

BOROUGH OF ROSELAND  
COUNTY OF ESSEX, STATE OF NEW JERSEY

JANUARY 2, 2024  
19 HARRISON AVENUE  
PUBLIC MEETING ROOM  
OPEN SESSION 6:00 PM

**RE-ORGANIZATION MEETING AGENDA**

**PLEASE TAKE NOTICE** that in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, N.J.S.A. 10:4-6 et seq., notice is hereby given that the Mayor and Council of the Borough of Roseland will hold their annual reorganization meeting on Tuesday, January 2, 2024 in the public meeting room at 19 Harrison Avenue at 6:00 PM. Formal action may be taken. The meeting will also be available via Zoom Conference Call through the following links:

TO JOIN THE ROSELAND COUNCIL MEETING VIA COMPUTER, LOG IN TO:

<https://us06web.zoom.us/j/88059666053>

TO JOIN THE ROSELAND COUNCIL MEETING VIA TELEPHONE DIAL:

DIAL BY YOUR LOCATION:

+1-646-558-8656 US (NEW YORK)

+1-312-626-6799 US (CHICAGO)

WEBINAR ID: 880 5966 6053

**Procedures for making public comments during the meeting:** There will be two public comment periods during the meeting. The public comment period at the beginning of the agenda will be limited to matters listed on the agenda for discussion or action. The public comment period at the end of the agenda is for any matters wishing to be brought to Council's attention. The mayor will announce the beginning of each public comment period and will mute all attendees. If you attend the meeting via computer and wish to make a comment, click on the "raise your hand" icon and you will be placed in a que and unmuted by the mayor when it is your turn to speak. If you attend the meeting via telephone, you will receive instructions at the beginning of the call to press \*9 when the mayor announces each public session. All attendees will again be muted and your call will also be placed in the que in order of selection.

**Procedures for making public comments in advance of the meeting:** You may submit comments or questions via email to [jwatkins@roselandnj.org](mailto:jwatkins@roselandnj.org) or in written letter form by 12:00 noon the day prior to the meeting to Jock H. Watkins, Borough Clerk, 140 Eagle Rock Avenue, Roseland, NJ 07068. Comments or questions submitted in this form will be read aloud during the appropriate public comment period.

**Relevant documents:** The meeting agenda and any relevant documents will be posted on the Borough's website in advance of the meeting at: [www.roselandnj.org](http://www.roselandnj.org), in the "News and Announcements" section with the posting of the Council Meeting announcement.

If Executive Session is required, it will immediately follow the conclusion of the public portion of the meeting. Copies of this notice will be posted, mailed and filed in accordance with the provisions of the Open Public Meetings Act. Formal action may be taken at this meeting.

2023 BOROUGH COUNCIL CALL TO ORDER & SUNSHINE STATEMENT

I. ROLL CALL

\_\_\_ Spango \_\_\_ Bardi \_\_\_ Fishman \_\_\_ Freda \_\_\_ Perrotti \_\_\_ Tolli \_\_\_ Trillo

II. SALUTE TO THE FLAG

III. PUBLIC COMMENT

IV. ADJOURNMENT OF 2023 COUNCIL

V. OATH OF OFFICE

COUNCILMAN CHRISTOPHER BARDI

Oath by: Honorable James R. Spango, Mayor

COUNCILMAN JOHN BIRONT

Oath by: Honorable James R. Spango, Mayor

VI. 2024 BOROUGH COUNCIL CALL TO ORDER & SUNSHINE STATEMENT

VII. ROLL CALL

\_\_\_ Spango \_\_\_ Bardi \_\_\_ Biront \_\_\_ Fishman \_\_\_ Freda \_\_\_ Perrotti \_\_\_ Trillo

VIII. ELECTION OF COUNCIL PRESIDENT

IX. COUNCIL COMMITTEES AND LIAISON ASSIGNMENTS

Resolution No. 1-2024 Appointment of 2024 Council Committees and Assignments

	<u>Chairman</u>	<u>Vice-Chairman</u>	<u>Member</u>
Finance and Administration <sup>1</sup>	Bardi	Fishman	Trillo
Public Works <sup>1</sup>	Freda	Biront	Perrotti
Public Safety <sup>1</sup>	Perrotti	Freda	Biront
Recreation	Trillo	Bardi	Fishman
Capital Improvements & Engineering	Biront	Perrotti	Freda
Senior & Family Services	Fishman	Trillo	Bardi
Police Committee <sup>1</sup> [Ref. 2-24.4]			

*Note: <sup>1</sup> Chairpersons of Finance and Administration, Senior & Family Services, and Public Safety Committees comprise the Police Committee*

**Finance and Administration (Councilman Bardi)**

- Finance and Administration
- Personnel

- Clerk
- IT
- Tax Collection
- Tax Assessment
- Citizen Notification
- Liaison to the Library Board
- Development of Land
- Open Space

**Public Works (Councilman Freda)**

- Road Repairs
- Building and Grounds
- Garbage
- Storm Clearance
- Fleet
- Condominium Service Act

