



BOROUGH OF ROSELAND

ESSEX COUNTY – NEW JERSEY

140 Eagle Rock Avenue, Roseland, NJ 07068

OUTDOOR FIELD PERMIT RULES, REGULATIONS AND ADDITIONAL INFORMATION

You do not have permission for field use until you receive a signed permit. The permit only allows you and your team/league/company to play. **YOU MAY NOT GIVE YOUR PERMIT TO OTHERS. Permits must be posted in Public View.** If you have any questions, please call 973-403-6822. Blank copies of the application and rules can be found at www.roselandnj.org/files.

The Borough of Roseland Recreation Department reserves the right to postpone or cancel any organized event or field usage that could do permanent damage to Borough Fields or interfere with Recreation events. If field conditions are deemed unsafe for play or a conflict arises the recreation department will notify you of the cancellation. If you have doubts about the field conditions, call 973-226-6552 #3, after 3:30 pm.

Field permits are only valid for the time frame they are issued for. It is your responsibility to notify the Recreation Department within 48 hours of a cancellation due to inclement weather. The Borough will make every effort to reschedule events but all events must be rescheduled within the calendar year the permit was issued.

No refunds will be issued for unused time. All permit requests must be made a minimum of two weeks prior to the requested date(s) of use, in person or in writing to the Borough of Roseland Recreation Department.

The permit application must be filled out completely, signed and filed in the Borough of Roseland Clerks Office. Person applying for permit assumes all responsibility for the use of the field(s)/park(s). Groups must have authorized permit and be on the master schedule. A certificate of Insurance is **REQUIRED** from every group or organization using the field(s) or park(s). The Borough of Roseland must be named as additional insured. The Roseland Board of Education must also be named as additional insured if requesting Harrison Field or Harrison Complex Park. Renewal must be submitted as it becomes due. **NO ORGANIZATION /GROUP WILL BE ALLOWED TO USE THE FIELD(S) OR PARK(S) UNTIL ALL PAPERWORK IS COMPLETED AND ON FILE AND A PERMIT IS ISSUED.** Groups using the field(s)/ park(s) without a permit will not be allowed to use the field(s)/ park(s) in the future.

Every organization/group shall sign such contracts and agreements as shall be required by the Borough of Roseland and pay the specified fees at the time the application is submitted.

Fields are lined in accordance to primary season of said sport as per specs for age and sport. Unauthorized field preparation is not permitted.

FEES

FIELD	Week	Saturday 1 Hour	Sunday 1 Hour	Weekday 3 Hours Clinics/Camps	Week End 3 Hour Block Clinics/Camps
	Day 1 Hour				

Park Location

Harrison Ave Sports Complex

Field Name

O'Beirne Field-Baseball	100	130	150	300	400
Harrison Ave Softball Field 60` Bases and 35`,40` and 43` Pitching Distance	80	130	145	225	325
Harrison Ave Baseball Field 60` Bases and 46` Pitching Distance 70` Bases and 50` Pitching Distance	80	130	145	225	325
O'Beirne Soccer Fields					
Soccer Field Full Size 11 X 11	125	150	175	300	400
Soccer Field 9 X 9	100	130	150	300	400
Soccer Field Full Size 7 X 7	100	130	150	300	400
Harrison Soccer Field					
Soccer Field 9v9	100	130	150	300	400
Pavilion/Picnic area	75	75	75	N/A	N/A
Colitti Court	40	90	105	100	225
Tennis Courts	N/A	N/A	N/A	100	225
Pickleball Courts	N/A	N/A	N/A	100	225
Community Room	50	50	50	N/A	N/A

* An additional \$25.00 per hour for use of lights- in Spring and Summer Lights are required after 7:30 PM. Fall Lights are required after 5:00 PM

* An additional \$25.00 per hour for use of the Borough's sound system

* An additional \$200.00/Day Clean Up Fee for Tournaments

Tournament Fees for Harrison Complex: \$1,500.00 per day-Fields Only will be reserved for Tournaments- available for use for up to 12 hours per day

FIELD	Week Day 1 Hour	Saturday 1 Hour	Sunday 1 Hour	Weekday 3 Hours Clinics/Camps	Saturday 3 Hour Block Clinics/Camps
Bond Force Park					
Fernwood Baseball Field 60` Bases and 46` Pitching Distance	75	125	N/A	175	300
Louis and Lynn DeBell Soccer Field 100X50 yards	75	125	N/A	175	300
Basketball Court	40	85	N/A	100	165
Bond Force Building	35	35	N/A	N/A	N/A
Picnic Area	50	50	N/A	N/A	N/A
Small Field	40	85	N/A	100	165
Tedesco Park					
Basketball Court	40	85	N/A	100	100
Pickleball Court	N/A	N/A	N/A	100	100

Application for Use of Facilities

All requests for use of facilities must be submitted by the applicant on the form below to the Borough Clerks Office at least 5 (five) days prior to the date requested. The Mayor's Office shall determine if the subject application will be approved. However, no permit shall be issued unless and until applicant has paid and provided the Recreation Office with (1) a valid certificate of insurance from applicant providing evidence of general liability insurance with limits not less than \$1MM per claim/\$2 MM aggregate insurance and with the Borough of Roseland, its employees, volunteers, officials and insurers being listed as additional insureds on a non-contributory basis and with a waiver of subrogation and (2) a fully completed and executed copy of the Borough's Release, Indemnification and Hold Harmless Agreement.

