

**BOROUGH OF ROSELAND**  
**COUNTY OF ESSEX, STATE OF NEW JERSEY**

MAY 3, 2022  
19 HARRISON AVENUE  
6:30 PM EXECUTIVE SESSION  
7:00 PM OPEN SESSION

**CAUCUS MEETING MINUTES**

The May 3, 2022 meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and time of the meeting were included in the Annual Meeting Schedule, and the change of location of the meeting was advertised in the newspaper, posted on the Borough's websites, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. This meeting was also available via Zoom conference call.

**IN ATTENDANCE:**

James R. Spango, Mayor  
Christopher Bardi, Councilman  
Eileen Fishman, Councilwoman  
Roger Freda, Councilman  
Jean Perrotti, Council President  
Michele Tolli, Councilwoman (Via Zoom)  
Marcelino Trillo, Councilman

**ALSO IN ATTENDANCE:**

Maureen Chumacas, Borough Administrator  
Jock H. Watkins, Borough Clerk  
Joni McDonnell, Borough Attorney

**EXECUTIVE SESSION**

None

**SALUTE TO THE FLAG**

Mayor Spango led the salute to the flag.

**PRESENTATION**

Library Director Jen Overton presented a concept proposal to build an addition to the existing library. The reason for the expansion is to accommodate increased programming at the library. The addition would be approximately 750 square feet, expanding into a portion of the outdoor patio. The cost of the addition is proposed to come from several accounts, primarily the library's capital improvement account. Budget surpluses go into the capital improvement account. The library also plans to host fund raisers to supplement the financing of the project. Construction would not commence until adequate funds have been accumulated.

The library is hosting a mini-golf fund raiser on May 20<sup>th</sup> and 21<sup>st</sup>. There will be a cocktail party, adults only, on May 20<sup>th</sup> at the library from 7:00 PM until 9:00 PM. There will be mini-golf open to families at a cost of \$10/person on Saturday May 21<sup>st</sup> from 10:00 AM until 4:00 PM in the library.

### **PUBLIC COMMENT**

Brian Donohue            14 Cedar Lane

Ronald Hasker            3J Nob Hill

### **INTRODUCTION OF ORDINANCES**

Councilwoman Perrotti made a motion to introduce Ordinance No. 09-2022: “An ordinance granting renewal of municipal consent agreement with Comcast to construct, connect, operate and maintain a cable television and communications system in the Borough of Roseland, New Jersey”. The motion was seconded by Councilman Trillo and approved by a 6-0 voice vote. The public hearing will be held on June 21, 2022.

### **PUBLIC HEARING/ADOPTION OF ORDINANCES**

Clerk Watkins read Ordinance No. 04-2022 by title only for the second time: “Calendar year 2022 ordinance to exceed the municipal budget appropriation and to establish a Cap Bank in accordance with N.J.S.A. 40A: 4-45.14”. Councilwoman Fishman made a motion to open the public hearing on Ordinance No. 04-2022. The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

#### **Public Comment**

None

There being no one wishing to be heard, Councilwoman Perrotti made a motion to close the public hearing. The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 04-2022 for the third and final time: “Calendar year 2022 ordinance to exceed the municipal budget appropriation and to establish a Cap Bank in accordance with N.J.S.A. 40A: 4-45.14”. Councilwoman Fishman made a motion to adopt Ordinance No. 04-2022. The motion was seconded by Councilman Bardi and approved by a 6-0 roll call vote.

### **PUBLIC HEARING & ADOPTION OF THE 2022 MUNICIPAL BUDGET**

Councilman Bardi made a motion to approve Resolution No. 141-2022 to read the budget by title only. The motion was seconded by Councilwoman Fishman and approved by a 6-0 roll call vote.

Councilman Bardi made a motion to open the hearing on the budget. The motion was seconded by Councilman Trillo and approved by a 6-0 roll call vote. Mayor Spango opened the floor for public comment. There being no comment from the public, Councilman Bardi made a motion to close the hearing. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 roll call vote.

Councilman Bardi made a motion to approve Resolution No. 142-2022 adoption of 2022 municipal budget. The motion was seconded by Councilman Freda and approved by a 6-0 roll call vote.

