

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

NOVEMBER 1, 2022
140 EAGLE ROCK AVENUE
7:00 PM OPEN SESSION

CAUCUS MEETING MINUTES

The November 1, 2022 meeting of the Roseland Mayor and Council was called to order at 7:00 PM by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. This meeting was also available via Zoom conference call.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Councilman
Eileen Fishman, Councilwoman
Jean Perrotti, Council President
Michele Tolli, Councilwoman
Marcelino Trillo, Councilman

ABSENT:

Roger Freda, Councilman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Joni McDonnell, Borough

EXECUTIVE SESSION

None

SALUTE TO THE FLAG

Mayor Spango led the salute to the flag.

PUBLIC COMMENT

None

APPROVAL OF BILLS

Councilwoman Tolli made a motion to approve Resolution No. 292-2022 approving the October 28, 2022 bill list in the amount of \$111,944.52. The motion was seconded by

Councilman Trillo and approved by a 4-0 voice vote with Councilman Bardi abstaining from the vote, and Councilman Freda absent.

ADOPTION OF RESOLUTIONS

Councilwoman Perrotti made a motion to approve the ten resolutions on the agenda:

Resolution No. 293-2022 approving cancellation of water and sewer billings-balances

Resolution No. 294-2022 approving budget transfers

Resolution No. 295-2022 requesting approval for Items of Revenue and Appropriation for Chapter 159 DMHAS Grant

Resolution No. 296-2022 authorizing the mayor to sign a twelve-month contract with Valley Physician Services for employee alcohol and drug testing services

Resolution No. 297-2022 authorizing the return of escrow in the amount of \$5,364.73 to 56 Livingston Avenue

Resolution No. 298-2022 accepting the quote in the amount of \$9,314.00 from Tiffin Metal Products for the purchase of an evidence locker for the Roseland Police Department

Resolution No. 299-2022 approving the advertisement of requests for proposals for 2023 Professional Services

Resolution No. 300-2022 authorizing the sale of surplus personal property no longer needed for public use on an online auction website

Resolution No. 301-2022 authorizing the removal of certain properties from the 2022 Tax Sale list due to the COVID-19 Pandemic

Resolution No. 302-2022 approving the hiring of Jenelle Sorisi as Accounts Receivable Clerk

The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Freda absent).

CONSENT AGENDA

Councilwoman Fishman made a motion to approve the two items on the Consent Agenda:

Approval for the ARC of Essex to utilize the all-purpose room at 19 Harrison on Friday, December 9th from 6:00 PM until 9:00 PM

Approval for Ashley Kennedy to take the New Jersey state Qualified Purchasing Agent (QPA) Exam on December 16, 2022 in Trenton, NJ

The motion was seconded by Councilwoman Perrotti and approved by a 5-0 voice vote (Freda absent).

MAYOR'S REPORT

Mayor Spango explained that the Borough policies stipulate that non-union employees receive the same holidays as those holidays recognized by the federal government. The Juneteenth holiday has been added to the federal holiday schedule and will be observed on Monday, June 20, 2023. The revised 2023 holiday schedule for non-union employees will be on the next Council agenda. Mayor Spango announced that the Mayor's Ball went very well. The proceeds from the Ball were approximately \$32,000.00.

COMMITTEE REPORTS

FINANCE AND ADMINISTRATION

Councilman Bardi noted that Council approved the appointment earlier in the meeting of Jenelle Sorisi as Accounts Receivable Clerk.

COMMUNITY OUTREACH AND SHARED SERVICES

Councilwoman Tolli reported that the student members of the Municipal Youth Guidance Subcommittee recently collected non-perishable food at the Shop-Rite. The students will be sorting and boxing the food at the Roseland First Aid Squad building in the near future. The food will then be distributed to the selected regional food banks. Mrs. Tolli reminded everyone that Daylight saving time ends this coming weekend

REDEVELOPMENT AND LEGAL

No report

PUBLIC WORKS

Councilwoman Perrotti explained to Council that the department of public works (DPW) is asking permission to get a couple of employees certified as CDL trainers, and the DPW facility approved for hosting CDL training classes. The goal is to enable the DPW to do their own in-house CDL training.

PUBLIC SAFETY

Councilwoman Perrotti explained to Council that the police department would like to purchase software and eight printers in order to implement an electronic ticket system. The total cost will be approximately \$16,000.00 to start, and a modest annual fee for software

maintenance. The project would improve police department efficiency and would also improve the municipal court's efficiency in processing tickets.

RECREATION

Councilman Trillo announced that the soccer and cross-country summer programs are nearing an end. On-line registration for the winter basketball program closes on Friday.

APPROVAL OF MINUTES

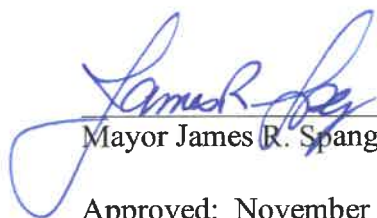
Councilwoman Tolli made a motion to approve the October 18, 2022 Council meeting minutes and the October 18, 2022 executive session minutes. The motion was seconded by Councilman Bardi and approved by a 5-0 voice vote (Freda absent).

PUBLIC COMMENT

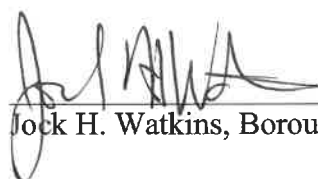
None

ADJOURNMENT

Councilwoman Fishman made a motion to adjourn the meeting at 7:23 PM. The motion was seconded by Councilwoman Tolli and approved by a 5-0 voice vote (Freda absent).



Mayor James R. Spango



Jock H. Watkins, Borough Clerk

Approved: November 22, 2022

VOICE VOTE

Aye: Bardi, Perrotti, Tolli, Trillo

Nay: None

Abstain: Freda

Absent: Fishman