

BOROUGH OF ROSELAND
COUNTY OF ESSEX, STATE OF NEW JERSEY

JANUARY 3, 2023
19 HARRISON AVENUE
PUBLIC MEETING ROOM
OPEN SESSION 6:00 PM

COUNCIL REORGANIZATION MEETING MINUTES

The final meeting of the 2022 Roseland Mayor and Council was called to order at 6:00 PM on January 3, 2023 by Mayor Spango. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. This meeting was also available via Zoom conference call.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Councilman
Eileen Fishman, Councilwoman
Jean Perrotti, Council President
Marcelino Trillo, Councilman

ABSENT:

Roger Freda, Councilman
Michele Tolli, Councilwoman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Elnardo Webster, Borough Attorney

SALUTE TO THE FLAG

Mayor Spango led the salute to the flag.

PUBLIC COMMENT

None

ADJOURNMENT OF 2022 COUNCIL

Councilwoman Perrotti made a motion to adjourn the final meeting of the 2022 Roseland governing body. The motion was seconded by Councilman Bardi and approved by a 4-0 voice vote (Freda, Tolli absent).

2023 BOROUGH COUNCIL CALL TO ORDER & SUNSHINE STATEMENT

Mayor Spango called the 2023 reorganization meeting of the Roseland Mayor and Council to order at 6:05 PM. Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act in that the date, time and location of the meeting were included in the Annual Meeting Schedule, sent to the official newspapers, posted on the public bulletin board in the Municipal Building and filed in the office of the Borough Clerk. This meeting was also available via Zoom conference call.

IN ATTENDANCE:

James R. Spango, Mayor
Christopher Bardi, Councilman
Eileen Fishman, Councilwoman
Jean Perrotti, Council President
Marcelino Trillo, Councilman

ABSENT:

Roger Freda, Councilman
Michele Tolli, Councilwoman

ALSO IN ATTENDANCE:

Maureen Chumacas, Borough Administrator
Jock H. Watkins, Borough Clerk
Elnardo Webster, Borough Attorney

ELECTION OF COUNCIL PRESIDENT

Councilwoman Fishman nominated Councilman Trillo for the office of Council President. There being no other nominations, Mayor Spango closed the nominations. The motion was seconded by Councilman Bardi and approved by a 4-0 voice vote (Freda, Tolli absent).

APPOINTMENT OF BOROUGH ATTORNEY

Councilman Trillo made a motion to approve Resolution No. 1-2023 appointment of the firm Inglesino, Webster, Wyciskala & Taylor, LLC as Borough Attorney. The motion was seconded by Councilwoman Fishman and approved by a 4-0 voice vote (Freda, Tolli absent).

COUNCIL COMMITTEES AND LIAISON ASSIGNMENTS

STANDING COMMITTEES OF THE COUNCIL – 2023

Councilwoman Perrotti made a motion to approve the 2023 standing committees of Council:

	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Member</u>
Finance and Administration ¹	Bardi	Fishman	Trillo
Public Works ¹	Freda	Tolli	Perrotti
Public Safety ¹	Perrotti	Freda	Tolli

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Recreation	Trillo	Bardi	Fishman
Community Outreach & Shared Services	Tolli	Perrotti	Freda
Redevelopment and Legal	Fishman	Trillo	Bardi
Police Committee ¹ [Ref. 2-24.4]			

Note: ¹ Chairpersons of Finance and Administration, Public Works, and Public Safety Committees comprise the Police Committee

Finance and Administration (Councilman Bardi)

- Finance and Administration
- Personnel
- Clerk
- IT
- Tax Collection
- Tax Assessment
- Citizen Notification
- Fire Prevention
- Code Enforcement
- Liaison to the Library Board

Public Works (Councilman Freda)

- Road Repairs
- Building and Grounds
- Garbage
- Storm Clearance
- Vehicles
- Condominium Service Act
- First Aid Squad
- Liaison to the Board of Health

