

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

DECEMBER 1, 2018
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
10:00 AM OPEN SESSION

SPECIAL BUDGET MEETING MINUTES

The December 1, 2018 budget meeting of the Roseland Mayor and Council was called to order at 10:12 AM by Acting Council President Jacobs. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that 48 Hour Notice of the date, time, and location of the meeting were sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. The meeting notice was also posted on the Borough's website.

IN ATTENDANCE:

David Jacobs, Acting Council President
Christopher Bardi, Councilman
Richard N. Leonard, Councilman
Thomas Tsilionis, Councilman (10:12)

ABSENT:

John Duthie, Mayor
Peter M. Smith, Councilman
Michele Tolli, Council President
Ethan Jesse Sheffet, Borough Attorney

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk

After roll call, Mr. Jacobs invited Mayor Elect Spango, Councilwoman Elect Fishman, and Councilman Elect Freda to join the governing body at the conference table.

DISCUSSION

Ms. Chumacas introduced the Borough's Water/Sewer Utility Engineer, Stephanie Cuthbert from the firm of Remington Vernick Engineers. Ms. Cuthbert explained the projects that are proposed in the 2019 Water/Sewer Utility Capital Budget which include:

• Water Allocation Agreement Renewal	10,000.00
• NJEIT (New Jersey Environmental Infrastructural Trust) Projects	1,138,700.00
• WQAA (Water Quality Accountability Act)	59,500.00
• 2019 Utility Improvements	530,000.00
• Pressure Regulator Replacement	75,000.00
• Residential Pump Station Improvements	112,000.00
• Collection System Improvements	321,600.33
• Miscellaneous Maintenance & Repairs	2,000.00
TOTAL	\$2,248,800.00

Ms. Cuthbert noted that there had been some hope of obtaining NJEIT funding for some projects, but the program has no money.

Ms. Cuthbert advised Council that the water allocation agreement with Essex Fells expires in 2020. This will require that the Borough justify current demand and evaluate the needed amount of reserve for future development. Councilman Leonard suggested that any new agreement should include the right of first refusal to the Borough of Roseland to purchase the entire system should Essex Fells ever decide to sell the system. Mr. Leonard also suggested that the new agreement should enable the Borough to veto and proposed sale to a foreign company

Ms. Cuthbert explained that the Water Quality Accountability Act requires that the Borough submit an Asset Management plan to the state by April 19, 2019. Ms. Cuthbert stated that most of the work has already been done, so there should not be any problem meeting the submission date. The WQAA will require that water mains and fire hydrants be mapped into a G.I.S. system. The proposed budget includes funds to map sewer assets as well, but they are not presently required to be mapped. Council thanked Ms. Cuthbert for her time and expertise.

Ms. Chumacas distributed spread sheets of the proposed water/sewer budget, the revenue projections for 2019, and a summary of the current surplus. Ms. Chumacas presented an overview of the information and Council reviewed the information.

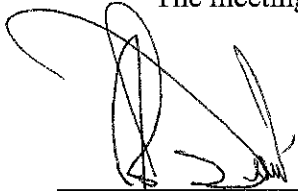
After discussion, Council agreed that the next budget meeting will be held at 10:00 AM on Saturday, January 12, 2019.

EXECUTIVE SESSION

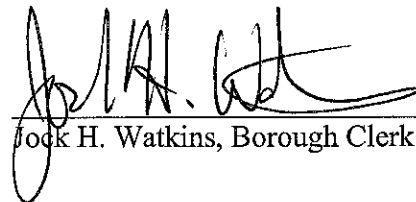
There was no Executive Session due to the absence of the Borough Attorney.

ADJOURNMENT

The meeting was adjourned at 11:41 AM.



Mayor John Duthie



Jock H. Watkins, Borough Clerk

Approved: December 11, 2018

VOICE VOTE

Aye: Bardi, Jacobs, Leonard, Smith, Tolli, Tsilionis

Nay: None

Abstain: None

Absent: None