

BOROUGH OF ROSELAND
NEW JERSEY

OCTOBER 18, 2016
PUBLIC MEETING ROOM
19 HARRISON AVENUE
7:00 PM

COUNCIL MEETING MINUTES

The October 18, 2016 Meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, was sent to The Progress and the Star Ledger, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

John Duthie, Mayor
David Jacobs, Council President
Richard N. Leonard, Councilman
Michelle Tolli, Councilwoman
Mark Vidovich, Councilman

ABSENT:

Peter M. Smith, Councilman
Thomas Tsilionis, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Ethan Jesse Sheffet, Borough Attorney
Jock H. Watkins, Borough Clerk
John Matheis, OEM Coordinator
Gary Schall, Superintendent of Public Works

SALUTE TO THE FLAG

Mayor Duthie led the Salute to the Flag.

PRESENTATIONS

Mayor Duthie introduced Mr. Bennat Berger representing the contract purchasers of the Nob Hill complex. Mr. Berger reported on plans to upgrade the property and to continue to maintain the facility to the level of the previous owner.

Mayor Duthie presented a proclamation thanking Borough resident Douglas Denman for his many years of volunteer service to the Borough and acknowledging Mr. Denman's retirement from the Affordable Housing Board after sixteen years of service.

Proclamation - National Domestic Violence Awareness Month

Mayor Duthie introduced Mrs. Anna Gordon, President of the Board of Education. Mrs. Gordon announced the Board's interest in televising future Board meetings and asked permission

to use the public meeting room at 19 Harrison Avenue for those meetings. Mrs. Gordon also requested guidance from the governing body regarding the process of televising their meetings. Mrs. Gordon concluded her comments by announcing the dedication of a new playground at Noecker School at 5:30 PM on Thursday, October 20, 2016. The playground is being named in honor of former Noecker School teacher Marian Silvestri, who recently retired after 47 years of service at Noecker School.

Mayor Duthie administered the Oath of Office to four new Auxiliary Police Officers: Devin Hinchcliffe, Serkin Elibuyuk, Brendan Smith, and Nathanael Gabriel. OEM Coordinator John Matheis welcomed the new officers and thanked all auxiliary officers for their many hours of volunteer service to the community.

PUBLIC COMMENT

OEM Coordinator John Matheis reported that the emergency backup generator project for the traffic signals at the four major intersections in the Borough has been completed. This project was funded primarily by a FEMA grant and will allow the four traffic signals to run on battery in the event of a power outage. If the outage is expected to exceed the battery life, then the office of Emergency Management can place portable generators at the signals and keep the signals in operation. Mr. Matheis thanked Essex County Liaison Dan Salvante for his assistance in getting this project through the County approval process.

Essex County Liaison Dan Salvante reported on the upcoming countywide holiday activities. Specific dates and times of the various events can be found on the County's parks website. Mr. Salvante added that leaf collection has begun, and that all County golf courses will remain open, weather permitting.

Borough resident William Tedesco thanked the Mayor and Council for presenting the proclamation to Mr. Denman, adding that Mr. Denman was a great member of the Affordable Housing Board. Mr. Tedesco also thanked Mr. Matheis for all of his contributions to the community as OEM coordinator. Mr. Tedesco also inquired about the nature of the three resolutions on the agenda amending the Borough's personnel policies. Councilman Vidovich responded that the changes are being made in order to satisfactorily answer several questions in the state's Best Practices Inventory and to mirror policies that exist in current labor contracts. Mr. Vidovich added that the penalty for not meeting the minimum requirements of the Best Practices Inventory have increased dramatically from approximately \$7,000 last year to over \$37,000 this year.

INTRODUCTION OF ORDINANCES

Clerk Watkins read Ordinance No. 15-2016 for the first time: Ordinance 15-2016 – AN ORDINANCE OF THE BOROUGH OF ROSELAND, IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR IMPROVEMENTS TO BOROUGH PARK AND RECREATIONAL FACILITIES IN AND BY THE BOROUGH, APROPRIATING \$66,000.00 THEREFORE, AND AUTHORIZING THE ISSUANCE OF \$62,700.00 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

A motion was made by Councilman Jacobs and seconded by Councilwoman Tolli to introduce Ordinance No. 15-2016. Mayor Duthie called for a roll call vote on the motion, with the

motion being approved by a 4-0 vote (Smith and Tsilionis absent) The public hearing on the ordinance will be held on November 29, 2016.

Clerk Watkins read Ordinance No. 16-2016 for the first time: Ordinance 16-2016 – AN ORDINANCE OF THE BOROUGH OF ROSELAND TO REPEAL ORDINANCE NO. 17-2015 AS AMENDED WHICH PROVIDED FOR SALARIES AND COMPENSATION TO BE PAID TO NON-UNION EMPLOYEES OF THE BOROUGH OF ROSELAND AND SUBSTITUTE THEREFORE SALARIES AND COMPENSTATION FOR THE YEAR 2016.

