

**ORDINANCE NO. 33-2019**

**BOROUGH OF ROSELAND  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XX OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF ROSELAND ENTITLED "SOIL AND  
SOIL MOVING" TO MODIFY APPLICATION PROCEDURE,  
TO ESTABLISH FEES, AND TO DELINATE ENFORCEMENT  
AND INSPECTION RESPONSIBILITIES

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Roseland that Chapter II of the Revised General Ordinances of the Borough of Roseland entitled "Administration" shall be amended as follows:

**SECTION I**

Chapter XX entitled "Soil and Soil Moving shall be amended to add the following thus and to delete the following thus:

**CHAPTER XX SOIL AND SOIL MOVING**

**20-1 FINDINGS.**

The Mayor and the Council of the Borough of Roseland hereby find and determine that:

The unregulated and uncontrolled removal, relocation, filling and excavation of soil by the owners of property within the Borough is likely to result in conditions detrimental to the public health, safety and general welfare of the citizens of the Borough; and the unregulated and uncontrolled removal, relocation, filling and excavation of soil in, upon or from lands within the boundaries of the Borough, will create one (1) or more of the following conditions: a serious erosion by wind and water; inadequate and improper surface water drainage or a complete lack of the same; a decrease in or destruction of the fertility of the soil; the removal of lateral support of abutting streets, land and premises; the creation of excessive amounts of dust and the deposit of dust upon adjoining property, particularly buildings, shrubbery and trees; the deposit upon the streets of the Borough of large quantities of mud, dirt or dust; the creation of the depressions which may form mosquito breeding places; the creation of depressions and pits dangerous to small children; the deterioration of adjoining property values; the rendering of lands unfit or unsuitable for their most appropriate uses; and the creation of other conditions hampering and interfering with the coordinated and harmonious physical development of the Borough.

## 20-2 DEFINITIONS.

The terms used in this chapter shall be deemed and construed to have the following meanings:

*Developer* shall mean any person who, either directly or through agent or independent contractor engages or intends to engage in land subdivision or development with the construction of two (2) or more dwelling houses, business or industrial buildings in any subdivision for the purpose of sale or occupancy by another person or persons.

*Excavator* shall mean any person, engaged in moving, removal or excavation of soil or topsoil from, in or upon any land in the Borough.

*Land* shall mean any land in the Borough in excess of one (1) acre in area.

*Major Permit* shall mean any soil movement over fifty (50) cubic yards or any movement of soil that will impact drainage or cause runoff on to a neighboring site.

*Minor Permit* shall mean any soil movement between fifteen (15) cubic yards and fifty (50) cubic yards

*Move* shall mean to dig, to excavate, to remove, to deposit; to place and to fill; to grade, regrade, level or otherwise alter or change the location or contour; to transport and to supply.

*Owner* shall mean any person seized in fee simple of any land, or having such other interest or estate therein as will permit the exercise of effective possession.

*Soil* shall mean any earth, sand, clay, loam, gravel, humus, rock or dirt, irrespective of the presence or absence therein of organic matter.

*Topsoil* shall mean soil that, in its natural state, constitutes the top layer of earth and is composed of two (2%) percent or more by weight of organic matter and has the ability to support vegetation.

## 20-3 PERMIT REQUIRED FOR SOIL MOVEMENT.

No owner, developer, excavator or other person shall move, or cause, allow, permit, or suffer to be moved any soil from, in or upon any land in the Borough, nor shall any owner, developer, excavator or other person cut down or cause, allow, permit or suffer to be cut down any bank of soil anywhere in the Borough until a soil-major or minor permit therefor shall have first been obtained. Any such permit issued shall be good for sixty (60) days unless otherwise renewed pursuant to subsection 20-5(e).

