BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

MARCH 17, 2020
VIA CONFERENCE CALL
7:30 PM OPEN SESSION

# COUNCIL MEETING MINUTES

Due to the ongoing Coronavirus (COVID-19) emergency, the March 17, 2020 meeting of the Roseland Mayor and Council was called to order at 7:30 PM via teleconference by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time, and location of the meeting were included in the Annual Meeting Schedule, the time change was advertised in The Progress, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. The change of the location of the meeting to telephonic was posted on the website, sent to the official newspapers and posted on the doors of the municipal building.

**IN ATTENDANCE:**

James R. Spango, Mayor
Christopher Bardi, Council President
Eileen Fishman, Councilwoman
Roger Freda, Councilman
Jean Perrotti, Councilwoman
Michele Tolli, Councilwoman
Marcelino Trillo, Councilman

**ALSO IN ATTENDANCE:**

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Joni Noble McDonnell, Borough Attorney

## PRESENTATION

The 2020/2021 Property Revaluation presentation by Professional Property Appraisers, Inc., and the 2020 Budget Presentation by Council President Chris Bardi were postponed to a future date.

## CORONAVIRUS UPDATE

Mayor Spango offered a coronavirus update. No Roseland residents have tested positive for the coronavirus at this time. The Borough currently has continuity of operations and continuity of government plans in place. First responders are properly equipped to respond to emergencies. Mr. Spango announced that all municipal offices will be closed to the public effective March 18, 2020. A drop box has been placed in front of the municipal building for residents use while the building is closed. All recreation programs have been suspended; the

Team 94 walk has been postponed. The April 1st senior luncheon has been cancelled. All Borough playgrounds have been closed to the public effective March 18, 2020.

**PUBLIC COMMENT**

| | |
|---|---|
| Doyle | 74 Monroe Avenue |
| Brian Donohue | 14 Cedar Lane |
| Jovan Belcher | 14A Nob Hill |
| Jennifer Neuenhoff | 21 4th Avenue |
| Fran Marino | 2 Kent Drive |
| Christine Marinaro | 8 Passaic Avenue |
| William Styskal | 16 Martha Road |
| Donna Salvati | Arbor Terrace |

Councilman Bardi made a motion to close public comment. The motion was seconded by Councilwoman Tolli and approved by a 6—0 voice vote.

**INTRODUCTION OF ORDINANCES**

Clerk Watkins read Ordinance No. 06-2020 by title only for the first time: "An ordinance to amend Chapter "Parks and Recreation" to modify permit fees for use of certain fields by non-sanctioned groups, organizations, or activities". Councilwoman Perrotti made a motion to introduce Ordinance No. 06-2020. The motion was seconded by Councilman Trillo and approved by a 6-0 voice vote. The public hearing will be held at 7:30 PM on Tuesday, April 21, 2020 at 19 Harrison Avenue, Roseland, NJ.

Clerk Watkins read Ordinance No. 07-2020 by title only for the first time: "Calendar year 2020 ordinance to exceed the municipal budget appropriation limits and to establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14". Councilwoman Tolli made a motion to introduce Ordinance No. 07-2020. The motion was seconded by Councilwoman Fishman and approved by a 6-0 voice vote. The public hearing will be held at 7:30 PM on Tuesday, April 21, 2020 at 19 Harrison Avenue, Roseland, NJ.

Clerk Watkins read Ordinance No. 08-2020 by title only for the first time: "An ordinance of the Borough of Roseland amending Chapter 30 of the code of the Borough of Roseland, entitled "Roseland Borough Land Development Ordinance" by amending various sections of the same to create the R-12/AH-6 Affordable Housing District". Councilman Bardi made a motion to introduce Ordinance No. 08-2020. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote. The public hearing will be held at 7:30 PM on Tuesday, April 21, 2020 at 19 Harrison Avenue, Roseland, NJ.

Clerk Watkins read Ordinance No. 09-2020 by title only for the first time: "An ordinance of the Borough of Roseland amending Chapter 30 of the code of the Borough of Roseland, entitled "Roseland Borough Land Development Ordinance" by amending various sections of the same to create the R-11/AH-5 Affordable Housing District". Councilman Trillo made a motion to introduce Ordinance No. 09-2020. The motion was seconded by

Councilwoman Tolli and approved by a 6-0 voice vote. The public hearing will be held at 7:30 PM on Tuesday, April 21, 2020 at 19 Harrison Avenue, Roseland, NJ.