A motion was made by Councilman Vidovich and seconded by Councilman Jacobs to introduce Ordinance No. 16-2016. Mayor Duthie called for a roll call vote on the motion, with the motion being approved by a 4-0 vote (Smith and Tsilionis absent) The public hearing on the ordinance will be held on November 29, 2016.

Clerk Watkins read Ordinance No. 17-2016 for the first time: Ordinance 17-2016 – AN ORDINANCE OF THE BOROUGH OF ROSELAND, IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR THE RECONSTRUCTION OF BECKER FARM ROAD IN AND BY THE BOROUGH, APPROPRIATING \$676,210 THEREFORE, AND AUTHORIZING THE ISSUANCE OF \$224,210 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

A motion was made by Councilman Leonard and seconded by Councilman Jacobs to introduce Ordinance No. 17-2016. Mayor Duthie called for a roll call vote on the motion, with the motion being approved by a 4-0 vote (Smith and Tsilionis absent) The public hearing on the ordinance will be held on November 29, 2016.

PUBLIC HEARING AND ADOPTION OF ORDINANCES

Clerk Watkins read Ordinance No. 12-2016 AN ORDINANCE OF THE BOROUGH OF ROSELAND, IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF PUBLIC WORKS VEHICLES AND RELATED EQUIPMENT IN AND BY THE BOROUGH, APPROPRIATING \$115,000 THEREFORE, AND AUTHORIZING THE ISSUANCE OF \$109,250 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

Councilman Jacobs made a motion to open the public hearing. The motion was seconded by Councilwoman Tolli and approved by a 4-0 voice vote (Smith and Tsilionis absent).

There being no more comments or questions on the ordinance, Councilman Jacobs made a motion to close the public hearing. The motion was seconded by Councilman Vidovich and approved by a 4-0 voice vote (Smith and Tsilionis absent).

Clerk Watkins read the ordinance for the third and final time. Councilman Jacobs made a motion to adopt the ordinance. The motion was seconded by Councilman Vidovich and was approved by a 4-0 roll call vote (Smith and Tsilionis absent).

ADOPTION OF RESOLUTIONS

Councilman Leonard made a motion to approve the ten resolutions on the agenda and the three items on the consent agenda:

Resolution No. 283-2016 Ratification of Salaries – September 2016

Resolution No. 284-2016 amending Section One of the Borough of Roseland Personnel Policies and Procedures Manual to add an Outside Employment Policy

Resolution No. 285-2016 approval of the Bill List

Resolution No. 286-2016 approving the Corrective Action Plan in response to the recommendations detailed in the 2015 Audit Report

Resolution No. 287-2016 amending Section Three of the Borough of Roseland Personnel Policies and Procedures Manual amending the Sick Leave Policy

Resolution No. 288-2016 authorizing award of contract to D&S Automotive Inc. DBA P&A Auto through the Essex County Contract Bid No. 16-118

Resolution No. 289-2016 amending Section Four of Borough of Roseland Personnel Policies and Procedures Manual to eliminate Longevity Provisions

Resolution No. 290-2016 cancellation of water and sewer billing balances

Resolution No. 291-2016 authorizing refund of overpayments or cancellations in the Tax Office

Resolution No. 292-2016 declaring October 20, 2016 as “Pets of Domestic Violence Awareness Day” in Roseland

CONSENT AGENDA

Approval for six (6) members of the fire department to attend “Fully Involved” – Learn, Coach, Lead, Ignite seminar hosted by The Revolutionary Fool of NJ at Morris County Fire Academy on November 19, 2016. The Cost is \$45.00 per member. Members attending: P. Bilancia, P. Lee, R. Loveless, B. Collins, D. Yates, Wm. Yates. Total \$270.00

Approval of the Best Practice Inventory

Approval for Roseland Cub Scout Pack 801 to have an Overnight Campout at Bond Force Park on 10/22/16 from 4PM to 8AM

The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote (Smith and Tsilionis absent).

MAYOR'S REPORT

Mayor Duthie reported that the second annual Bonfire was a tremendous success. Mayor Duthie thanked Borough Administrator Maureen Chumacas, the recreation department, the volunteer fire department, the public works department, the Office of Emergency Management, the Auxiliary Police officers, the Roseland First Aid Squad, and the Municipal Youth Guidance Council for their assistance organizing and supporting the bonfire. The Mayor also thanked members of Council for their support, all employees and volunteers who assisted at the event, and in particular all residents for their participation in the event.

Mayor Duthie announced that a blue line has been painted between the double yellow lines on Harrison Avenue, beginning at the intersection with Roseland Avenue and ending at the intersection with Eagle Rock Avenue. The blue line was added to demonstrate the Borough's support of local law enforcement officers.

COMMITTEE REPORTS

PUBLIC WORKS

No report

PUBLIC SAFETY

Council President Jacobs announced that the Fire Department cautions motorists to be especially careful around leaf piles at this time of year. Cars parked on piles of leaves can cause a car fire, and children may be playing or hiding in leaf piles. Mr. Jacobs also reminded residents to change their smoke and carbon monoxide alarm batteries when changing their clocks.

