



## BOROUGH of ROSELAND

300 Eagle Rock Avenue, Roseland, NJ 07068

[www.roselandnj.org](http://www.roselandnj.org)

MAYOR **JAMES R. SPANGO**

Construction Department

300 Eagle Rock Avenue

Roseland, NJ 07068

Telephone: 973-226-5566

### **APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY:** **COMMERCIAL RESALE**

Current Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Property Owner's Address: \_\_\_\_\_ Fee: \_\_\_\_\_  
Property Owner's Phone #: \_\_\_\_\_ Check #: \_\_\_\_\_  
Property Owner's E-mail Address: \_\_\_\_\_ Received: \_\_\_\_\_  
Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Qualification Code: \_\_\_\_\_ Sq. footage: \_\_\_\_\_

### **PROPERTY ADDRESS FOR CERTIFICATE:** \_\_\_\_\_

New Owner: \_\_\_\_\_  
New Owner's Current Address: \_\_\_\_\_  
New Owner's Phone #: \_\_\_\_\_  
New Owner's E-mail: \_\_\_\_\_

### **APPLYING FOR:**

- ☐ CERTIFICATE OF CONTINUED OCCUPANCY  
☐ TEMPORARY CERTIFICATE OF OCCUPANCY (Buyer must provide a letter of request)

**FINAL SALE PRICE:** \_\_\_\_\_

\*Seller is responsible for closure of all permits prior to closing on this property. Seller or seller's attorney is responsible for arranging for the final water meter reading prior to closing on this property. A final water meter reading fee of \$150 will be added to your final water bill.

A CERTIFICATE WILL NOT BE RELEASED UNTIL A FINAL WATER METER READING HAS BEEN PERFORMED.

*I hereby attest that, to the best of my knowledge, all work has been completed in accordance with the approved plan, permits and regulations as required for issuance of this Certificate of Continued Occupancy and I agree to the terms above.*

Signature of Seller: \_\_\_\_\_ Date: \_\_\_\_\_

### **OFFICE USE ONLY**

#### **Description of Approval:**

- ☐ Approved for CCO Inspector's sign off: \_\_\_\_\_ Date: \_\_\_\_\_  
☐ Final Water Meter Read CCO Issue Date: \_\_\_\_\_