REQUEST FOR USE OF MUNICIPAL FACILITIES
(PLEASE PRINT ALL INFORMATION)

I/We _____ of _____
Hereby make application to the Borough of Roseland for permission to use Borough Field/Facility as indicated on the attached facility use form.

I/We agree to use of said premises shall be used exclusively and solely for the purpose of _____.

It is anticipated that approximately _____ number of people will be in attendance.

Serving: Food _____ Sporting Event/Regular League Play _____ Vendors _____

Exhibits _____

Describe Activity: _____

Age of Players: _____ Name of League: _____

Name of Applicant (Print): _____ Date of Birth: _____

Email Address: _____

Address: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Cell Phone Carrier (text message rain outs): _____

City: _____ State: _____ Zip: _____

Signature of Applicant: _____

MEMORANDUM

TO: All Department Heads, Sports Coaches, Officials, and Parents
FROM: Michael Colitti, Director of Recreation
RE: Thor Guard Lightning Warning System

As you may be aware, the Borough of Roseland has installed Thor Guard Lightning Prediction Systems in several areas throughout the community. The Recreation Department has posted guidelines for the users of recreational facilities during thunderstorms at the parks/fields mentioned below.

The Lightning Prediction and Warning Systems detect atmospheric conditions that indicate a lightning strike is imminent – within a 10-15-minute time frame. Warning horns and/or a strobe light are located at Bond Force Park, Harrison Complex, Noecker School, and Tedesco Park. When lightning is detected, a single 15-second blast of the horn will be activated. When the danger of a lightning strike has passed, an all-clear signal of three (3) five-second blasts of the horn will be sounded. Additionally, each horn cluster will be accompanied by, or in some areas have, a remote amber strobe light which will remain activated until the all-clear signal is sounded.

The Roseland Recreation Department has mandated that anyone who hears the warning signal should seek shelter, and remain in the shelter until the all-clear signal is activated. If no covered shelter is available, avoid open areas, water, tall trees, metal fences, overhead wires and power lines, elevated ground, cellular phones, and radios. If the warning signal should occur a second time, all games and practices must be cancelled.

In closing, please remember that umpires are still in charge, and have the authority to cancel or stop play temporarily at their discretion if they feel it is necessary, regardless of the Thor Guard Lightning Prediction System activating.

MC:sr

RESPONSIBLE LIGHTNING SAFETY

By: Robert M. Dugan

A recent study of lightning injuries and deaths by the Severe Storms Laboratory determined that 85% of all lightning tragedies occurred away from the actual storm. Clearly, these injuries and deaths occurred because the storm was not overhead, and there was probably little or no rain, lulling these victims into a false sense of security. They also concluded, correctly, that lightning can strike 6 to 8 miles from the previous discharge. Observations of lightning striking on a regular basis from 12 to 15 miles is documented, as well as the so-called “bolt-out-of-the-blue” coming from storms 30 to 50 miles away! After reading such statistics, a thinking person must wonder, “how can anyone prevent lightning-related tragedies?”. CAREFULLY AND CONSERVATIVELY.

FLASH-TO-BANG WARNING METHOD

Although this system of warning, based on the thunder being heard approximately 5 seconds per mile after a lightning strike (flash) has occurred is fairly accurate. Its only use is for basic information...not life and death decisions! Because thunder begins “quieting” at 3 to 4 miles, using the minimum 35-second (7 miles) count, thunder could never be adequately and reliably discerned. This method of lightning warning should NEVER be used.

LIGHTNING DETECTION SYSTEMS

All lightning detection systems require a strike to occur before a warning can be provided. Just because lightning is 10 miles away, as with the flash-to-bang warning method, there is no guarantee – only a guess – whether the storm will either impact your playground or miss you. If a strike hits your immediate area from that storm 10 miles away, you’ll find out about it before the detection system tells you it just happened. If a detection system is to be utilized, stop activities when the first strike occurs between 10 and 15 miles, and resume activities 15 minutes after the last strike is detected within 30 miles. You may have “false alerts” and prolonged down time, but you’ll also be acting in as safe a manner as possible.

LIGHTNING PREDICTION SYSTEMS

Yes, lightning can be predicted and the THOR GUARD System has over 25 years of performance to back up their claims. The PGA Tours, USGA, NCAA, Atlanta Olympics, Air Force, and many others use these systems with remarkable accuracy. This system analyzes the earth’s electrostatic field to determine when it is dangerous in a 1-to-2-mile area, and provides a warning prior to a lightning discharge. Operation is totally automatic and typical warning time is 8 to 15 minutes. This system also determines when the energy level has lowered enough to advise of safer conditions and resume outdoor activities.