## 20-4 FILING OF APPLICATION.

An application for either a major or minor permit shall be filed with the Property Maintenance Officer who shall refer same to the Borough Engineer. The Property Maintenance Officer shall administer the applications and permits and act as the liaison between the applicants and the Borough Engineer. The Borough Engineer may confer with the applicant and/or the applicant's professionals during the course of the permit process. —

## 20-5 APPLICATION PROCEDURE.

\_\_\_The procedure for filing an application for the issuance of a soil permit shall be as follows:

a. On a form to be supplied by the ~~Construction Official~~ Property Maintenance Officer the applicant shall set forth in triplicate the following:

1. The identity and address of the applicant.
2. A description of the land in question.
3. The identity and address of the owner of the land.
4. An estimate of the quantity of soil, in cubic yards, to be moved broken down into two (2) figures, namely, topsoil and other soil.
5. The amount of all soil to be removed from the Borough shall be estimated and stated on the application.
6. The proposed dates of commencement and completion of the work, the completion date in no event to exceed ~~one (1) year~~ sixty (60) days from the date of approval of the application except as provided in paragraph 20-45d.
7. An estimate of the type and number of machines and other equipment to be used in the operation, the daily starting and finishing time during which the machines are to be operated, and what protection will be provided to keep children and others having no business on the land from gaining access thereto.
8. ~~If the application involves the importation of soil material, the origin of said material shall be provided.~~
9. ~~The Applicant shall provide the anticipated route of travel for trucking vehicle that either deliver or remove soil material from the land.~~

b. Accompanying the application there shall be filed a topographical map in triplicate of the land upon which the proposed soil-moving operations are to be conducted and a reasonable engineering estimate of all surrounding lands within two hundred (200) feet of the perimeter of land which is the subject matter of the application, prepared and certified by a licensed professional civil engineer or land surveyor of the State of New Jersey, on the scale of not less than one (1) inch to one hundred (100) feet and reference to the United States Coast and Geodetic Survey Data showing both as to the land and as to all of the surrounding land:

1. The dimensions of the land and the lot and block number of the land and of each lot surrounding the land and within two hundred (200) feet thereof as shown on the last tax assessment map of the Borough.
2. The present and proposed grade on a fifty (50) foot grid layout with contour lines at one (1) foot levels.
3. The existing elevations of all buildings, structures, streets, streams, bodies of water, watercourses, natural or artificial, and utilities, if any.

4. All existing surface or subsurface water drainage conditions and provisions therefor.

5. All wooded areas.

6. The proposed grades at points in paragraph 20-4b,2 when the work has been completed with same requirements as contained therein.

7. The quantity, in cubic yards of the soil involved in the work.

8. The average depth of topsoil as determined by taking borings in approximate center of each one hundred (100) foot grid.

9. The grades of all abutting streets and lands.

10. Proposed slopes and lateral supports at the limits of the area upon completion of the proposed work.

11. The proposed details of entry and egress for surface water drainage and of any streams, bodies of water, and watercourses, natural or artificial.

12. The applicant shall furnish a Soil Erosion and Sediment Control Plan-if required.

13. PThe Municipal Engineer shall determine the number of soil samples required to test any soils imported to the Borough for hazardous substances or contaminants prior to or during the course of soil importation, the Borough Engineer shall determine if testing of the soil is required to protect public health and safety. The Borough Engineer will determine the number of soil samples required to test any soils imported to the Borough for hazardous substances or contaminants. If testing is required, the applicant shall provide soil testing results from a certified soil testing laboratory that the material is classified as clean fill. The sole expense of soil testing shall be borne by the applicant. If the results of the testing indicate the presence of material which is harmful, dangerous, toxic or hazardous to the public, all soil importation activities shall cease, and the soil in question shall be removed in accordance with direction by the Borough Engineer or Property Maintenance Officer.

c. In addition to the requirements of subsection 20-45a. and b, and the applicant shall furnish other pertinent data as the ~~Municipal~~Borough Engineer may require after he has had an opportunity to examine the proposed project, including the extent (in cubic yards) of topsoil to be removed and whether the topsoil is to be replaced on the site in question or moved to some other place, and if so, whether inside or outside of the Borough.

d. The applicant shall notify the Department of Public Works prior to the start of any work. The applicant, after a minor or major permit is issued, shall submit tickets, on forms provided by the Department of Public Works, indicating the loads deposited on the site until the project is completed.