Public Safety (Councilwoman Perrotti)

- Police
- Police Dispatch
- OEM
- Fire Department
- Municipal Court
- Liaison to the Landmarks and Historic Commission

Recreation (Councilman Trillo)

- Recreation Programming
 - Youth Sports
 - Adult Sports

- Camp Wyanokie
- Liaison to the Roseland Board of Education
- Liaison to the West Essex Board of Education
- Liaison to the Recreation Committee

Community Outreach and Shared Services (Councilwoman Tolli)

- Municipal Alliance
 - Municipal Youth Guidance
 - Mental Health Task Force
- Family Activities
- Animal Control
- Senior Citizen Transportation
- Liaison to the Beautification Committee
- Liaison to the Environmental Commission

Redevelopment and Legal (Councilwoman Fishman)

- Construction Code
- Development of Land
- Open Space
- Senior Programs
- Social Services - Relief Fund, Food Bank
- Liaison to the Board of Adjustment
- Liaison to the Planning Board
- Liaison to the Affordable Housing Board
- Liaison to the Senior Citizens Advisory Board

The motion was seconded by Councilman Bardi and approved by a 4-0 voice vote (Freda, Tolli absent).

ANNUAL APPOINTMENTS

Councilman Bardi made a motion to approve the 2023 annual appointments. It was pointed out that the position of Acting Police Director was not included in the list. Councilman Bardi amended his motion to add the appointment of John Matheis as Acting Police Director to the list of appointees:

Borough Administrator	1 Year	(1/1/23 – 12/31/23)	Maureen Chumacas
Borough Physician	1 Year	(1/1/23 – 12/31/23)	Shakira Slater-Okoro, MD
Borough Prosecutor	1 Year	(1/1/23 – 12/31/23)	Steven Batta
Borough Public Defender	1 Year	(1/1/23 – 12/31/23)	Anthony H. Guerino, Esq.
Borough Veterinarian	1 Year	(1/1/23 – 12/31/23)	Robert DeFilippis, DVM
Deputy Clerk	1 Year	(1/1/23 – 12/31/23)	Ashley Kennedy
Deputy Coordinator – OEM	1 Year	(1/1/23 – 12/31/23)	William Collins
Deputy Coordinator – OEM	1 Year	(1/1/23 – 12/31/23)	Michael Boettinger

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Fire Prevention Official	1 Year (1/1/23 – 12/31/23)	Kent Yates
Principal Public Works Manager	1 Year (1/1/23 – 12/31/23)	Chris Critchett
Recycling/Clean Communities Coordinator	1 Year (1/1/23 – 12/31/23)	Chris Critchett
Acting Police Director	1 Year (1/1/23 – 12/31/23)	John Matheis

The motion was seconded by Councilwoman Fishman and approved by a 4-0 voice vote (Freda, Tolli absent).

APPOINTMENTS – MAYOR WITH ADVICE AND CONSENT OF COUNCIL

Councilwoman Perrotti made a motion to make the following appointments to the Zoning Board of Adjustment:

Erich Fauerbach	4 Years	1/1/2023 – 12/31/2026
William Tedesco	4 Years	1/1/2023 – 12/31/2026
Leonard Mendola, Jr. (Alt. 1)	2 Years	1/1/2023 – 12/31/2024

The motion was seconded by Councilman Trillo and approved by a 4-0 voice vote (Freda, Tolli absent).

APPROVAL OF BILLS

Councilman Trillo made a motion to approve Resolution No. 2-2023 approving the December 30, 2022 bill list in the amount of \$103,284.10. The motion was seconded by Councilwoman Fishman and 4-0 voice vote (Freda, Tolli absent).

