**BOROUGH OF ROSELAND**

**COUNTY OF ESSEX, STATE OF NEW JERSEY**

**PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that in accordance with the provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, N.J.S.A. 10:4-6 et seq., notice is hereby given that the Roseland Reorganization Meeting and Caucus Meeting scheduled on January 3, 2023 will take place in the public meeting room at 19 Harrison Avenue, Roseland, NJ. All other **Caucus** and **Budget** meetings will be held in the second-floor conference room at 140 Eagle Rock Avenue, Roseland, NJ, and regular **Council** meetings will be held in the public meeting room at 19 Harrison Avenue, Roseland, NJ according to the following schedule:

2023 ANNUAL MEETING SCHEDULE

January 3 6:00PM Reorganization

January 3 6:30PM Caucus

January 7 9:00AM Budget

January 17 6:30PM Council

January 21 9:00AM Budget

February 4 9:00AM Budget

February 7 6:30PM Caucus

February 21 6:30PM Council

March 7 6:30PM Caucus

March 21 6:30PM Council

April 4 6:30PM Caucus

April 18 6:30PM Council

May 2 6:30PM Caucus

May 16 6:30PM Council

June 6 6:30PM Caucus

June 20 6:30PM Council

July 18 6:30PM Council

August 15 6:30PM Council

September 5 6:30PM Caucus

September 19 6:30PM Council

October 3 6:30PM Caucus

October 17 6:30PM Council

November 7 6:30PM Caucus

November 21 6:30PM Council

December 5 6:30PM Caucus

December 19 6:30PM Council

Please be advised that Caucus and Council meetings will begin at 6:30 PM and immediately convene to executive session. **THE PUBLIC PORTION OF THE MEETINGS WILL BEGIN AT 7:00 PM**. Formal action may be taken at any of the above scheduled meetings. If additional executive session is necessary, it will resume immediately following the conclusion of the public portion of the meeting.

Meetings will also be available via Zoom Conference call. In-person meetings may be changed to remote Zoom Conference call as conditions warrant, and notice of such changes will be provided in accordance with the provisions of the Open Public Meetings Act. Notice of any meeting changes will also be provided in the “News and Announcements” section on the Borough’s website at [www.roselandnj.org](http://www.roselandnj.org).

To join the Roseland Council Meeting via computer, log in to:

<https://us06web.zoom.us/j/88059666053>

To join the Roseland Council meeting via telephone dial:

TO JOIN THE ROSELAND COUNCIL MEETING VIA TELEPHONE DIAL:

+1-646-558-8656 US (NEW YORK)

+1-312-626-6799 US (CHICAGO)

Webinar ID: 880 5966 6053

**Procedures for making public comments during the meeting:** There will be two public comment periods during the meeting, one at the beginning of the meeting, and one toward the end of the meeting. There will also be a public comment period during each public hearing for any ordinances that are listed as such on the agenda. For Zoom attendees, the mayor will announce the beginning of each public comment period and will mute all attendees. If you attend the meeting via computer and wish to make a comment, click on the “raise your hand” icon and you will be placed in a que and unmuted by the mayor when it is your turn to speak. If you attend the meeting via telephone, you will receive instructions at the beginning of the call to press \*9 when the mayor announces each public session. All attendees will again be muted and your call will also be placed in the que in order of selection.

**Procedures for making public comments in advance of the meeting:** You may submit comments or questions via email to [jwatkins@roselandnj.org](mailto:jwatkins@roselandnj.org) or in written letter form by 12:00 noon on the day of the meeting to Jock H. Watkins, Borough Clerk, 140 Eagle Rock Avenue, Roseland, NJ 07068. Comments or questions submitted in this form will be read aloud during the appropriate public comment period.

**Relevant documents:** The meeting agenda and any relevant documents will be posted on the Borough’s website in advance of the meeting at: [www.roselandnj.org](http://www.roselandnj.org), in the “News and Announcements” section with the posting of the Council Meeting announcement.