~~d.~~ The application shall be submitted with a fee to the order of the Borough per the following schedule:

<u>Volume of Soil to Moved (cubic yards)</u>	<u>Filing Fee</u>
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15 to 50 – minor permit	\$25.00
15 to 50 – major permit	\$25.00
50 to 200	\$50.00
200 to 500	\$75.00
500 to 1,000	\$100.00
1,000 to 5,000	\$125.00
5,000 to 10,000	\$150.00
10,000 to 50,000	\$175.00

- ~~1. \$150.00 for the first 10,000 cubic yards or part thereof.~~
- ~~2. \$75.00 for each additional 25,000 cubic yards or part thereof for the next (300,000) cubic yards.~~
- ~~3. \$25.00 for each additional 25,000 cubic yards or part thereof for the next 700,000 cubic yards.~~
- ~~4. \$15.00 for each additional 25,000 cubic yards or part thereof over and above 1,010,000 cubic yards.~~

If the application and fees submitted to the Borough shall include a total amount of soil to be moved in excess of that moved within the time specified on the application, and should a renewal be desired by the applicant in order to complete the original estimates, the fee for the renewal shall be a flat sum of twenty-five (\$25.00) dollars for the renewal except that the applicant shall pay fees based upon the yardage to be removed in accordance with the provisions of paragraph 20-54e. No renewals without application and fees shall be granted that will extend the original project beyond ~~three (3) years~~ one (1) year from the date of the commencement of the work. ~~Renewals shall not be considered to be in conflict with subsection 20-4a, 6 since renewals are required for each year or part thereof.~~

In the event of a refusal to issue a soil permit as hereinafter provided, all expenses to the Borough shall be deducted from the permit fees paid and any balance remaining shall be returned to the applicant.

~~ef.~~ There shall also be paid to the Borough, in addition to the fees provided in subsection 20-45~~de~~, an engineering escrow fee to cover the costs of a further sum to cover the cost of inspection and enforcement of the provisions of this chapter based upon the total number of yards to be moved in accordance with the following schedule:

Volume of Soil to Moved (cubic yards)	Engineering Escrow Fee
15 to 50 – minor permit	\$200.00n/a
15 to 50 – major permit	\$600.00
50 to 200	\$600.00

200 to 500	\$750.00
500 to 1,000	\$1,050.00
1,000 to 5,000	\$1,250.00
5,000 to 10,000	\$1,750.00
10,000 to 50,000	\$2,500.00

For each additional 10,000 cubic yards over the 50,000 cubic yards will require an additional \$1,000 per every additional 10,000 cubic yards.

If, prior to completion of the project for which the major or minor permit was issued, the engineering escrow account should be depleted, the applicant shall deposit additional funds in the escrow account as estimated by the Borough Engineer to bring the project to completion.

g. The Borough may also require the applicant to submit an escrow deposit up to \$5,000.00 for street cleaning for applications which require extended periods of soil movement. The escrow deposit will be determined by the Borough Engineer on a case-by-case basis. If, during the course of construction, the applicant fails to clean streets following proper notice by the Borough Engineer or Property Maintenance Officer, the Borough may use funds from the street cleaning escrow account to accomplish same.

- ~~1. Three (\$.03) cents per cubic yard for the first ten thousand (10,000) cubic yards.~~
- ~~2. One and one-half (\$.015) cents per cubic yard for the next fifty thousand (50,000) cubic yards.~~
- ~~3. One-half cent (\$.005) per cubic yard for all over sixty thousand (60,000) cubic yards.~~
- ~~fh. In order to insure conformity to the requirements of this chapter with reference to, but not limited by, the conditions laid down in this section, inspections shall be made by the Borough Engineer or his duly authorized or qualified agent, of the land in or upon which soil-moving operations are being conducted as directed by the Building Committee of the Borough Council. The fees for inspections will be paid to the Borough Engineer by the Borough as hereinafter provided.~~

## **20-65 DETERMINING FACTORS.**

a. In considering the application, the ~~Construction Official~~ Borough Engineer shall take into consideration the following factors:

1. Soil erosion by water and wind.
2. Surface water drainage.
3. Soil fertility.
4. Lateral support of abutting streets and lands.