Clerk Watkins read Section 2, the adopting resolution for the Budget:

SECTION 2 – Upon adoption for Year 2022

Resolution

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH of ROSELAND, County of ESSEX, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

\$10,118,450.39	For Municipal Purposes
\$330,513.88	Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
\$616,026.00	Minimum Library Tax

General Revenues	
Surplus Anticipated	\$2,439,210.00
Miscellaneous Revenues Anticipated	\$2,307,359.00
Receipts from Delinquent Taxes	\$180,000.00
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED	\$10,118,450.39
AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	<u>\$616,026.00</u>
Total Revenues	\$15,661,045.39

Councilman Bardi made a motion to approve the foregoing resolution. The motion was seconded by Councilwoman Fishman and approved by a 6-0 roll call vote. Mayor Spango declared the resolution adopted.

**APPROVAL OF BILLS**

Councilwoman Tolli made a motion to approve Resolution No. 143-2022 approving the April 29, 2022 bill list in the Amount of \$84,145.59. The motion was seconded by Councilman Trillo and approved by a 6-0 voice vote.

**ADOPTION OF RESOLUTIONS**

Councilwoman Perrotti made a motion to approve the nine resolutions on the agenda:

Resolution No. 144-2022 approving the hiring of Connor Kruger as a probationary teamster for the Department of Public Works

Resolution No. 145-2022 authorizing the use of state contract 17-Fleet-00837 to purchase firefighter protective clothing and equipment at a cost of \$21,579.00

Resolution No. 146-2022 authorizing the purchase of human resources software from Edmunds at a cost of \$5,000.00

Resolution No. 147-2022 approving the hiring of 2022 SCRAM staff directors

Resolution No. 148-2022 authorizing Change Order #2 to increase the contract by 762.99 to an adjusted contract amount of \$57,720.99, and authorizing final payment in the amount of \$57,720.99 to AB Construction for the ADA entrance improvements at the First Aid Squad building

Resolution No. 149-2022 approving the waiver of field permit fees certain non-profit organizations

Resolution No. 150-2022 authorizing the mayor to sign a contract in the amount of \$4,000.00 with Ultra Artists for the summer concert series

Resolution No. 151-2022 authorizing Extension #5 of state contract 19-TELE-00656 for the purchase of computer equipment and related supplies through July 31, 2022

Resolution No. 152-2022 authorizing the mayor to sign a contract with the Roseland Board of Education for the use of Noecker School facilities for the 2022 SCRAM program

The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote.

### **CONSENT AGENDA**

Councilman Bardi made a motion to approve the three items on the consent agenda:

Approval for Ryan Schwertfeger to attend a free, television equipment trade show in Edison, NJ on May 25, 2022 and reimbursement for mileage

Approval for Municipal Youth Guidance students to assist with the Roseland Library book sale on Monday, May 20<sup>th</sup> from 1:00 PM to 4:00 PM

Approval of raffle application RA-394 from HSA Roseland for an on-premise 50/50 raffle on June 8, 2022

The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote.

### **MAYOR'S REPORT**

None

**COMMITTEE REPORTS**

Council agreed to suspend committee reports tonight because Council met last week and there is no new business to discuss.

**APPROVAL OF MINUTES**

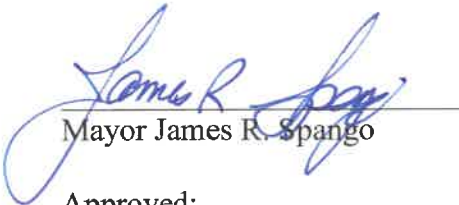
Councilwoman Perrotti made a motion to approve the April 26, 2022 Council meeting minutes and the April 26, 2022 executive session minutes. The motion was seconded by Councilwoman Fishman and approved by a 5-0 voice vote, with Councilman Freda abstaining from the vote.

**PUBLIC COMMENT**

None

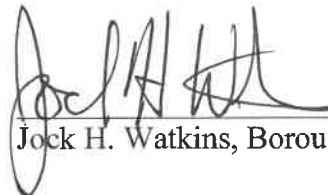
**ADJOURNMENT**

Councilwoman Perrotti made a motion to adjourn the meeting at 7:37 PM. The motion was seconded by Councilman Trillo and approved by at 6-0 voice vote.



Mayor James R. Spango

Approved:



Jock H. Watkins, Borough Clerk

**VOICE VOTE**

Aye: Bardi, Fishman, Perrotti, Tolli, Trillo

Nay: None

Abstain: None

Absent: Freda

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