Clerk Watkins read Ordinance No. 10-2020 by title only for the first time: "An ordinance of the Borough of Roseland amending Chapter 30 of the code of the Borough of Roseland, entitled "Roseland Borough Land Development Ordinance" by amending various sections of the same to create the R-10/AH-4 Affordable Housing District". Councilwoman Fishman made a motion to introduce Ordinance No. 10-2020. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote. The public hearing will be held at 7:30 PM on Tuesday, April 21, 2020 at 19 Harrison Avenue, Roseland, NJ.

## PUBLIC HEARING/ADOPTION OF ORDINANCES

Clerk Watkins read Ordinance No. 01-2020 by title only for the second time: "An ordinance to amend Chapter 30 "Land Development" regarding exterior lighting". Councilman Bardi made a motion to open the public hearing on Ordinance No. 01-2020. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Public Comment

There being no one wishing to be heard, Councilwoman Fishman made a motion to close the public hearing. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 01-2020 for the third and final time: "An ordinance to amend Chapter 30 "Land Development" regarding exterior lighting". Councilman Bardi made a motion to adopt Ordinance No. 01-2020. The motion was seconded by Councilwoman Fishman and approved by a 6-0 roll call vote.

Clerk Watkins read Ordinance No. 02-2020 by title only for the second time: "An ordinance amending and supplementing Chapter 30 of the Revised General Ordinances of the Borough of Roseland entitled "Land Development" to amend Section 30-702.6 entitled "Zoning Permits"". Councilwoman Perrotti made a motion to open the public hearing on Ordinance No. 01-2020. The motion was seconded by Councilman Trillo and approved by a 6-0 voice vote.

Public Comment

There being no one wishing to be heard, Councilman Trillo made a motion to close the public hearing. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 02-2020 for the third and final time: "An ordinance amending and supplementing Chapter 30 of the Revised General Ordinances of the Borough of Roseland entitled "Land Development" to amend Section 30-702.6 entitled "Zoning Permits"". Councilman Trillo made a motion to adopt Ordinance No. 02-2020. The motion was seconded by Councilman Bardi and approved by a 6-0 roll call vote.

Clerk Watkins read Ordinance No. 03-2020 by title only for the second time: "An ordinance amending Chapter 22 Flood Damage Prevention by replacing the current ordinance in its entirety and replacing with new Chapter 22 herein". Councilwoman Tolli made a motion to open the public hearing on Ordinance No. 03-2020. The motion was seconded by Councilman Trillo and approved by a 6-0 voice vote.

Public Comment

Christine Marinaro 8 Passaic Avenue

There being no one else wishing to be heard, Councilman Bardi made a motion to close the public hearing. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 03-2020 for the third and final time: "An ordinance amending Chapter 22 Flood Damage Prevention by replacing the current ordinance in its entirety and replacing with new Chapter 22 herein". Councilman Trillo made a motion to adopt Ordinance No. 03-2020. The motion was seconded by Councilwoman Tolli and approved by a 6-0 roll call vote.

Clerk Watkins read Ordinance No. 04-2020 by title only for the second time: "An ordinance of the Borough of Roseland relating to electronic file submission standards for subdivision plans, site plans, utility plans, and certain permit applications". Councilman Freda made a motion to open the public hearing on Ordinance No. 04-2020. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Public Comment

Gerald Goldberg 23C Nob Hill

There being no one else wishing to be heard, Councilwoman Perrotti made a motion to close the public hearing. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 04-2020 for the third and final time: "An ordinance of the Borough of Roseland relating to electronic file submission standards for subdivision plans, site plans, utility plans, and certain permit applications". Councilman Bardi made a motion to adopt Ordinance No. 04-2020. The motion was seconded by Councilman Freda and approved by a 6-0 roll call vote.

