

**BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY**

SEPTEMBER 3, 2019
PUBLIC MEETING ROOM
140 EAGLE ROCK AVENUE
6:30 PM EXECUTIVE SESSION
7:30 PM OPEN SESSION

CAUCUS MEETING MINUTES

The September 3, 2019 meeting of the Roseland Mayor and Council was called to order at 6:30 PM by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Council President
Eileen Fishman, Councilwoman
Roger Freda, Councilman
David Jacobs, Councilman
Jean Perrotti, Councilwoman
Michele Tolli, Councilwoman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Joni Noble McDonnell, Borough Attorney

EXECUTIVE SESSION

Councilman Freda made a motion to approve Resolution No. 228-2019 Approval to Close to Executive Session to discuss the following:

1. Personnel
2. COAH Litigation

The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote. Council adjourned executive session at 7:30 PM in order to begin the regularly scheduled public portion of the meeting. Mayor Spango read the Sunshine Statement again at 7:30 PM and called the public meeting to order. Clerk Watkins called the roll noting that all members were present.

SALUTE TO THE FLAG

Mayor Spango led the salute to the flag.

PUBLIC COMMENT

Councilman Bardi made a motion to open the meeting to public comment. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

William Tedesco	20 Meeker Court
James Rothschild	59 Schweinberg Drive
Joel Katz	20 Camlet Court
Jean Capasso	65 Schweinberg Drive

Councilman Jacobs made a motion to close public comment. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote.

APPROVAL OF BILLS

Councilman Bardi made a motion to approve Resolution No. 229-2019 approving the August 23, 2019 Bill List in the amount of \$134,717.71. The motion was seconded by Councilwoman Tolli and approved by a 6-0 voice vote.

ADOPTION OF RESOLUTIONS

Councilman Jacobs made a motion to approve the three resolutions on the agenda:

Resolution No. 230-2019 awarding a contract to Suburban Sports Group for an amount not to exceed \$8,340.00 for 2019 soccer assignor services

Resolution No. 231-2019 authorizing the Mayor to sign a contract with Christmas Matters in the amount of \$610.00 for caroling services for the Christmas Tree Lighting

Resolution No. 232-2019 authorizing the extension of part-time seasonal employment for Anthony Smith through September 30, 2019

The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

CONSENT AGENDA

No letter was received requesting approval to hold a block party, so the matter was withdrawn from consideration. Councilman Fred made a motion to approve the remaining three items on the Consent Agenda:

Approval to Reschedule the November 19, 2019 Council Meeting to November 26, 2019

Approval of SS Nicholas Constantine & Helen Greek Orthodox Church Raffle License Application No. RA-380 for Off-Premise Merchandise Raffle for 2020 Automobile Arcade Games to be held on March 29, 2020

Approval for Maureen Chumacas to Attend "Leadership Development" Seminar on 9/19/19 in New Brunswick, NJ for a Total Cost of \$125.00 Plus Mileage Reimbursement

The motion was seconded by Councilman Bardi and approved by a 6-0 voice vote.

CORRESPONDENCE

Administrator Chumacas summarized correspondence from the Arc of Essex requesting permission to make building alterations and improvements to their leased space at 19 Harrison Avenue. Superintendent of Public Works Schall explained the scope of the proposed renovations. Building permits and the requisite inspections will be required for the work. Councilman Jacobs made a motion to authorize the improvements. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.

MAYOR'S REPORT

Mayor Spango reported that a number of members of the Municipal Youth Guidance Council have resigned, as their children have graduated from high school. Many applications have been received from potential new members. After discussion, it was determined that the ordinance that was adopted earlier this year may not have resulted in the intended purpose. Council will review the matter and make the necessary adjustments.

The Department of Public Works (DPW) is going to power wash the brick planter in the entrance to the municipal building at 149 Harrison Avenue. Afterwards, Council will pick the new color scheme for the halls. Council is considering moving the Mayors' portraits from the meeting room into the corridor, and reorganizing the other wall hangings. The Library is holding their fall festival on October 19th and the recreation trunk or treat is scheduled for October 26th. Council is considering new community events including a pumpkin decorating contest, Halloween house decorating contest, and holiday house decorating contest.

Mayor Spango noted that the compressor station protesters have scheduled a march on same day as the community cleanup. Councilman Bardi will advise leader of the protester that they cannot interfere with the cleanup or try to recruit cleanup volunteers. The Fire Department wet down is this Saturday from 3:00 – 10:00 PM.

COMMITTEE REPORTS

FINANCE, ADMINISTRATION AND PERSONNEL

Councilman Bardi reported the Joint Insurance Fund is requesting that the Borough implement a drivers' license policy that will allow the borough to run a motor vehicle check on any employee who either operates a municipal vehicle or their personal vehicle to conduct borough business. Council authorized development of a policy for adoption at the next Council meeting. Members of the governing body were asked to prepare a personal biography for posting on the new website.