Mr. Jacobs also thanked OEM Coordinator John Matheis on the swearing in of four new Auxiliary Police officers and for his efforts to obtain a grant to purchase four backup power generators and install the necessary electrical connections in traffic signal controls at the four busiest intersections in the Borough.

Councilman Jacobs closed his report by advising residents that the Police Department cautions motorists to slow down during the coming Halloween weekend, the Senior Citizens Advisory Committee is making great plans for 2017, and thanking the volunteer members of the Shade Tree Commission for the great job that they do, mostly after work and on weekends.

RECREATION

No report

CAPITAL IMPROVEMENTS

Councilman Leonard reported that the Borough hosted its first tire recycling day. The collection was scheduled to be coincident with shredding day.

Mr. Leonard announced that the last day of the Farmer's Market this year will be Friday, October 28th.

Councilman Leonard advised that Roseland was the first town to require the installation of natural gas detectors when single family dwellings are sold, and asked that residents consider installing natural gas detectors in all homes.

PUBLIC AFFAIRS

Councilwoman Tolli thanked the Roseland First Aid Squad for their dedication and service to the Borough, reporting that this year to date, the Squad has responded to 451 calls for assistance.

Mrs. Tolli added that the Senior Transportation Committee still has openings for two members. Anyone interested in serving should contact the Borough. Mrs. Tolli also announced that the Senior Citizen's bus will be available to Roseland residents for rides to the polls on Election Day. To schedule a ride, residents should call 973-226-5108 between 8:15 and 8:45 am.

Mrs. Tolli concluded by noting that there will be a Halloween Trunk or Treat on Saturday, October 22nd from 11:00 am – 12:30 pm at Noecker School, and that the Junior Women's Club is having a reunion on Wednesday, October 19th from 6:30 – 8:00 PM at the Roseland First Aid Squad.

ADMINISTRATION & FINANCE

Councilman Vidovich provided clarification that none of the policy changes would adversely affect any employees. Mr. Vidovich reported that the first meeting on the 2017 municipal budget was held earlier this evening, prior to the Council meeting. Council reviewed the proposed capital projects and Borough's debt. Councilman Vidovich commented that the Borough's debt is significantly lower than permitted. The next budget meetings have been scheduled for November 3rd at 6:00 PM and December 13th at 6:00 PM, both in second floor conference room at 140 Eagle Rock Avenue.

Mr. Vidovich reiterated that Council continues to work diligently to improve the efficiency of the Borough which is why the governing body is trying to score well on the state's Best Practices Inventory as discussed earlier in the meeting.

Mr. Vidovich concluded by announcing that he has asked Administrator Chumacas to invite the Auditor to the next meeting to discuss their service.

APPROVAL OF MINUTES

Councilwoman Tolli made a motion to approve the minutes of the September 20, 2016 Council Meeting. The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote (Smith, Tsilionis absent).

PUBLIC COMMENT

None

EXECUTIVE SESSION

Borough Attorney Sheffet read Resolution No. 282-2016 Approval to Close to Executive Session to discuss the following:

1. Sale of Surplus Property
2. Investment Advisory Agreement Between Envestnet Retirement Solution and the Borough of Roseland for Deferred Compensation Plan
3. Contracts for Professional Services

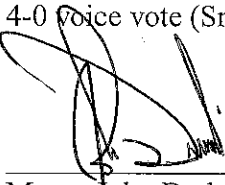
Councilman Jacobs made a motion to close to Executive Session at 8:03 PM. The motion was seconded by Councilman Vidovich and approved by a 4-0 voice vote (Smith, Tsilionis absent).

RETURN TO OPEN SESSION

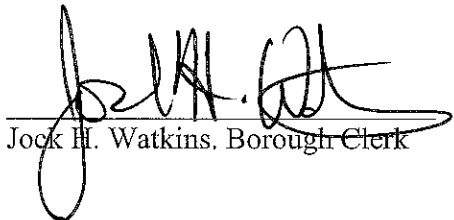
Councilman Jacobs made a motion to return to open session at 8:50 PM. The motion was seconded by Councilwoman Tolli and approved by a 4-0 voice vote (Smith, Tsilionis absent).

Councilman Vidovich made a motion to approve Resolution No. 293-2016 authorizing the solicitation for Requests for Proposals for professional services for calendar year 2017. The motion was seconded by Councilman Jacobs and approved by a 4-0 voice vote (Smith, Tsilionis absent).

Councilman Jacobs made a motion to adjourn at 8:51 PM. The motion was approved by a 4-0 voice vote (Smith, Tsilionis absent).



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: November 29, 2016

ROLL CALL

Aye: Jacobs, Leonard, Smith, Tsilionis, Tolli, Vidovich
Nay: None
Abstain: None
Absent: None