ADOPTION OF RESOLUTIONS

Councilwoman Perrotti made a motion to approve the thirty-four resolutions on the agenda:

Resolution No. 3-2023 authorizing interest rate, grace period, and year end penalty for delinquent taxes

Resolution No. 4-2023 authorizing the Chief Financial Officer to distribute payroll; and to make county property tax payments, health benefits payments and debt service payment ratifications for 2023

Resolution No. 5-2023 authorizing the annual delinquent tax sale

Resolution No. 6-2023 establishing council meeting agenda categories

Resolution No. 7-2023 designating the official newspapers for 2023

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Resolution No. 8-2023 designating the electronic newspapers for 2023

Resolution No. 9-2023 approving the adoption of the 2023 Cash Management Plan

Resolution No. 10-2023 appointing Maureen Chumacas as the alternate fund commissioner to the New Jersey Intergovernmental Insurance Fund

Resolution No. 11-2023 appointing Jock Watkins as the Public Compliance Officer

Resolution No. 12-2023 appointing Chris Critchett and Louis Zagada to the Essex County Solid Waste Advisory Council

Resolution No. 13-2023 appointing Acacia Financial Group as Continuing Disclosure Agent

Resolution No. 14-2023 approving the temporary budget – Current Fund

Resolution No. 15-2023 approving the temporary Budget – Water Sewer Fund

Resolution No. 16-2023 approving expense limits for department heads

Resolution No. 17-2023 authorizing the use of Competitive Contracting for Public Safety Compliance Consultant

Resolution No. 18-2023 appointing Durkin & Durkin LLP as Real Estate Attorney for 2023

Resolution No. 19-2023 appointing Lite DePalma Greenburg LLC as Special Counsel for labor issues for 2023 at a cost not to exceed \$25,000.00

Resolution No. 20-2023 appointing Hendricks Appraisal Co. as Real Estate Tax Appraisal Services for 2023 at a cost not to exceed \$20,000.00

Resolution No. 21-2023 appointing Inglesino, Webster, Wyciskala & Taylor, LLC as Redevelopment Attorney for 2023 at a cost not to exceed \$10,000.00

Resolution No. 22-2023 appointing McManimon, Scotland, Bauman LLC as Bond Counsel for 2023 at an estimated value of \$75,000.00

Resolution No. 23-2023 appointing Jeffrey Surenian as COAH Attorney for 2023 at a cost not to exceed \$15,000.00

Resolution No. 24-2023 appointing Inglesino, Webster, Wyciskala & Taylor, LLC as Borough Tax Appeal Attorney for 2023 at a cost not to exceed \$75,000.00

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Resolution No. 25-2023 appointing IMAC Insurance Agency as Broker of Record and Consultant for Employee Benefits for 2023

Resolution No. 26-2023 appointing O'Connor Davies as Borough Auditor for 2023 at a cost not to exceed \$39,000.00

Resolution No. 27-2023 appointing Daniel Bloch of Colliers Engineering & Design as COAH Professional Planner for 2023 at a cost not to exceed \$10,000.00

Resolution No. 28-2023 appointing John Voight from Bleakley Financial Group as Broker of Records and Financial Advisor for 2023

Resolution No. 29-2023 Antonelli Cantor, P.C., Durkin & Durkin, LLC, Floria Kenny Raval, LLC, and O'Toole Scrivo, LLC as qualifying firms for Special Litigation Attorney for 2023

Resolution No. 30-2023 appointing Boswell Engineering as Borough Engineer for 2023 at an estimated value of \$250,000.00

Resolution No. 31-2023 appointing Boswell Engineering as Water and Sewer Engineer for 2023 at an estimated value of \$200,000.00

Resolution No. 32-2023 appointing Acacia Financial Group, Inc. as the Registered Municipal Financial Advisor for 2023

Resolution No. 33-2023 appointing O'Toole Scrivo, LLC as Special Litigation Attorney for Caldwell water and sewer litigation for 2023 at a cost not to exceed \$36,400.00

Resolution No. 34-2023 awarding a required disclosure contract to Quikteks for 2023 Computer IT Services at a cost not to exceed \$24,000.00

Resolution No. 35-2023 appointing Lisa D'Alessandro as Acting Municipal Court Administrator

Resolution No. 36-2023 appointing AJACO Towing, Napoli Transportation, Mountain Auto Body, and Panek's Service Center as the official Towing companies for 2023

The motion was seconded by Councilman Bardi and approved by a 4-0 voice vote (Freda, Tolli absent).