Councilman Bardi made a motion to appoint Administrator Chumacas to represent finance, Borough Attorney McDonnell to represent legal, Tax Assessor Esposito, and Deputy Clerk Passafiume to represent the administration to the committee to evaluate the revaluation proposals. The motion was seconded by Councilman Jacobs and approved by a 6-0 voice vote. After discussion, Council agree to put a contract on the next agenda to hire a vendor to remove dead animals from private property at a cost of \$50.00 per pickup.

SHARED SERVICES

West Caldwell has requested that two senior programs be considered for shared services. West Caldwell invited Roseland seniors to participate in a bus trip to the Brownstone in Paterson for lunch on November 4th. Anyone interested can register with the West Caldwell-Caldwell Recreation Department. The total cost is \$66/person, with participants paying \$33 and the home town covering the balance. West Caldwell also asked if Roseland would be interested in participating in the annual holiday luncheon for seniors at the Hanover Manor. Council agreed to put a resolution on the September 17th agenda approving participation in the bus trip to the Brownstone and deferring a decision on the holiday party until evaluating the participation in the bus trip.

REDEVELOPMENT AND LEGAL

Council agreed to put an ordinance on the September 17th agenda for introduction that will establish a licensing structure for Airbnb uses. Council agreed to the trial of a quarterly mailing to seniors with information of interest. File for Life information will be distributed with the first quarterly mailing. The estimated postage cost for each mailing is \$1,000.00.

Council agreed to put an ordinance on the September 17th agenda that will create a Municipal Youth Guidance subcommittee and a Mental Health Awareness subcommittee within the Municipal Alliance Committee. Membership of the Municipal Youth Guidance subcommittee should be increased to eleven, with one member a Council liaison and one member a Law Enforcement Against Drugs (L.E.A.D.) officer. There should also be a Mental Health Awareness subcommittee.

PUBLIC WORKS

DPW Superintendent Schall presented Council with a number of questions to assist with his preparation of the new garbage bid specifications. The goal is to have bids due in late November so the contract can be awarded in December. Council agreed that the specifications should solicit bids for a three-year contract with an additional two-year option. Specifications should also indicate that recycling materials will become the property of the hauler once placed at the curb, the town will pay tipping charges rather than the vendor, one vendor will be selected to collect both garbage and recycling, and the current collection schedule shall be maintained.

Council agreed to put a soil movement ordinance on the September 17th agenda that will allow for the permit application to be amended to coincide with the ordinance, permit oversight will be changed from the Construction Official to the Borough Engineer, the ordinance reference to the building committee will be removed as no such committee exists, and the fees collected for engineering inspection shall be charged to the applicant rather than the Borough.

Council agreed to award the contract for 2019 televising of sewer mains at the September 17th meeting. The contract will be for the base bid of \$58,725.16 for the televising of the sewer mains, and the alternate in the amount of \$6,360.00 to perform smoke testing of sanitary sewers. Council agreed to schedule a special meeting on Monday, September 9th at 6:00 PM to award the contract for 2019 Utility Improvements. Bids for the project are due on Thursday, September 5th.

PUBLIC SAFETY

No report

RECREATION AND COMMUNITY OUTREACH

Council agreed to put a resolution on the September 17th agenda setting the sponsorship fee for basketball uniforms at \$250.00.

APPROVAL OF MINUTES

Councilman Bardi made a motion to approve the minutes of the August 20, 2019 Council meeting. The motion was seconded by Councilman Jacobs and approved by a 5-0 voice vote with Councilwoman Fishman abstaining from the vote.

PUBLIC COMMENT

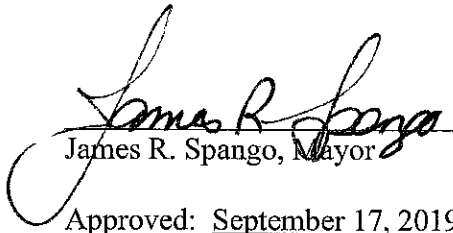
John Mathies OEM Coordinator

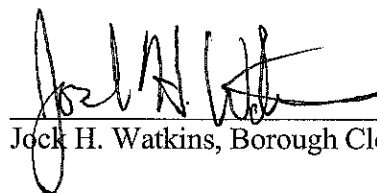
ADDITIONAL EXECUTIVE SESSION

Councilman Bardi made a motion to return to Executive Session at 9:56 PM. The motion was seconded by Councilwoman Perrotti and approved by a 6-0 voice vote. Mayor Spango announced that Council would not be conducting any additional business after the close of this portion of Executive Session.

ADJOURNMENT

Councilman Jacobs made a motion to close the meeting at 10:12 PM. The motion was seconded by Councilman Freda and approved by a 6-0 voice vote.


James R. Spango, Mayor


Jock H. Watkins, Borough Clerk

Approved: September 17, 2019

VOICE VOTE

Aye: Bardi, Fishman, Freda, Jacobs, Perrotti, Tolli
Nay: None
Abstain: None
Absent: None