Clerk Watkins read Ordinance No. 05-2020 by title only for the second time: "An ordinance of the Borough of Roseland to repeal Ordinance No. 12-2018 as amended which provided for salaries and compensation to be paid to non-union employees of the Borough of Roseland and substitute therefore salaries and compensation for the year 2020". Councilman

Trillo made a motion to open the public hearing on Ordinance No. 05-2020. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

Public Comment

There being no one wishing to be heard, Councilman Freda made a motion to close the public hearing. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

Clerk Watkins read Ordinance No. 05-2020 for the third and final time: "An ordinance of the Borough of Roseland to repeal Ordinance No. 12-2018 as amended which provided for salaries and compensation to be paid to non-union employees of the Borough of Roseland and substitute therefore salaries and compensation for the year 2020". Councilman Freda made a motion to adopt Ordinance No. 01-2020. The motion was seconded by Councilman Bardi and approved by a 6-0 roll call vote.

## INTRODUCTION OF 2020 MUNICIPAL BUDGET

Resolution No. 118-2020 was withdrawn and introduction of 2020 Municipal Budget was postponed to a future date.

## APPROVAL OF BILLS

Councilman Trillo made a motion to approve Resolution No. 91-2020 approving the March 13, 2020 bill list in the amount of $373,529.73. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

## ADOPTION OF RESOLUTIONS

Administrator Chumacas noted that the matching grant amount in Resolution No. 105-2020 to accept the bulletproof vest grant should be corrected to $7,869.33. Councilman Trillo made a motion to approve the twenty-six resolutions on the agenda with the noted correction:

Resolution No. 92-2020 ratification of salaries for February 2020

Resolution No. 93-2020 approving the 2020 payment schedule for Municipal Court substitutes

Resolution No. 94-2020 approving review of Class IV property valuations by Hendricks Appraisal Company at a cost of $25,000.00

Resolution No. 95-2020 accepting the Essex County Census Grant in the amount of $1,500.00 and authorizing the Mayor to execute the grant

Resolution No. 96-2020 awarding the contract for telephone system maintenance to Johnston Communications in the amount of $5,744.40 under state contract #80802

Resolution No. 97-2020 authorizing the Mayor and Borough Clerk to execute a renewed shared service agreement with Verona Township to provide for Construction Official, Sub-Code Official and inspection services through December 31, 2020

Resolution No. 98-2020 awarding a non-fair and open contract in the amount of $18,703.00 to Edmunds & Associates for proprietary computer software

Resolution No. 99-2020 authorizing the Borough Assessor to take certain actions to prosecute and defend tax appeals

Resolution No. 100-2020 approving the hiring of Liz Benne as a seasonal youth track program director for the Recreation Department

Resolution No. 101-2020 authorizing the purchase of NICE call recording software for the police department at a cost of $13,756.71 through Micro Strategies

Resolution No. 102-2020 authorizing the purchase of Edmunds work order application software at a cost of $7,500.00

Resolution No. 103-2020 accepting the bid in the amount of $62,825.00 from Suburban Sports Group to provide 2020 recreation sports assignor services

Resolution No. 104-2020 accepting a Drunk Driving Enforcement Grant in the amount of $3,018.89 from the State of New Jersey and authorizing the Mayor to execute the grant

Resolution No. 105-2020 accepting a Bulletproof Vest Grant from the Bureau of Justice Assistance and approving a matching grant in the amount of $7,869.33

Resolution No. 106-2020 authorizing the purchase of RTV/24/7 Internet Live Streaming System at a cost of $7,264.00

Resolution No. 107-2020 approving budget transfers

Resolution No. 108-2020 approving the emergency temporary budget – General Fund

Resolution No. 109-2020 approving the emergency temporary budget -Water Sewer Fund

Resolution No. 110-2020 authorizing Funds for the 2020 Zoning Board of Adjustment Professionals

Resolution No. 111-2020 approving Condominium reimbursements for 2019

Resolution No. 112-2020 authorizing municipal officials to sign and submit the 2020 Strategic Plan and grant application for the Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 1, 2020 – June 30, 2021

Resolution No. 113-2020 authorizing the transfer of certain surplus property to another New Jersey Municipality – Oakland, NJ

Resolution No. 114-2020 approving the extension of State Contract #82583 to Verizon Wireless through June 30, 2020