5. Public health and safety.
6. Land values and uses.
7. Any other factors which may bear upon or relate to the coordinated, adjusted and harmonious physical development of the Borough.

## **20-76 ACTION OF PERMIT APPLICATION.**

### **20-76.1 Time.**

The ~~Construction Official~~ Borough Engineer shall grant or refuse to grant the permit hereinafter provided for within forty-five (45) days from the filing of the completed application with him and, in case of refusal, the applicant may within forty-five (45) days thereafter appeal the refusal to the Borough Council. The latter body after investigation and study of the project shall afford the applicant a public hearing at a meeting of the Council called for that purpose to be held not more than four (4) weeks after the appeal of the applicant is filed with the Borough Clerk. At least one (1) week's notice of the meeting shall be given to the applicant. The decision of the Borough Council on any appeal shall be immediately communicated to the applicant by letter at the address shown on the application and, in the event the decision is to reverse the decision of the Borough Engineer ~~Construction Official~~, the latter shall forthwith issue the permit applied for. The Borough Council may sustain or overrule or modify the ~~Construction Official~~ Borough Engineer's decision by a majority vote of the entire body.

### **20-76.2 Administration.**

Upon the completion of the action by the Borough Engineer ~~Construction Official~~ either to issue or to deny the soil permit and after any appeal as herein provided has been decided and the ~~Construction Official~~ Borough Engineer has taken appropriate action as required, the ~~administration of this part of this chapter insofar as~~ shall be responsible for conducting such inspections provided for under this section. ~~shall be the responsibility of the Borough Engineer.~~ Inspections with reference to subsection 20-11~~2.1~~ hereinafter set forth shall be the responsibility of the Construction Official.

### **20-6.3 ~~Duties of Construction Official.~~**

~~The duties and responsibilities of the Construction Official with reference to this chapter shall include the following:~~

- ~~a. All duties as provided for in Section 20-4 20-6.2.~~
- ~~b. Enforcement of the provisions of Section 20-3.~~
- ~~c. Enforcement of Sections 20-7 and 20-8, except insofar as these duties may conflict with the duties of the Borough Engineer as more particularly defined herein. In case of all violations discovered by the Borough Engineer, same shall be reported to the Construction Official for enforcement by him as provided for herein.~~
- ~~d. The enforcement of Sections 20-9 20-12.~~

~~(1973 Code § 17-6.3)~~

## **20-~~87~~ GRADE.**

In the event the application for soil removal permit involves the complete removal of a bank which extends above the elevation of the surrounding lands or above the elevation of a public road or street adjacent to the land upon which such removal project is to take place, the moving or removal shall be conducted so as to leave the final grade of the land or lot from which the bank is to be removed at a grade that will not create a hazardous condition with respect to the surrounding lands or to the public road or street. Wherever practical, the final grade shall not be lower than the grade of the surrounding lands or of such public road or street and the final grade shall be established and maintained at a minimum of one-half of one (.005%) percent to insure proper drainage. In establishing final grades, the factors to be considered shall be the same as those listed in Section 20-5.

## **20-~~98~~ SLOPE CONSIDERATIONS.**

In the event the application for soil-moving permit involves the partial cutting down of a bank, the project shall be conducted in a manner so as to leave the final slope of all sides of the remaining portion of the bank at slopes that conform to minimum slope standards as follows:

- a. Wet clay and sand — 1 vertical to 2 horizontal.
- b. Gravel, loam and clay, boulders and earth — 1 vertical to 1 1/2 horizontal.
- c. Large rock slabs into earth hill — 1 vertical to 1 horizontal.
- d. Disintegrated rock — 1 vertical to 1/2 horizontal.
- e. Solid rock — 1 vertical to 1/4 horizontal. Under no conditions shall any such slope be left which is in excess of 1 vertical to 1/4 horizontal. If slopes are made up of several types of the above, the minimum standards shall apply to each section in progressively decreasing slopes. Definitions of soil shall be in conformity to "Highway Engineering Handbook" by Harger and Bonney, for areas of rain and heavy frost.

