

BOROUGH OF ROSELAND  
COUNTY OF ESSEX, STATE OF NEW JERSEY

JANUARY 4, 2022  
VIA ZOOM ONLY  
7:00 PM OPEN SESSION

2022 MAYOR AND COUNCIL REORGANIZATION MEETING AGENDA

**PLEASE TAKE NOTICE** that in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, N.J.S.A. 10:4-6 et seq., notice is hereby given that the Mayor and Council of the Borough of Roseland will hold the 2022 Reorganization meeting on Tuesday, January 4, 2022 at 7:00 PM via Zoom teleconference. Formal action may be taken. **PLEASE NOTE the new web link and webinar ID** provided below.

TO JOIN THE ROSELAND COUNCIL MEETING VIA COMPUTER, LOG IN TO:

<https://us06web.zoom.us/j/88059666053>

TO JOIN THE ROSELAND COUNCIL MEETING VIA TELEPHONE DIAL:

DIAL BY YOUR LOCATION:

+1-646-558-8656 US (NEW YORK)

+1-312-626-6799 US (CHICAGO)

WEBINAR ID: 880 5966 6053

**Procedures for making public comments during the meeting:** There will be two public comment periods during the meeting. The public comment period at the beginning of the agenda will be limited to matters listed on the agenda for discussion or action. The public comment period at the end of the agenda is for any matters wishing to be brought to Council's attention. The mayor will announce the beginning of each public comment period and will mute all attendees. If you attend the meeting via computer and wish to make a comment, click on the "raise your hand" icon and you will be placed in a que and unmuted by the Mayor when it is your turn to speak. If you attend the meeting via telephone, you will receive instructions at the beginning of the call to press \*9 when the mayor announces each public session. All attendees will again be muted and your call will also be placed in the que in order of selection.

**Procedures for making public comments in advance of the meeting:** You may submit comments or questions via email to [jwatkins@roselandnj.org](mailto:jwatkins@roselandnj.org) or in written letter form by 12:00 noon the day prior to the meeting to Jock H. Watkins, Borough Clerk, 140 Eagle Rock Avenue, Roseland, NJ 07068. Comments or questions submitted in this form will be read aloud during the appropriate public comment period.

**Relevant documents:** The meeting agenda and any relevant documents will be posted on the Borough's website in advance of the meeting at: [www.roselandnj.org](http://www.roselandnj.org), in the "News and Announcements" section with the posting of the Council Meeting announcement.

If Executive Session is required, it will immediately follow the conclusion of the public portion of the meeting. Copies of this notice will be posted, mailed and filed in accordance with the provisions of the Open Public Meetings Act. Formal action may be taken at this meeting.

2021 BOROUGH COUNCIL CALL TO ORDER & SUNSHINE STATEMENT

I. ROLL CALL

\_\_\_ Spango \_\_\_ Bardi \_\_\_ Fishman \_\_\_ Freda \_\_\_ Perrotti \_\_\_ Tolli \_\_\_ Trillo

II. SALUTE TO THE FLAG

III. PUBLIC COMMENT

IV. ADJOURNMENT OF 2021 COUNCIL

OATH OF OFFICE

COUNCILWOMAN EILEEN FISHMAN

Oath by: Congresswoman Mikie Sherrill

COUNCILMAN ROGER FREDA

Oath by: James R. Spango, Mayor

2022 BOROUGH COUNCIL CALL TO ORDER & SUNSHINE STATEMENT

I. ROLL CALL

\_\_\_ Spango \_\_\_ Bardi \_\_\_ Fishman \_\_\_ Freda \_\_\_ Perrotti \_\_\_ Tolli \_\_\_ Trillo

II. ELECTION OF COUNCIL PRESIDENT

III. APPOINTMENT OF BOROUGH ATTORNEY

Resolution No. 1-2022 Appointment of the firm Inglesino, Webster, Wyciskala & Taylor, LLC as Borough Attorney

IV. COUNCIL COMMITTEES AND LIAISON ASSIGNMENTS

STANDING COMMITTEES OF THE COUNCIL - 2022

|   | <u>Chairman</u> | <u>Vice-Chairman</u> | <u>Member</u> |
|---|-----------------|----------------------|---------------|
| Finance and Administration <sup>1</sup>     | Bardi           | Fishman              | Trillo        |
| Public Works <sup>1</sup>                   | Freda           | Tolli                | Perrotti      |
| Public Safety <sup>1</sup>                  | Perrotti        | Freda                | Tolli         |
| Community Outreach & Shared Services        | Tolli           | Perrotti             | Freda         |
| Recreation                                  | Trillo          | Bardi                | Fishman       |
| Redevelopment and Legal                     | Fishman         | Trillo               | Bardi         |
| Police Committee <sup>1</sup> [Ref. 2-24.4] |                 |                      |               |

*Note: <sup>1</sup> Chairpersons of Finance and Administration, Public Works, and Public Safety Committees comprise the Police Committee*

