

BOROUGH OF ROSELAND  
COUNTY OF ESSEX, STATE OF NEW JERSEY

DECEMBER 4, 2018  
PUBLIC MEETING ROOM  
140 EAGLE ROCK AVENUE  
6:30PM EXECUTIVE SESSION  
7:30PM OPEN SESSION

CAUCUS MEETING MINUTES

The December 4, 2018 meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Duthie. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

**IN ATTENDANCE:**

John Duthie, Mayor  
Christopher Bardi, Councilman  
Richard N. Leonard, Councilman  
Michele Tolli, Council President

**ABSENT:**

David Jacobs, Councilman  
Peter M. Smith, Councilman  
Thomas Tsilionis, Councilman (7:30 PM)

**ALSO IN ATTENDANCE:**

Maureen Chumacas, Borough Administrator  
Jock H. Watkins, Borough Clerk  
Ethan Jesse Sheffet, Borough Attorney

**EXECUTIVE SESSION**

Borough Attorney Sheffet read Resolution No. 329-2018 Approval to Close to Executive Session to discuss the following:

1. Roseland Shell Station – Off Site Access
2. Caldwell Sewer
3. Tax Appeal Litigation

Councilman Bardi made a motion to close to Executive Session at 6:32 PM. The motion was seconded by Councilman Leonard and approved by a 3-0 voice vote (Jacobs, Smith and Tsilionis absent). Council adjourned executive session at 7:26 PM in order to begin the regularly scheduled public portion of the meeting. Mayor Duthie read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll with there being no changes.

**SALUTE TO THE FLAG**

Mayor Duthie led the salute to the flag.

**PUBLIC COMMENT**

William Tedesco      20 Meeker Court

**ADOPTION OF RESOLUTIONS**

Councilwoman Tolli made a motion to approve the fifteen resolutions and the four items on the Consent Agenda:

Resolution No. 330-2018 cancelling Capital Ordinance Funding

Resolution No. 331-2018 authorizing cancellation of certain accounts payable items for the Borough of Roseland

Resolution No. 332-2018 cancelling the emergency appropriations for Professional Services Related to COAH litigation

Resolution No. 333-2018 amending Resolution No 123-2018 appointing McManimon, Scotland Baumann as Redevelopment Counsel for 2018 to cancel unused f

Resolution No. 334-2018 authorizing the Borough Tax Counsel, Kaufman, Semeraro, Leibman LLP to sign the Stipulation of Settlement of the Tax Ratio with the Director of the Division of Taxation to restore the Borough's tax rate to 92.02% or higher

Resolution No. 335-2018 awarding a contract in the amount of \$4,500.00 for bottled water and cooler rental to W.B Mason under NJ state contract #18-FOOD-00424

Resolution No. 336-2018 declaring an Emergency for the water main break on November 22, 2018 and authorizing emergency contracts for the repairs to Crestview Court

Resolution No. 337-2018 authorizing Refunds, Overpayments or Cancellations in the Tax Office

Resolution No. 338-2018 approving Budget Transfers

Resolution No. 339-2018 approving the November 28, 2018 Bill List in the amount of \$1,462,694.81

Resolution No. 340-2018 authorizing the Chief Financial Officer to cancel Reserve and Receivable Balances in the Grant Fund Budget

Resolution No. 341-2018 approving the hiring of seasonal recreation employees for Arts and Crafts Program

Resolution No. 342-2018 approving the 2019 Holiday Schedule

Resolution No. 343-2018 appointing William Traverso as a full-time Utility Grade 1 Laborer for the Department of Public Works

Resolution No. 344-2018 approving the Tax Lien Redemption for 5 Williamsburg Drive

### **CONSENT AGENDA**

Approval of the Blue Light Permit application for Steven Lam of the Roseland First Aid Squad

Approval of the Blue Light Permit application for Michael Centrella of the Roseland First Aid Squad

Approval of the Blue Light Permit application for Robert Freyland of the Roseland First Aid Squad

Approval for Rosemary Sayers, Sheryl Ryan and Patrick Nichols to attend "Ethics – 2018" Seminar on December 6, 2018 at Jumping Brook Country Club in Neptune, NJ for a total cost of \$375.00.