Where earth is moved in order to lower a grade or to alter an existing slope, the upper crown or brink shall not be closer to any property line than five (5) feet, and this distance shall be increased at the rate of one (1) foot for each one (1) foot of vertical height of the slope up to a maximum required distance of twenty-five (25) feet from any property line. If, for any reason the final grade shall be higher than the level of the surrounding lands, the same formula shall be used in determining the distance of the bottom of the slope from the nearest property line.

## **20-~~109~~ STORAGE OF TOPSOIL.**

### **20-~~109.1~~ Storage Within the Property.**

Whenever any owner, developer, or excavator shall remove topsoil in or upon any land in the Borough, provision shall be made for the storage of the topsoil within the boundary lines of the property.



## **20-109.2 Replacement of Topsoil.**

Except as hereinafter provided, all topsoil so stored shall be uniformly replaced over the entire area or surface of the land on or before the completion date set forth in the soil removal permit so that the final grades of the replaced topsoil shall conform to the proposed final grade shown on the topographical map.

## **20-910.3 Removal of Topsoil Prohibited.**

No owner, developer or excavator shall remove to any point beyond the boundary lines of the land in question any topsoil whatsoever, unless and until topsoil not inferior in quality to that to be removed shall have first been replaced as originally found or in any case not less than six (6) inches of compacted topsoil uniformly placed over the entire surface area of the land excepting only portions thereof which shall be or shall have become since the date of the filing of the topographical map, permanently covered by building or structure, street, pavement, curb, sidewalk, driveway or other paved area, or by any body of water or waterway. In no event shall the owner, developer or excavator remove from the land more topsoil than that comprising the surplus or excess remaining after the replacement of the topsoil as aforesaid.

## **20-110 REMOVAL OF HAZARDOUS CONDITIONS.**

Every soil removal project carried out and authorized under and pursuant to a permit issued in accordance with the provisions of this chapter shall be conducted and completed in such a manner as not to create any condition hazardous to life or limb of any member of the public who may have access to the property or to the health, safety or welfare of the Borough. All boulders, tree stumps or other debris shall be removed from the property or completely burned, except that boulders may be buried.

## **20-121 REMOVAL OF SOIL.**

### **20-121.1 Transportation of Soil.**

Every person who shall transport over the streets, roads or highways in the Borough any soil removed from any land or premises pursuant to a soil removal permit issued in accordance with the chapter shall daily sweep, pick up and remove or cause to be swept, picked up and removed all dust, dirt and mud from the road, streets or highways, and shall apply or cause to be applied to the road, street or highways a dust preventative wherever the same shall be deemed necessary and that fact communicated to the holder of the permit by the Borough Engineer ~~Construction Official~~. In the event of failure, neglect or refusal of any person so to sweep, pick up and remove dust, dirt and mud or to apply a dust preventative when required by this section, the ~~Construction Official~~ Borough Engineer is authorized to suspend any soil removal permit issued for a period of not less than three (3) days or may revoke the same after notification in writing by a duly authorized officer, agent or employee of the Borough to the holder of the permit. In the event of such revocation, no soil removal permit shall again be issued to that person unless application therefor is made as required by Section 20-45 of this chapter.

### **20-121.2 Hours and Truck Cover.**

No excavating or removal operation of or from any land or premises pursuant to a soil removal permit issued in accordance with this chapter shall be conducted except as follows:

a. During the hours of 8:00 a.m. to 5:00 p.m., Mondays through Fridays; Saturdays and Sundays are excluded;

b. When the material being removed is dirt (earth) or a combination of rock and dirt, each truck shall be covered by a tarpaulin fastened at all four (4) corners of the truck body in such manner as to prevent dust, dirt, or stone from leaving the ~~truck body truckload or each truckload is to be sufficiently wet down before leaving the site of the earth removal so as to prevent the spillage of dust, dirt, or stone.~~

### **20-121.3 Truck Load.**

Every truckload of material leaving the premises shall be properly trimmed and in no event shall the peak or highest point of the load protrude above twelve (12) inches of the sides of the truck.