### **Finance and Administration (Councilman Bardi)**

- Finance and Administration
- Personnel
- Clerk
- IT
- Tax Collection
- Tax Assessment
- Citizen Notification
- Fire Prevention
- Code Enforcement
- Liaison to the Library Board

### **Redevelopment and Legal (Councilwoman Fishman)**

- Construction Code
- Development of Land
- Open Space
- Senior Programs
- Social Services - Relief Fund, Food Bank
- Liaison to the Board of Adjustment
- Liaison to the Planning Board
- Liaison to the Affordable Housing Board
- Liaison to the Senior Citizens Advisory Board

### **Public Safety (Councilwoman Perrotti)**

- Police
- Police Dispatch
- OEM
- Fire Department
- Municipal Court
- Liaison to the Landmarks and Historic Commission

### **Public Works (Councilman Freda)**

- Road Repairs
- Building and Grounds
- Garbage
- Storm Clearance
- Vehicles
- Condominium Service Act
- First Aid Squad
- Liaison to the Board of Health

### **Community Outreach and Shared Services (Councilwoman Tolli)**

- Municipal Alliance
  - Municipal Youth Guidance
  - Mental Health Task Force

- Family Activities
- Animal Control
- Senior Citizen Transportation
- Liaison to the Beautification Committee
- Liaison to the Environmental Commission

**Recreation (Councilman Trillo)**

- Recreation Programming
  - Youth Sports
  - Adult Sports
- Camp Wyanokie
- Liaison to the Roseland Board of Education
- Liaison to the West Essex Board of Education
- Liaison to the Recreation Committee

V. ANNUAL APPOINTMENTS

|  |                            |                          |
|--|----------------------------|--------------------------|
| Borough Administrator                      | 1 Year (1/1/22 – 12/31/22) | Maureen Chumacas         |
| Borough Physician                          | 1 Year (1/1/22 – 12/31/22) | Shakira Slater-Okoro, MD |
| Borough Prosecutor                         | 1 Year (1/1/22 – 12/31/22) | Steven Batta             |
| Borough Public Defender                    | 1 Year (1/1/22 – 12/31/22) | Anthony H. Guerino, Esq. |
| Borough Veterinarian                       | 1 Year (1/1/22 – 12/31/22) | Robert DeFilippis, DVM   |
| Deputy Clerk                               | 1 Year (1/1/22 – 12/31/22) | Ashley Kennedy           |
| Deputy Coordinator – OEM                   | 1 Year (1/1/22 – 12/31/22) | William Collins          |
| Deputy Coordinator – OEM                   | 1 Year (1/1/22 – 12/31/22) | Michael Boettinger       |
| Fire Prevention Official                   | 1 Year (1/1/22 – 12/31/22) | Kent Yates               |
| Municipal Housing Liaison                  | 1 Year (1/1/22 – 12/31/22) |                          |
| Principal Public Works<br>Manager          | 1 Year (1/1/22 – 12/31/22) | Chris Critchett          |
| Recycling/Clean<br>Communities Coordinator | 1 Year (1/1/22 – 12/31/22) | Chris Critchett          |

VI. ANNUAL RESOLUTIONS

1. Resolution No. 2-2022 – Authorizing Interest Rate, Grace Period, and Year End Penalty for Delinquent Taxes
2. Resolution No. 3-2022 – Authorizing the Chief Financial Officer to Distribute Payroll; and to make County Property Tax Payments, Health Benefits Payments and Debt Service Payment Ratifications for 2022
3. Resolution No. 4-2022 – Annual Delinquent Tax Sale
4. Resolution No. 5-2022 – Council Meeting Agenda Categories
5. Resolution No. 6-2022 – Designation of Official Newspapers
6. Resolution No. 7-2022 – Designation of Electronic Newspapers
7. Resolution No. 8-2022 – Adoption of 2022 Cash Management Plan
8. Resolution No. 9-2022 – Appointment of Alternate Fund Commissioner to the NJ Intergovernmental Insurance Fund (Maureen Chumacas)
9. Resolution No. 10-2022 – Appointment of Public Compliance Officer – Jock H. Watkins
10. Resolution No. 11-2022 – Appointment of Chris Critchett and Louis Zagada to the Essex County Solid Waste Advisory Council
11. Resolution No. 12-2022 – Appoint Acacia Financial Group as Continuing Disclosure Agent

12. Resolution No. 13-2022 Approving Temporary Budget – Current Fund
13. Resolution No. 14-2022 Approving Temporary Budget – Water Sewer Fund
14. Resolution No. 15-2022 Approving Expense Limit for Department Heads

VII. APPROVAL OF BILLS

1. Resolution No. 17-2022 Approving of the December 31, 2021 Bill List in the Amount of \$48,378.76

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

Additional items may be added to this agenda. Final Action may be taken on all matters listed or added to this agenda. This Agenda was prepared on December 31, 2021 with all available information as of this date. The agenda has been sent to two official newspapers of the Borough on December 31, 2021 in compliance with P.L. 1975, c 213.

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JOCK H. WATKINS, BOROUGH CLERK