Resolution No. 115-2020 approving the ratification of bills

Resolution No. 116-2020 awarding a contract to RWJ Barnabas EMS to provide Paramedic Services

Resolution No. 117-2020 authorizing the Mayor to sign the Department of Environmental Protection Bureau of Water Service Engineering (BWSE) and Treatment Works Approval (TWA) applications for 85 Livingston Avenue

The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

**CONSENT AGENDA**

Clerk Watkins noted that due to the Coronavirus, the raffles scheduled on May 1st for SS Nicholas Constantine and Helen Greek Orthodox Church have been postponed for an undetermined period of time. The church has requested that Council approve the applications with an open-ended date. Councilman Freda made a motion to approve the two applications on the Consent Agenda with a date to be determined:

Approval of Raffle Application RA-386 for SS Nicholas Constantine and Helen Greek Orthodox Church to Conduct an On-Premise Merchandise Raffle on a date to be determined

Approval of Raffle Application RA-387 for SS Nicholas Constantine and Helen Greek Orthodox Church to Conduct an On-Premise 50/50 Raffle on a date to be determined

The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

**CORRESPONDENCE**

None

**MAYOR'S REPORT**

Mayor Spango reported that Recreation Director Colitti will be posting some activities on the Borough's TV station for senior citizens to perform while confined to their homes.

Library Director Jen will be conducting story times on the Borough's TV station and social media, and the Library's social media to keep children and adults engaged.

## COMMITTEE REPORTS

### FINANCE, ADMINISTRATION AND PERSONNEL

Councilman Bardi announced that the budget and revaluation presentations will be postponed until the next televised Council meeting.

### SHARED SERVICES

No report

### REDEVELOPMENT AND LEGAL

No report

### PUBLIC WORKS

Councilman Freda reported that the Department of Public Works (DPW) will continue to work during this health emergency.

### PUBLIC SAFETY

Councilwoman Perrotti reported that all three emergency agencies fire police first aid are following procedures for a health emergency.

### RECREATION AND COMMUNITY OUTREACH

Councilwoman Tolli announced that the senior citizen bus service will be operating on a limited schedule during this health emergency. The bus will be making supermarket trips on Wednesdays and Fridays. Mrs. Tolli reported that the West Caldwell Stop & Shop has set aside special shopping hours from 6:00 am until 7:30 am to allow seniors to shop in less crowded conditions in order to limit exposure to the coronavirus. The Roseland Junior Women's Club cupcake contest has been postponed until further notice. All municipal Youth Guidance programs have been postponed until further notice. Major League Baseball has cancelled the entire baseball pitch hit and run competitions throughout the country, including the Roseland competition.

Recreation will tentatively be scheduling track and field league meets only beginning on April 27th. The recreation department has postponed all senior programs. April has been proclaimed national Prevent Child Abuse and Domestic Violence month. Councilman Bardi made a motion to allow the Junior Women's Club to hang blue ribbons throughout town center to bring awareness to the prevention of child abuse and domestic violence. The motion was

seconded by Councilman Trillo and approved by a 6-0 voice vote. Mrs. Tolli added that Costco and Home Depot are limiting access to theirs stores to ten to twenty patrons at a time.

Councilwoman Perrotti added that the HSA will collecting food in the Library vestibule for the needy. Any Roseland residents who need assistance with food can contact the HSA. All requests will be confidential.

Mayor Spango commended Stop & Shop for providing early hours for seniors. Mr. Spango thanked OEM Coordinator for his efforts during this health emergency, and specifically for obtaining hand sanitizers which have been installed in all municipal buildings.

**APPROVAL OF MINUTES**

Councilman Bardi made a motion to approve the February 4, 2020 caucus meeting minutes. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

**PUBLIC COMMENT**

| | |
|---|---|
| Gerald Goldberg | 23C Nob Hill |
| Christine Marinaro | 8 Passaic Avenue |

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Councilman Freda made a motion to close the meeting at 8:50 PM. The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

Mayor James R. Spango

Jock H. Watkins, Borough Clerk

Approved: April 7, 2020

**VOICE VOTE**

| | |
|---|---|
| Aye: | Bardi, Fishman, Freda, Perrotti, Trillo |
| Nay: | None |
| Abstain: | None |
| Absent: | Tolli |