to perform the reconstruction of White Oak Road, rather than the traditional public bidding process. Mr. Critchett explained his belief that the Borough can save a significant amount of money using the Coop rather than bidding the project. Councilman Tsilionis made a motion to approve Resolution No. 281-2016 authorizing the DPW to

utilize the Morris County Coop and DPW employees for the reconstruction of White Oak Road for an amount not to exceed \$51,000 without prior Council approval. The motion was seconded by Councilman Vidovich and approved by a 3-0 voice vote (Leonard stepped out of room, Jacobs, Smith absent)

Councilman Vidovich asked that the DPW evaluate the infrastructure beneath Monroe Avenue and Becker Farm Road in order to make any necessary repairs prior to the DOT funded projects to resurface the roads.

PUBLIC SAFETY

No report

RECREATION

Councilman Tsilionis reported on the condition of the Harrison Avenue tennis courts, recommending that Council authorize the repair and/or reconstruction of the courts.

Councilman Tsilionis also suggested that in anticipation of discussions with the Board of Education, that the Borough request that the Board amend their facility use protocol for Noecker School to provide first preference to Roseland recreation programs. Mr. Tsilionis noted that participants in the subject recreation programs would be those same Noecker School students.

CAPITAL IMPROVEMENTS

Councilman Leonard suggested that an ordinance be prepared to make the necessary improvements to the Harrison Avenue tennis courts. Council agreed and an ordinance will be prepared for introduction at the October 18, 2016 meeting.

Borough Administrator Chumacas reported that quotes and proposals have been received for several designs of a new municipal building sign. Mrs. Chumacas added that DPW Superintendent Schall has recommended accepting the proposal and quote from one company which has previously provided quality signs to the Borough. After discussion, Council requested that Mr. Schall prepare a more detailed proposal for the next meeting, clarifying the design questions, verifying that the new sign will be double sided in order to maximize visibility from all approaches to the municipal building, and confirming the price.

PUBLIC AFFAIRS

Councilwoman Tolli deferred her report to the televised meeting on October 18th.

ADMINISTRATION & FINANCE

Councilman Vidovich reported on the Best Practices Inventory that the Borough is preparing. The inventory is used to determine whether some portion of a municipality's CMPTRA (Consolidated Municipal Property Tax Relief Aid) and ETR (Energy Tax Receipts) aid will be withheld based on the results of the Borough's responses. Council discussed all of the questions on the inventory, the proposed answers to the questions, and a number of actions that would improve the positive responses to the inventory questions. Mr. Vidovich advised that he would review a number of options with

Administrator Chumacas and have additional recommendations ready for consideration at the October 18th meeting. The completed inventory is due back to the state on Friday, October 21st.

Mr. Vidovich advised Council that he and Mrs. Chumacas have prepared a preliminary calendar for 2017 Council meetings. Mr. Vidovich asked Mrs. Chumacas to distribute the calendar to all Council members and asked that Council members provide feedback so that a final calendar can be prepared for review at the November 29th meeting.

PUBLIC COMMENT

Councilman Tsilionis excused himself from the meeting as he had another engagement.

Borough resident William Tedesco questioned whether Council has considered an electronic information sign in lieu of or in addition to the municipal building sign. Mayor Duthie responded that such a sign has been considered and has been met with mixed emotions. While such information would be helpful, the feeling is that such signs are not in keeping with the character of the community, and there is no single location that would adequately serve all residents. Councilman Leonard added that the Borough has systems in place to alert residents to important information via electronic devices.

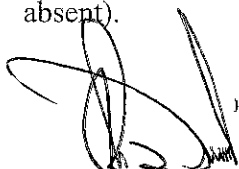
Mayor Duthie reported that he has instructed Mrs. Chumacas to contact the appropriate Essex County officials to obtain permission to paint a blue line on Harrison Avenue in support of the police department. Councilman Leonard asked that Mrs. Chumacas also request that faded crosswalks in town painted. After discussion, it was decided to have OEM coordinator Matheis reach out to the appropriate Essex County traffic officials regarding the crosswalks.

EXECUTIVE SESSION

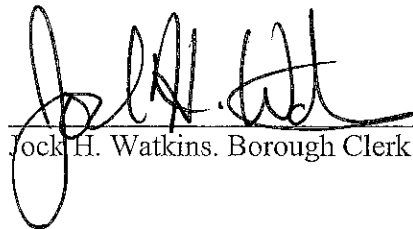
Mayor Duthie read Resolution No. 267-2016 Approval to Close to Executive Session to discuss the following:

1. Personnel Policies

Councilman Vidovich made a motion to close to Executive Session at 8:27 PM. The motion was seconded by Councilman Leonard and approved by a 3-0 voice vote (Jacobs, Smith, and Tsilionis absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: November 29, 2016

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tsilionis, Tolli, Vidovich
Nay: None
Abstain: None
Absent: None