**Public Safety (Councilwoman Perrotti)**

- Police
- Police Dispatch
- OEM
- Fire Department
- Municipal Court
- Fire Prevention
- First Aid Squad

**Capital Improvements & Engineering (Councilman Biront)**

- Construction Code
- Code Enforcement
- Liaison to the Planning Board
- Liaison to the Board of Adjustment
- Liaison to the Environmental Commission

**Senior & Family Services (Councilwoman Fishman)**

- Senior Programs
- Social Services - Relief Fund, Food Bank
- Liaison to the Senior Citizens Advisory Board
- Municipal Alliance
  - Municipal Youth Guidance Subcommittee
  - Mental Health Task Force Subcommittee
- Senior Citizen Transportation
- Liaison to the Landmarks and Historic Commission
- Liaison to the Board of Health
- Liaison to the Beautification Committee

**Recreation (Councilman Trillo)**

- Recreation Programming
  - Youth Sports
  - Adult Sports
- Camp Wyanokie
- Liaison to the Roseland Board of Education
- Liaison to the West Essex Board of Education
- Liaison to the Recreation Committee

X. APPOINTMENT OF BOROUGH ATTORNEY

Resolution No. 2-2024 Appointment of the firm Connell Foley, LLP as Borough Attorney

XI. APPOINTMENT OF MUNICIPAL JUDGE

Resolution No. 3-2024 – Appointment of Steven Batta as Municipal Judge for Three-Year Term Commencing January 1, 2024 through December 31, 2026

XII. ANNUAL APPOINTMENTS

Borough Administrator	1 Year (1/1/24 – 12/31/24)	Maureen Chumacas
Borough Physician	1 Year (1/1/24 – 12/31/24)	Shakira Slater-Okoro, MD
Borough Prosecutor	1 Year (1/1/24 – 12/31/24)	Anthony Mack
Borough Public Defender	1 Year (1/1/24 – 12/31/24)	Anthony H. Guerino, Esq.
Assistant Public Defender	1 Year (1/1/24 – 12/31/24)	Dennis Cleary
Borough Veterinarian	1 Year (1/1/24 – 12/31/24)	Robert DeFilippis, DVM
Deputy Clerk	1 Year (1/1/24 – 12/31/24)	Ashley Kennedy
Deputy Coordinator – OEM	1 Year (1/1/24 – 12/31/24)	William Collins
Deputy Coordinator – OEM	1 Year (1/1/24 – 12/31/24)	Michael Boettinger
Fire Prevention Official	1 Year (1/1/24 – 12/31/24)	Kent Yates
Police Director	1 Year (1/1/24 – 12/31/24)	Livio Cioffi
Deputy Police Director	1 Year (1/1/24 – 12/31/24)	John Matheis
Principal Public Works Manager	1 Year (1/1/24 – 12/31/24)	Chris Critchett
Recycling/Clean Communities Coordinator	1 Year (1/1/24 – 12/31/24)	Chris Critchett

XIII. MAYORAL APPOINTMENTS

Planning Board

John Biront Class III Member Councilman	1 Year	1/1/2024 – 12/31/2024
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XIV. ANNUAL RESOLUTIONS

1. Resolution No. 4-2024 Authorizing Interest Rate, Grace Period, and Year End Penalty for Delinquent Taxes

2. Resolution No. 5-2024 Authorizing the Chief Financial Officer to Distribute Payroll; and to make County Property Tax Payments, Health Benefits Payments and Debt Service Payment Ratifications for 2024
3. Resolution No. 6-2024 Annual Delinquent Tax Sale
4. Resolution No. 7-2024 Council Meeting Agenda Categories
5. Resolution No. 8-2024 Designation of Official Newspapers
6. Resolution No. 9-2024 Designation of Electronic Newspapers
7. Resolution No. 10-2024 Adoption of 2024 Cash Management Plan
8. Resolution No. 11-2024 Appointment of Maureen Chumacas as Alternate Fund Commissioner to the NJ Intergovernmental Insurance Fund
9. Resolution No. 12-2024 Appointment of Jock H. Watkins as Public Agency Compliance Officer
10. Resolution No. 13-2024 Appointment of Chris Critchett and Louis Zagada to the Essex County Solid Waste Advisory Council
11. Resolution No. 14-2024 Approving Temporary Budget – Current Fund
12. Resolution No. 15-2024 Approving Temporary Budget – Water Sewer Fund
13. Resolution No. 16-2024 Appointing Community Development Block Grant Representatives for 2024
14. Resolution No. 17-2024 Appointment of Official Towing Companies for 2024

XV. MAYOR’S REPORT

XVI. PUBLIC COMMENT

1. Response to Public Comment, if needed.

XVII. ADJOURNMENT

Additional items may be added to this agenda. Final Action may be taken on all matters listed or added to this agenda. This Agenda was prepared on December 29, 2023 with all available information as of this date. The agenda has been sent to two official newspapers of the Borough on December 29, 2023 in compliance with P.L. 1975, c 213.

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JOCK H. WATKINS, BOROUGH CLERK