NOTICE

Section 14-2.1 of the Revised General Ordinances of the Borough of Roseland Prohibits the following:

- Littering
- Use of Glass Bottles
- Parking Vehicles on the Grass or Unauthorized Areas
- Consumption of Alcoholic Beverages and Other Intoxicants
- Unleashed Dogs
- Leashed Dogs in Picnic Areas, Play Areas and Sports Facilities/Fields
- Use of Bikes Off Paved Roadways
- Fires and/or Barbeques – unless a permit is first obtained from the Fire Prevention Officer
- Solicitation and literature distribution, vending, peddling, advertising, or signs
- Golf
- Powered Flight Models
- Loud, violent, obscene or profane language
- Fighting
- Weapons
- Operation of Unmanned Aircraft Systems (UAS) as defined and regulated in Chapter III, Section 3-8
- Any sharp objects during play including cleats and various kinds of jewelry, chairs, tables, tents, food, beverages including chewing gum, chewing tabaco and sunflower seeds, golf, shot putting, javelin or disc throwing on synthetic turf fields

Applicants mut comply with the criminal history background check requirements set forth in Section 2-38 et seq of the Revised General Ordinances of the Borough of Roseland

Failure to comply with Ordinances may result in a written summons and/or fines up to \$500.00.

Signature of Officer of Organization:

Office title _____

Address: _____

City: _____

State: _____ Zip Code: _____

Telephone # _____

RELEASE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Between the Borough of Roseland (“Borough”) and

_____ (hereinafter referred to as “Permit Holder”)

WITNESSETH:

1. In consideration for the grant of the permit/temporary license provided herein, I _____, with an address of _____ as an authorized representative and on behalf of Permit Holder, with full knowledge of the risks associated with use of the Borough facility listed below, and having conducted a physical inspection thereof and finding same to be to Permit Holder’s satisfaction, hereby knowingly and voluntarily release, acquit and forever discharge, and agree to defend, indemnify and holds harmless the Borough, its employees, elected officials, officials, agents, contractors, volunteers, insurers, including the Borough’s joint insurance fund, and other representatives (hereinafter collectively referred to as the “Releasees”) of and from all manner of action(s), losses, accounts, agreements, bills, bonds, cause(s) of action, claims, contracts, controversies, covenants, damages, debts, demands, executions, judgments, promises, reckonings, specialties, suits, sums of money, and loss of any kind, in law or in equity, which Permit Holder or its members, representatives, agents and any third parties ever had, now have or which any personal representative, successor, heir or assign, hereinafter can, shall or may have, against the Releasees, by reason of any matter, cause or thing whatsoever, from the beginning of time through the date of event listed below in Section 2 hereof, in any way arising out of or in any manner relating to Permit Holder’s access to or use of the Borough’s facilities listed below for the purposes set forth in Section 2, below.

2. The _____ Borough facilities (referred to herein as the “Facilities”) will be used for the following purpose and no other (**Example: XYZ Tournament, league game, etc.**):

_____ on the following date(s): _____ by the Permit Holder for the purpose of _____.

SIGNED: _____

DATE: _____

Print _____

DATE: _____

WITNESS: _____

Release and Hold Harmless Agreement

Page Two Release and Hold Harmless Agreement

INSURANCE COVERAGES TO BE MAINTAINED BY VENDOR

<u>Type of Insurance</u>	<u>Limits</u>
General Liability	
Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Products-Completed Operations Hazard	\$2,000,000

The policies set forth above shall include a waiver of subrogation as to the Borough Parties.

This coverage will have no deductible, and will name the Borough as an additional insured. Proof of such coverage, including a copy of the policy and/or a valid Certificate of Insurance and paid receipt will present to the Borough, prior to the issuance of the Permit.

Certificates will need to name the Borough of Roseland, its elected officials, officers, director and employees and as an additional insured.

Signature of Officer of Organization _____

Office title _____ Address: _____

City: _____ Telephone # _____

AGREEMENT

CONCERNING USE OF BOROUGH OF ROSELAND FACILITIES

In consideration of the issuance of the attached Facilities Permit,

_____ hereby agrees as follows: (Name of Organization)

1. We agree that our organization and its members will abide by all Ordinances and Rules and Regulations of the Borough, whether posted or not.
2. Bathrooms are cleaned daily in the AM. We understand we will be responsible for our cleanup after use of the facilities. "Facilities" will include but are not limited to the buildings, structures, parking lots, equipment, and grounds owned or occupied by the Borough ("Facilities").
3. We will be responsible for the repair of all damage resulting from our use.
4. We accept and assume any and all risks resulting from our organization and its members' use of the Facilities. We agree to indemnify, defend and hold harmless the Borough and all its officials, agents, representatives, and employees from any and all claims which, in any way, arise out of or relate to the use of the Facilities, including the full amount of any settlement or judgment and all costs and counsel fees, whether or not such claims are meritorious.
5. We will procure and keep in effect a non-cancelable insurance coverage as per the insurance requirement stated in the "Release and Hold Harmless Agreement"
6. We understand that no refunds will be issued for unused time

Signature of Officer of Organization _____

Office title _____ Address: _____

City: _____ Telephone # _____

SIGNED: _____

DATE: _____

(PRINT NAME ABOVE)

WITNESS: _____

DATE: _____