The motion was seconded by Councilman Bardi and approved by a 3-0 voice vote (Jacobs, Smith, and Tsilonis absent). Resolution No. 338-2018 approving Budget Transfers did not receive the 2/3 vote of the full governing body required for approval.

### **MAYOR'S REPORT**

No report

### **COMMITTEE REPORTS**

#### **PUBLIC WORKS (DPW)**

Ms. Chumacas advised Council that the DPW has requested to purchase a new chipper before the end of the year to replace their nineteen year old chipper. Due to the age of the current chipper, it is difficult or impossible to get replacement parts to keep the unit working. Ms. Chumacas noted that this unit was not budgeted for in the 2018 capital budget and that funds would be taken from the operating budget, requiring a transfer of funds. Council approved putting a resolution to purchase a new chipper on next week's agenda.

PUBLIC SAFETY

No report

RECREATION

Councilwoman Tolli reminded residents that the annual tree lighting and Santa visit is scheduled for Friday night beginning at 6:15 PM. More than one hundred and seventy children have registered for Santa visits, almost double that of last year. Ms. Tolli reported that the Beautification Committee completed decorating the entrance of the building at 19 Harrison Avenue last night, and that the planters with holiday decorations have been distributed around town.

CAPITAL IMPROVEMENTS

Councilman Leonard reported that the water main replacement project on Belaire Drive, Belaire Court, Conover Avenue and Cobb Terrace is expected to be completed tomorrow. Mr. Leonard noted that Council had a very productive budget meeting this past Saturday.

PUBLIC AFFAIRS

Ms. Chumacas noted that the proposed 2019 Meeting Schedule has been circulated to Council and asked that everyone review the schedule for any conflicts before next Tuesday night. Approval of the scheduled in on next week's agenda for approval. Councilman Bardi announced that the 2019 Council reorganization meeting is tentatively scheduled for 6:00 PM on Monday, January 7, 2019 at the SS Nicholas Constantine and Helen Greek Orthodox Church at 6:00 PM on Laurel Avenue. Mr. Bardi suggested that the date of the first budget meeting in January that was scheduled for January 12<sup>th</sup> be rescheduled to January 19<sup>th</sup>. A revised meeting schedule will be distributed for approval at the December 11<sup>th</sup> meeting.

ADMINISTRATION & FINANCE

No report

APPROVAL OF MINUTES

Clerk Watkins noted that the minutes of the November 13, 2018 Council meeting are being pulled from the agenda this evening in order to make corrections. The corrected minutes will be put on the December 11<sup>th</sup> agenda for reconsideration.

Mr. Watkins noted that a typographical correction was made to line 3 of the first paragraph on page 5 of the November 8, 2018 Caucus meeting minutes, where Resolution No. 310-2018 was listed twice. The second entry was corrected to read "Resolution No. 311-2018". Councilman Bardi made a motion to approve the October 16, 2018 Council meeting minutes,

Council Meeting Minutes December 4, 2018

the November 8, 2018 Caucus meeting minutes with the noted correction, and the November 16, 2018 Emergency meeting minutes. The motion was seconded by Councilman Leonard and approved by a 3-0 voice vote (Jacobs, Smith and Tsilionis absent).

**PUBLIC COMMENT**

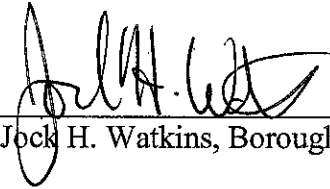
John Matheis            OEM Coordinator  
William Tedesco        20 Meeker Court

**ADJOURNMENT**

Councilman Bardi made a motion to close the meeting at 7:47 PM. The motion was seconded by Councilman Leonard and approved by a 3-0 voice vote (Jacobs, Smith and Tsilionis absent).



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Mayor John Duthie



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Jock H. Watkins, Borough Clerk

Approved:

**VOICE VOTE**

Aye:        Bardi, Jacobs, Leonard, Smith, Tolli, Tsilionis  
Nay:        None  
Abstain:   None  
Absent:    None