

RESOLUTION NO. 67-2018

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

AUTHORIZING THE APPOINTMENT OF SHIRLEY BISHOP P.P.,
LLC AS THE PROFESSIONAL PLANNER FOR COAH MATTERS
FOR 2018 IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

WHEREAS, the Borough of Roseland has a need to acquire a Professional Planner related to COAH pursuant to the provisions of N.J.S.A. 19:44A-20.5.; and

WHEREAS, Roseland was desirous of obtaining the most qualified professional services and the most competitive pricing regarding those professional services; and

WHEREAS, Professional Services are exempt from Public Bidding; and

WHEREAS, Roseland utilized the Fair and Open Process set forth in N.J.S.A. 19:44A-20.5 to solicit proposals from qualified professionals; and

WHEREAS, Request for Proposals for Professional Planner for COAH were solicited on October 19, 2017 and were opened on December 6, 2017; and

WHEREAS, only one proposal was received from Shirley Bishop P.P., LLC; and

WHEREAS, Shirley Bishop P.P., LLC is the lowest responsive and responsible bidder; and

WHEREAS, the Shirley Bishop P.P., LLC has a clear and thorough understanding of the Borough's needs having served as the Borough's Professional Planner since 2013; and

WHEREAS, the anticipated term of this contract is for a period of time commencing January 1, 2018 and ending on December 31, 2018; and

WHEREAS, Shirley Bishop P.P., LLC at 100 Overlook Drive, Floor 2, Princeton, NJ 08540 has agreed to provide the Professional Planning services for COAH in accordance with the proposal submitted to the Borough for an amount not to exceed \$20,000.00 without the prior written approval of the and Mayor and Council, at a rate of \$175.00 per hour for all preparation, meetings and travel time. Printing, express mail and fax charges and other out of pocket expense will be charged at direct cost; and

WHEREAS, Pursuant to N.J.A.C. 5:30-5.4 et seq., the Chief Financial Officer has certified funds in the amount of \$20,000.00 under PO 18-00278 and charged to Budget Account 8-01-20-155-092;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roseland that Shirley Bishop P.P., LLC is appointed the Professional Planner for COAH and that the Mayor is authorized to execute a contract in a form consistent with this Resolution that the Borough Attorney approves; and


BE IT FURTHER RESOLVED that the authorized fees and costs for services rendered are not to exceed the sum of \$20,000.00 in the aggregate without the prior written approval of the Mayor and Council; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Roseland; and

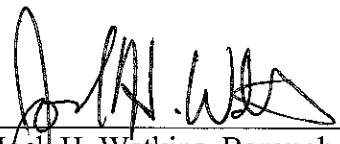
BE IT FURTHER RESOLVED that the notice of this award will be advertised in the official newspapers of the Borough of Roseland and the Borough Clerk is directed to make public this Resolution in accordance with applicable law.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	RECUSE	ABSENT
Councilman Bardi		X	X				
Councilman Jacobs			X				
Councilman Leonard			X				
Councilman Smith	X		X				
Council President Tolli			X				
Councilman Tsilionis			X				
Mayor Duthie (In case of tie)							
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I do hereby certify that the forgoing is a true and exact copy of a Resolution adopted by the Mayor and Borough Council of the Borough of Roseland on February 20, 2018.



 John Duthie, Mayor



 Jock H. Watkins, Borough Clerk