CONSENT AGENDA

Councilwoman Fishman made a motion to accept with regret the resignation of John Mathies from the Board of Adjustment effective December 30, 2022. The motion was seconded by Councilman Trillo and approved by a 4-0 voice vote (Freda, Tolli absent).

Councilwoman Fishman thanked Mr. Matheis for his many years of service on the Board of Adjustment.

MAYOR'S REPORT

Mayor Spango announced that there will be a special meeting of Council on January 10, 2023 at 6:30 PM at Noecker School for the ceremonial swearing in of the mayor and re-elected Council members, as well as all of the volunteer members of the Borough's various boards, committees, and commissions. Mayor Spango wished everyone a happy and healthy New Year.

COMMITTEE REPORTS

FINANCE AND ADMINISTRATION

Councilman Bardi congratulated Mayor Spango, Councilman Trillo, and Councilwoman Perrotti on their re-election to the governing body. Mr. Bardi also wished everyone a Happy New Year. The first budget meeting is scheduled for Saturday, January 7th at 9:00 AM at 140 Eagle Rock Avenue. On the agenda will be the discussion of the individual department's capital budget requests for 2023. The budget meeting schedule is on the Borough's website. At least two additional meetings are expected to be scheduled.

PUBLIC WORKS

No report

PUBLIC SAFETY

Councilwoman Perrotti congratulated Mayor Spango and Councilman Trillo on their re-election to the governing body. Mrs. Perrotti also congratulated Councilman Trillo on his election as Council President.

RECREATION

Councilman Trillo congratulated Mayor Spango and Councilwoman Perrotti on their re-election to the governing body. Mr. Trillo reported that the basketball program is well under way.

COMMUNITY OUTREACH AND SHARED SERVICES

No report

REDEVELOPMENT AND LEGAL

Councilwoman Fishman congratulated Mayor Spango, Councilwoman Perrotti, and Councilman Trillo on the re-election to the governing body. Mrs. Fishman wished everyone a

happy and healthy New Year. Mrs. Fishman also thanked all of those who volunteer their service to the various departments, boards, committees, and commissions.

APPROVAL OF MINUTES

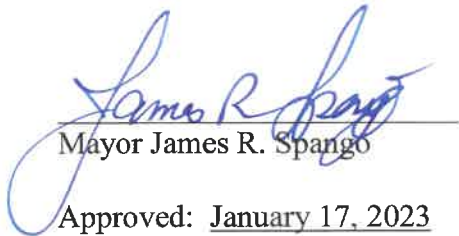
Councilman Trillo made a motion to approve the December 20, 2022 caucus meeting minutes and the December 20, 2022 executive session minutes. The motion was seconded by Councilman Bardi and approved by a 4-0 voice vote (Freda, Tolli absent).

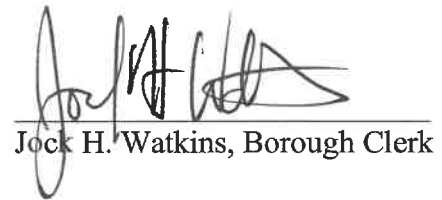
PUBLIC COMMENT

None

ADJOURNMENT

Councilwoman Perrotti made a motion to adjourn the meeting at 6:14 PM. The motion was seconded by Councilwoman Fishman and approved by a 4-0 voice vote (Freda, Tolli absent).


Mayor James R. Spango
Approved: January 17, 2023


Jock H. Watkins, Borough Clerk

VOICE VOTE

Aye: Bardi, Fishman, Perrotti, Trillo
Nay: None
Recuse: Freda, Tolli
Absent: None

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