### **20-132 PERFORMANCE BOND.**

a. When greater than 100 cubic yards of soil are to be moved, no permit shall be issued unless the applicant posts with the Borough a performance guaranty in form and with the surety acceptable to the Borough, in such amount of guaranty determined at the rate of \$8 per cubic yard of the amount of soil to be moved, conditioned upon full and faithful performance by the principal, within the time specified in the application, of all the proposed work in accordance with the provisions of this chapter and of the soil removal permit issued pursuant hereto. No soil movement permit shall be issued unless and until the applicant shall have posted an acceptable performance bond. A cash equivalent sum may be deposited in lieu of a performance bond.

b. When other performance guaranties are posted for development applications which include soil movement, no separate performance guaranty is required.  
~~No soil removal permit shall be issued unless and until the applicant therefor shall have posted with the Borough a performance bond in such form and with such surety as may be acceptable to the Borough and in such amount as the Borough Engineer shall deem to be reasonable using the following as a standard:~~

- ~~1. Individual Residential Lot: 500 Cubic yards or less \$1,500.00  
Greater than 500 cubic yards \$5,000.00~~
- ~~2. All other properties/applications: \$20,000.00 for every acre of disturbance.~~

~~b. The Borough Engineer shall determine the amount taking into account the nature and extent of the work to be done; the type and character of the soil; the extent of the area over which the operations are to be conducted; the extent and depth of the various cuts and fills; the~~

~~extent to which the area of operations is wooded; the proximity of proposed operations to streets, buildings, structures, natural or artificial streams or watercourses and the general drainage conditions; and such other factors as may bear on the operation. The performance bond shall be conditioned upon the full and faithful performance by the applicant and principal within the time specified in the application of all of the proposed work in accordance with the provisions of this chapter and of the soil removal permit issued pursuant thereto.~~

#### **20-143- INSPECTION.**

For the purpose of administering and enforcing the provisions of this chapter, any duly authorized officer, agent or employee of the Borough shall have the right to enter into and upon any lands in or upon which soil removal operations are being conducted in order to examine and inspect the lands and the operations thereon.

#### **20-15 VIOLATIONS AND PENALTIES.**

Any person who violates any provision of this chapter shall, upon conviction thereof, be punished as provided in § 1-5, General Penalty, of the Code of the Borough of Roseland. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

#### **B.**

Any person, firm or corporation who has been found to violate any provisions of this chapter shall, in addition to the payment of penalties, comply with all regulations herein.

#### **C.**

The Property Maintenance Officer shall enforce this chapter.

#### **SECTION II**

If any section or provision of this ordinance shall be invalid in any court the same shall not affect the other sections or provisions of this ordinance except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

#### **SECTION III**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

#### **SECTION IV**

This ordinance shall take effect in accordance with applicable law.

DATE OF INTRODUCTION: November 26, 2019

Motion to Introduce by: Councilman Bardi

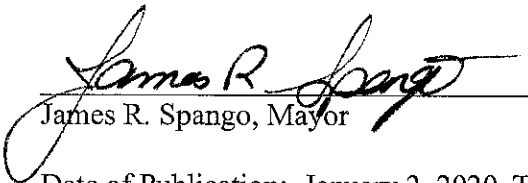
Motion Seconded by: Councilman Freda

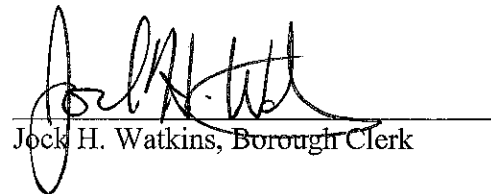
Introduction Approved: 4-0 Voice Vote (Fishman, Jacobs absent)

DATE OF ADOPTION: December 17, 2019

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	RECUSE	ABSENT
Councilman Bardi			X				
Councilwoman Fishman		X	X				
Councilman Freda			X				
Councilman Jacobs	X		X				
Councilwoman Perrotti			X				
Councilwoman Tolli			X				
Mayor Spango (In case of tie)							
VOTE:			6	0			

I hereby certify that the above Ordinance was duly adopted by the Mayor and Council of the Borough of Roseland at a meeting of Borough Council held on the 17<sup>th</sup> day of December, 2019.

  
James R. Spango, Mayor

  
Jock H. Watkins, Borough Clerk

Date of Publication: January 2, 2020, The Progress